



Village of Winnetka

Board of Fire & Police

Commissioners Special Meeting

February 7, 2023 at 4:30 PM
Zoom

AGENDA

- 1. Call to Order**
 - a. Virtual Meeting Instructions
- 2. Public Comments**
- 3. Approval of Minutes**
 - a. November 16, 2022 Minutes
 - b. November 21, 2022 Minutes
- 4. New Business**
 - a. 2023 Patrol Officer Eligibility List Approval
- 5. Adjournment**



VILLAGE OF WINNETKA

Board of Fire & Police Commissioners

SPECIAL VIRTUAL MEETING

Zoom

February 7, 2023

4:30 PM

AGENDA

In accordance with Governor Pritzker's Executive Order 2023-01, and Section 7(e) of the Illinois Open Meetings Act, the Winnetka Board of Fire and Police Commissioners meeting on Tuesday, February 7, 2023, will be held virtually. The meeting will be livestreamed via the Zoom platform. At least one representative from the Village will be present at Village Hall in compliance with Section 7(e) of the Illinois Open Meetings Act, and the virtual meeting will be simulcast at Village Hall for members of the public who do not wish to view the virtual meeting from another location. The opportunity to view the virtual meeting at Village Hall is available on a "first come, first-served" basis.

The public has two options for observing and participating in this virtual Board of Fire and Police Commissioners meeting including the ability to provide oral comments during the meeting. To facilitate an efficient meeting, public comments submitted in advance are encouraged.

- 1) Telephone (audio only): Call 312-626-6799, when prompted enter the Meeting ID –85959046078. (Please note there is no additional password or attendee ID required.)
- 2) Livestream (both audio and video feed): Download the Zoom meetings app to your smartphone, tablet or computer and then join Meeting ID: 85959046078. Event Password: BFPC020723.

Public comments should be emailed to kkazenas@winnetka.org. Public comments received by 10:00 AM on Tuesday, February 7, 2023 will be read at the appropriate time during the meeting. General comments for matters not on the agenda will be read at the beginning of the meeting under the Public Comment agenda item. Comments specific to a particular agenda item will be read during the discussion of that agenda item. The Village will attempt to have comments received after the meeting has started read at the end of the meeting. Public comment is limited to 200 words or less. Public comments should contain the following information:

- In the subject line – "BFPC Meeting Public Comment"
- Name
- Address (optional)
- Phone (optional)
- Organization or agency representing, if applicable
- General comment or comment on topic of specific agenda item number

All emails received will be acknowledged either during or after the meeting, depending on when they are received. If you do not have access to email, you may leave a message with your public comment at the Village Manager's office at 847-716-3506 or mail to the Village Manager's Office, Village of Winnetka, 510 Green Bay Road, Winnetka, IL 60093.

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

November 16, 2022

Approved: _____

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Wednesday, November 16, 2022 at 6:00 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 6:04 PM. Secretary Storkman called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, Deputy Police Chief Brian O'Connell, Administrative Services Manager Keri Kaup, Assistant Village Manager Kristin Kazenas, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes:

Commissioner Baumann moved to approve the minutes of the August 3, 2022, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

Commissioner Baumann moved to approve the minutes of the August 9, 2022, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

Commissioner Woodbury moved to approve the minutes of the August 11, 2022, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

4) New Business

a) Patrol Officer Entry Level Recruitment – Call for Examination. Commissioner Baumann moved to call an examination for the rank of entry level patrol officer to create a new register of eligibles, to begin on or about November 1, 2022. The Village will join the Northwest Suburban Police Consortium in hopes of increasing the size of the candidate pool. Applications would be collected by the Village's test vendor, IOS Recruitment, and will have an application deadline on or about November 28. The written exam would be held at Maine East High School in Park Ridge on Saturday, January 7, 2023. The eligibility and preference points requirements will follow those outlined in the BFPC

Rules and Regulations. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

b) Police Sergeant Promotional List Approval – Commissioner Woodbury moved to approve the Police Sergeant Final Promotional Eligibility List that will be in effect for the next three years. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: None.

c) Review of proposed changes to the BFPC Rules and Regulations – Introduction. Assistant Village Manager Kazenas reviewed staff's proposed changes to the Board's rules to grant more flexibility at the local level in determining the service requirements for hiring lateral patrol officer candidates.

5) Closed Session

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to discuss personnel and employment. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 6:19 PM.

The Board returned from closed session at 7:33 PM.

6) New Business. None

7) Other Business. None

8) Adjournment.

Chairperson Benson moved to adjourn the Special Meeting. Commissioner Woodbury seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 7:36 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

November 21, 2022

Approved: _____

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Monday, November 21, 2022 at 11:00 AM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 11:10 AM. Secretary Storkman called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, Assistant Village Manager Kristin Kazenas, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes. None.

4) New Business

a) Adoption of proposed changes to the BFPC Rules and Regulations. Commissioner Baumann moved to amend to section 3.7 of the BFPC Rules and Regulations to state that “The Village Human Resources staff and the Village Police Chief (or his/her designee) shall determine the minimum number of years of law enforcement experience that are required, if any, at the time of the call for applicants.” As administrative practice, staff will also provide the Board with written recommendations of lateral candidates prior to any interviews. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

b) Patrol Officer Conditional Offer of Employment. Commissioner Baumann moved to extend a conditional offer of employment to Vincent Bolger for the position of patrol officer, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificate of Appointment should the candidate accept their offer and successfully complete the post-offer examinations. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

5) Closed Session. None.

6) Other Business. None

7) Adjournment.

Commissioner Woodbury moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 11:17 AM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners