

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
January 3, 2023**

(Approved: February 7, 2023)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at the Council Chambers on Tuesday, January 3, 2023, at 7:00 PM.

- 1) Call to Order. President Rintz called the meeting to order at 7:05 PM. Village Manager Bahan called the roll. Present: Trustees Rob Apatoff, Tina Dalman, Robert Dearborn, and John Swierk. Absent: Trustees Andy Cripe and Kim Handler. Also present: Assistant Village Manager Kristin Kazenas, Deputy Village Clerk Berina Gradjan, Village Attorney Greg Smith, Community Development Director David Schoon, Engineering Director Jim Bernahl, Water & Electric Director Brian Keys and approximately 2 persons in the audience.
- 2) Pledge of Allegiance. President Rintz led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) January 10, 2023 Study Session
 - b) January 17, 2023 Regular Meeting
- 4) Public Comment. None.
- 5) Reports:
 - a) Trustees.

Trustee Dalman states that she attended the Plan Commission meeting where there was an approval of a plat of consolidation.
 - b) Attorney. None.
 - c) Manager.

Village Manager Bahan commends staff on their upkeep of Village streets during the winter weather.
 - d) Village President. None.
- 6) Approval of the Agenda. Trustee Dalman, seconded by Trustee Apatoff, moved to approve the Agenda. By voice vote, the motion carried.
- 7) Consent Agenda
 - a) Village Council Minutes.
 - i. December 6, 2022 Regular Meeting
 - ii. December 13, 2022 Study Session
 - b) Approval of Warrant Lists dated December 1, 2022 – December 15, 2022 in the amount of \$992,415.16.

- c) Resolution No. R-01-2023: Approving a Contract Extension – Advanced Tree Care for Tree Pruning, Removal & Restoration (Adoption)
- d) Resolution No. R-02-2023: Approving a Contract Extension – SavATree for Emergency Time and Material Tree Work (Adoption)
- e) Resolution No. R-04-2023: Approving a Contract with Menezil Engineering Corp. for Thermography Services (Adoption)
- f) Resolution No. R-05-2023: Awarding a Contract to INTEC Services, Inc. for Wood Pole Inspection Services (Adoption)
- g) Resolution No. R-07-2023: Awarding a Contract to Weg Transformers USA LLC for a 300 kVA Pad Mount Transformer (Adoption)
- h) Resolution No. R-08-2023: Approving an Agreement with Phoenix Fire Systems, Inc. for the Design and Installation of a Fire Protection System for the South Load Center (Adoption)
- i) Resolution No. R-09-2023: Approving a Joint Funding Agreement – Willow Road Project (Adoption)

Trustee Dalman, seconded by Trustee Swierk, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustees Cripe and Handler.

8) Ordinances and Resolutions.

a) Ordinance No. MC-01-2023: Sign Code Amendments (Introduction)

Community Development Director David Schoon states that the Sign Code amendments reflect the recommendations discussed at the Council Study Session on October 11, 2022, allowing staff to administratively review and approve certain window signs, unless required to go through the Design Review Board approval process. David Schoon confirms that while there is group of planners that have the ability to review the window signs, there will be a staff member in charge of reviewing the sign permit applications prior to any approvals.

Council discusses how the Village will take enforcement measures with current businesses that are not in compliance with the amended Village Code and urges staff to work diligently with businesses and create a business-friendly environment.

Trustee Apatoff, seconded by Trustee Swierk, moved to introduce Ordinance No. MC-01-2023. By roll call vote, the motion carried. Ayes: Trustee Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustee Cripe and Handler.

b) Ordinance No. M-01-2023: Authorizing the Disposition of Surplus Personal Property Owned by the Village of Winnetka (Introduction)

Water & Electric Director Brian Keys states that the annual disposal Ordinance before Council allows staff to dispose of surplus personal property that has reached the end of its useful life and is no longer serves purpose to the Village.

Trustee Dalman, seconded by Trustee Dearborn, moved to introduce Ordinance No. M-01-2023. By roll call vote, the motion carried. Ayes: Trustee Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustee Cripe and Handler.

b) Presentations

Streetscape Phase 5 Design

Engineering Director Jim Bernahl indicates that staff is seeking approval for the final Streetscape Phase 5 proposed design.

Jodi Mariano, Principal Urban Designer at Teska Associates, presents the proposed final design plans for the phase 5 streetscape consisting of roadway, streetscape, electrical and water utility work, parking related matters, and amenity plans.

Jim Bernahl informs Council regarding anticipated watermain work, planned timeline of completion, and market conditions related to the bidding process.

Council discusses pathway layout, tree plantings and landscape related matters, proposed parking enhancements, signage, and pedestrian safety.

While President Rintz suggests the consideration of improving bus shelters, Ms. Mariano confirms that Pace Bus Services have in fact stated that they are open to discussion regarding these improvements in the Downtown area.

9) Old Business. None.

10) New Business. None.

11) Appointments:

a) Appoint Thomas N. Thibeault II to a full term on the Firefighters Pension Board – his term will expire on January 3, 2026.

Trustee Dalman, seconded by Trustee Apatoff, moved to appoint Thomas N. Thibeault II to a full term on the Firefighters Pension Board. His term will expire on 1/3/2026. By roll call vote, the motion carried. Ayes: Trustee Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustee Cripe and Handler.

a) Appoint Megan Bauman to a full term on the Firefighters Pension Board – her term will expire on January 3, 2026.

Trustee Dalman, seconded by Trustee Apatoff, moved to appoint Megan Bauman to a full term on the Firefighters Pension Board. Her term will expire on 1/3/2026. By roll call vote, the motion carried. Ayes: Trustee Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustee Cripe and Handler.

b) Re-appoint Margaret Benson to a three-year term on the Board of Fire and Police Commissioners – her term will expire on January 21, 2026.

Trustee Apatoff, seconded by Trustee Dalman, moved to re-appoint Margaret Benson to a three-year term on the Board of Fire and Police Commissioners. Her term will expire on 1/21/2026. By roll call vote, the motion carried. Ayes: Trustee Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustee Cripe and Handler.

12) Closed Session for the Purpose of Discussing the Compensation of Specific Employees of the Village Pursuant to Section 2(c)(1) of the Open Meetings Act and Collective Negotiating Matters Between the Village and its Employees Pursuant to Section 2(c)(2) of the Open Meetings Act and Approval of Closed Session Minutes Pursuant to Section 2 (c) (21) of the Open Meetings.

Trustee Dearborn, seconded by Trustee Dalman, moved to adjourn to Closed Session for the Purpose of Discussing the Compensation of Specific Employees of the Village Pursuant to

Section 2(c)(1) of the Open Meetings Act and Collective Negotiating Matters Between the Village and its Employees Pursuant to Section 2(c)(2) of the Open Meetings Act and Approval of Closed Session Minutes Pursuant to Section 2 (c) (21) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Dalman, Dearborn, and Swierk. Nays: None. Absent: Trustees Cripe and Handler.

The Council adjourned into Closed Session at 8:05 p.m.

13) Adjournment. The Closed Session meeting ended at 8:28 p.m.

/s/Berina Gradjan, Deputy Village Clerk
Recording Secretary