



**Winnetka Environmental and Forestry Commission
Notice of Regular Meeting
September 8, 2021**

The Winnetka Environmental and Forestry Commission will convene on Wednesday, September 8, 2021 in the Village Council Chambers, 510 Green Bay Road, Winnetka, IL at 7:00 p.m.

Agenda

Call to Order

- | | |
|--|-------------------|
| 1) Introduction & Chair's Remarks | Presenter Dowding |
| 2) Public Comment | |
| 3) Review and Approval of Minutes | |
| a. Approval of the August 11, 2021 Regular Meeting Minutes | Presenter Dowding |
| 4) New Business/Old Business Updates | |
| a. Mayor's Monarch Pledge | Presenter Dowding |
| b. Sustainability Chapter for 2040 Comprehensive Plan Review | Presenter Dowding |
| c. Sustainable Materials Management | Presenter Kunkle |
| 5) Communications | |
| a. Approval of October Communication Items | Presenter Puga |
| b. Discussion of November Communication Items | Presenter Puga |
| 6) Committee/Staff Reports | |
| 7) Open Forum | |
| 8) Adjournment | |

Posted Time and Date

NOTICE

All agenda materials are available at villageofwinnetka.org (**Government > Council Information > Agenda Packets & Minutes**); **the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2nd floor)**. The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION
REGULAR MEETING MINUTES
August 11, 2021

A record of a legally convened meeting of the Environmental and Forestry Commission of the Village of Winnetka, which was held in the Council Chambers at Village Hall, 510 Green Bay Road, Winnetka, Illinois, Wednesday, August 11, 2021, at 7:00 pm.

Call to Order:

Chairperson Dowding called the meeting to order at 7:04 p.m.; Voting Members present: Chairperson Chuck Dowding, Commissioners Chris Foley, Roseann Park-Jones, and Liz Kunkle. Voting Members absent: Commissioners David Varca, Ted Wynnychenko, and Barry Sylvester. A quorum of presently appointed members was present. Village Council Representative present: Kim Mancini. Student Representatives present: Scarlett Harper and Marcus Buccellato. Staff Representative present: Diana Puga, Public Works Analyst. Public present: No members of the public were present.

1) Introduction & Chair's Remarks:

Chairperson Dowding called the meeting to order at 7:04 p.m. and welcomed all Commission members and the public. Staff Representative Puga took roll call for attendance.

2) Public Comment:

No Public Comment

3) Review and Approval of Minutes:

a) Approval of the July 2021 Regular Meeting Minutes

Chairperson Dowding asked for a motion to approve the July 14, 2021, minutes. The motion was moved by Commissioner Foley and seconded by Commissioner Park-Jones.

AYES:	FOLEY, PARK-JONES, KUNKLE, DOWDING
ABSENT:	VARCA, WYNNYCHENKO, SYLVESTER
NAYS:	NONE

4) New Business, Old Business/Updates:

a) Mayor's Monarch Pledge

Eagle Scout Troop 18 candidate, Michael Essig, provided an update regarding the application he submitted for the butterfly pollinator garden. The garden was originally going to be planted along the Green Bay Trail, unfortunately the identified plot is within Union Pacific's right-of-way. The new location for the garden will be in front of the Public

Works facility, which offers good visibility. The new plans will be similar to the original plans and group volunteers will still be responsible for weeding and caring for the garden.

Commissioner Foley offered to assist or volunteer his two Scouts to assist; Michael informed Commissioner Foley he will confirm with his leader if non-Scouts can assist in planting.

b) Sustainability Chapter for 2040 Comprehensive Plan Review

Chairperson Dowding presented the Chicago Region Climate Action Plan (CAP), an initiative of the Metropolitan Mayors Caucus. The CAP acknowledges threats of changing climate while also identifying methods for climate change mitigation and adaptation. The Commissioners discussed various areas of the CAP and how they intersect with the Greenest Region Compact 2 (GRC2). The Commission also discussed how the CAP intersects with the draft Sustainability Chapter created Spring 2021, particularly action items specific to Winnetka. The following are areas the Commission would like to combine for further consideration/research: Climate and Energy (GRC) with Energy Power (CAP), Mobility (GRC) and Sustainability to reduce VMT (CAP), Land, Water and Waste (GRC) with Waste and Water (CAP), Municipal Operations, Sustainable Communities, and Economic Development (GRC) with Clean Energy Policy (CAP), Leadership (GRC) encompasses all areas.

Commissioner Foley inquired whether the EFC agreeing with the CAP would lead the Commission to recommend that the Village Council adopt the document as whole or will it be used as a resource where certain action items could be presented to the Village Council. Chairperson Dowding also suggested actionable items could be taken from the GRC2 framework document. Commissioner Kunkle suggested the CAP and items provide a foundation to make suggestions and provide defensible policy-based approaches to articulating issues and ways to address said issues. The CAP is not drafted in such a way to allow municipalities to “adopt” it as is done with the GRC2 Compact. Commissioner Kunkle suggested the Commission consider creating document that captures the differences and gaps between the current draft Sustainability Plan and the CAP. where Winnetka was 10 to 15 years ago and where they are now in their efforts. This document could also potentially be provided to Lakota Group; Commissioner Park-Jones suggested it could act as an appendix or exhibit to the draft Sustainability Plan.

c) Sustainable Materials Management

i) Food Scrap & Composting

The Commission held a discussion regarding composting in the Village. Staff Liaison Puga was able to find some information regarding the conversations and information the previous Public Works Analyst, Brendon Mendoza, was able to find during his

initial research. The Village of Glencoe hosts a composting program and shared they have challenges with the program due to compliance and popularity of the program. The Winnetka Public Works staff identified similar concerns for a program at the Yards, including the inability to provide a drop-off option primarily because the Village has a closed landfill.

Commissioner Kunkle would like to request composting be included in the upcoming contract conversations/bid for recycling. The commission explored various alternatives, including a study pilot with a provider to further explore response of residents, entering into a contract with an exclusive hauler provider, including composting as part of the Request for Proposals/Bids. There was also a brief discussion about a community garden; Commissioner Kunkle shared the pollinator garden would act like a community garden, though is unsure of the ability to compost in the garden.

d) Hubbard Woods Train Station Reconstruction and Green Bay Trail

Chairperson Dowding asked for a motion to approve the addendum from the July 14, 2021, meeting in which the Commission discussed approaching Village Council to request that staff further investigate Metra's planned landscaping and platform enhancements to leverage it for the beautification of the contiguous GBT. The EFC also requests that the Village Council hold a study session at its convenience on the Metra reconstruction to allow for further input and to consider means of leveraging of Metra's reconstruction for beautification of the GBT and adjacent Village property. Commissioner Park-Jones moved the motion, Commissioner Kunkle seconded the motion.

AYES:	FOLEY, PARK-JONES, KUNKLE, DOWDING
ABSENT:	VARCA, WYNNYCHENKO, SYLVESTER
NAYS:	NONE

5) Communications:

a) Approval of September Communication Items

The Commission suggested including a tree related communication item. The Commission also requested Andrew Lueck, Village Forester, assist in deciding which tree communication item should be included and requested he draft a communication item regarding the butterfly pollinator garden. Chairperson asked for a motion to approve the September communication items which was moved by Commissioner Foley and seconded by Commissioner Park-Jones.

AYES: VARCA, WYNNYCHENKO, KUNKLE, SYLVESTER
ABSENT: FOLEY, PARK-JONES
NAYS: NONE

b) Discussion of October Communications Items

The Commission discussed rebranding the Pumpkin Composting Event to a Pumpkin Smash. Commissioner Kunkle shared information for the organization, SCARCE, which host annual pumpkin smashes and have successfully diverted over 159.7 tons of waste from landfills since their first Pumpkin Smash held in 2014.

6) **Commission/Staff Reports:**

Student Representative Harper announced the newest butterfly pollinator garden at Greeley Elementary School. School Representative Buccellato also discussed the process the Village uses to bill residents for electricity.

7) **Open Forum:** None.

8) **Adjournment:**

There being no further business, Chairperson Dowding asked for a motion to adjourn which was moved by Commissioner Kunkle and seconded by Commissioner Foley. The motion passed; the meeting adjourned at 9:10 pm.

AYES: VARCA, WYNNYCHENKO, KUNKLE, SYLVESTER
ABSENT: FOLEY, PARK-JONES
NAYS: NONE

From:
To: [Andrew Lueck](#)
Subject: Welcome to the Mayors' Monarch Pledge program!
Date: Wednesday, March 24, 2021 9:47:18 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Andrew Lueck,

Thank you to Village Manager Robert Bahan for taking the National Wildlife Federation's Mayors' Monarch Pledge! You are joining a growing network of leaders across North America to save the monarch butterfly and other important pollinators. Over the next year, you will embark on completing actions to support monarch and pollinator conservation in your community. Our team at the National Wildlife Federation is here to help!

There are many resources available online to support your efforts, including our guide: "Monarch Conservation in America's Cities: A Guide for Municipal Leaders." You can access this report and other resources by logging in and visiting our [Resource Center](#) in the online portal. To help you navigate the Mayors' Monarch Pledge online portal and platform, please refer to our [online platform how-to manual](#). The manual guides users on how to update your profile to show your work, add team members, report on your progress, and much more! Please also consider joining our [Facebook group](#) to talk with other signatories in our program and share your community's progress. Lastly, you can visit our Resource Center to download a [template press release](#) for you to customize and share with media to announce your pledge.

If you have any questions, don't hesitate to reach out to our team at mayorsmonarchpledge@nwf.org. Thanks for all you are doing to help save the monarch!

Thank you,
The National Wildlife Federation Mayors' Monarch Pledge Team

Mayors' Monarch Pledge Reporting

* Action Item Reporting

Required Section 1 of 2

Please use this form to track progress throughout the year and report on the actions your community committed to and completed. You will be asked to attach photos, documents, and provide other relevant information to report on your community's progress. Please keep answers detailed and concise.

If you wish to make changes to the action items you have committed, please [click here](#).

* Answers to the following questions are required.

Get Started

* Your Action Item Selections (3)

Required Section 2 of 2

Action 1:

Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.

Get Started

Action 12:

Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent or culturally significant community location.

Get Started

Action 27:

Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.

Get Started

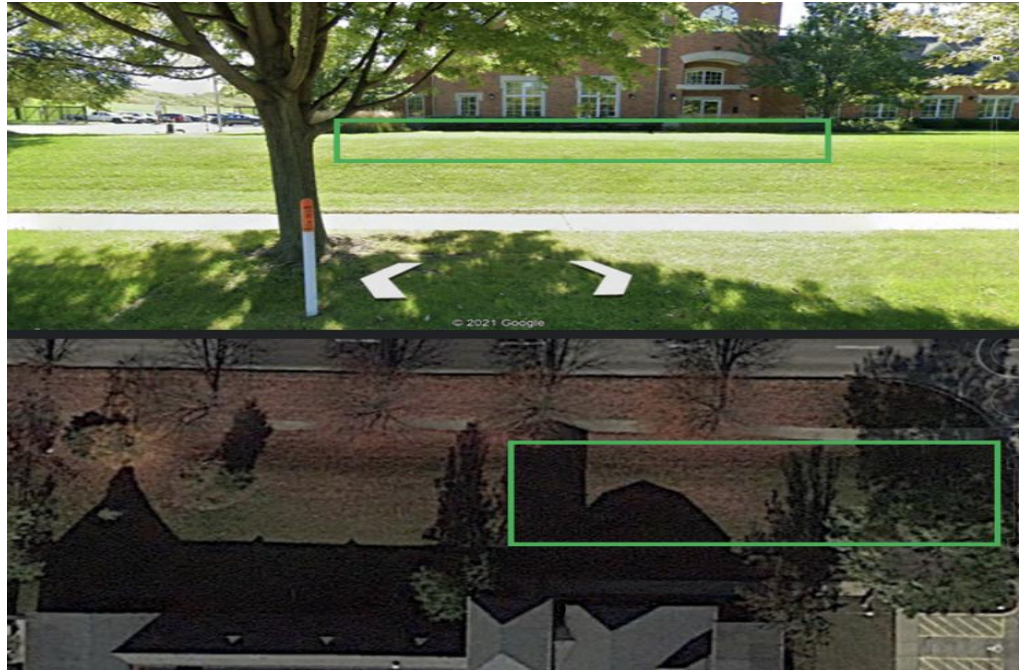
BACK

CONTINUE

Sustainable Pollinator Garden at The Public Works

- My sustainable pollinator garden was moved to the Public Works Facility due to the railway owning my previous plot

Here is the new location:



My New Plan

- Most aspects of my plan will stay the same.
- Garden will keep same layout
- Sustainability groups still can come
- Public works can take care of and maintain garden
- Public Works providing compost
- May only need one day for planting

Schedule

- I would hope to plant in late August-early September.
- This is also dependent on my plan being approved by the Scouting Side, which I believe it will, it may just take time.

October 2021 EFC Communications Content

1. 2021 Pumpkin Composting Event

E-Winnetka Newsletter

The Village of Winnetka is hosting its annual one-day pumpkin collection event on Wednesday, November 3, 2021. Residents are encouraged to bring pumpkins for the Village to properly dispose of, limiting the amount brought to landfills. The Public Work Department will provide a designated drop off location at the Municipal Yards Facility at 1390 Willow Road from 9:00 AM to 1:00 PM on Wednesday, November 3, 2021. Please remove any solid waste (candles, bags, etc.). Collection of garbage, food scraps or other landscape waste will not be accepted.

Please contact the Public Works Department at 847-716-3568 with any questions.

2. Environmental and Forestry Commission Recycling Tip: *Leaf Collection*

E-Winnetka Newsletter

The Village's annual curbside leaf collection program will run from October 18, 2021 until November 26, 2021. Residents may place out leaves by 7:00 AM on Monday, November 29, 2021. Any resident who places leaves on the parkway after 7:00 AM risks being uncollected. Under this program, residents may rake their leaves to the parkway just inside the edge of the curb for collection by the Village. Please do not place pumpkins or debris other than leaves for collection as it will damage the leaf collecting equipment.

Leaves collected are then hauled to Antioch, IL for composting which the Village then receives back in early spring for residents to use as compost material. For more information, please contact the Public Works Department at 847-716-3568.

November 2021 EFC Communications Content

1. **Holiday Lights Recycling**

Fall Winnetka Report & E-Winnetka Newsletter

As the holiday season approaches, a reminder that residents may bring holiday lights and other wires to the Public Works Yards for recycling year round. Drop off times are during normal business hours, Monday through Friday, 7:30 am through 4:00 pm. For more information, please contact the Public Works Department at 847-716-3568.

2. **America Recycles Day is November 15, 2021**

E-Winnetka Newsletter

This year, America Recycles Day is Monday, November 15, 2020. America Recycles Day is a nationally-recognized day that is dedicated to promoting and celebrating recycling in the United States by promoting environmental citizenship and taking action to increase and improve recycling. For more information and to learn about taking the pledge, please visit <https://americarecyclesday.org/>.

3. **Battery Recycling**

E-Winnetka Newsletter

About Alkaline Batteries:

According to the Illinois Environmental Protection Agency, single-use, non-rechargeable alkaline batteries AAA, AA, C, D 6v & 9v are classified as "non-hazardous" and may be safely disposed of with normal household waste.

About Rechargeable Batteries:

Rechargeable batteries Nickel Cadmium (NiCd), Nickel Metal Hydride (NiMh), Lithium, Zinc-Air, Silver-oxide, and Small Sealed Lead Acid contain mercury and other heavy metals and should be recycled. There are many retail stores (Ace Hardware, Best Buy, IKEA, Lowe's, Staples, Target, etc.) that accept rechargeable batteries. Call retail stores to confirm acceptable batteries. To avoid the risk of cross-contact of battery terminals, which can cause a spark and create a fire, place a piece of tape over each terminal or contact point.

About Lead Acid Batteries:

Lead acid batteries (automotive, marine, and sump pump) are prohibited by Illinois state law from being disposed of in the trash. Gas stations, auto parts stores, and other retail stores provide outlets for disposing of these batteries.

Why do the contact points of rechargeable batteries need to be taped?

The contact points of each rechargeable battery should be covered with masking tape before being taken to a drop-off location. It is important that the end points on batteries do not touch each other during collection or transportation because contact can cause a spark and ignite a fire.

For a list of retailers who recycle rechargeable and lead acid batteries visit SWANCC's **Battery Recycling** web page.

4. Plastic Bag, Film and Wrap Recycling

E-Winnetka Newsletter

A reminder that plastic bags, film, and wrap are not included in the Village's curbside recycling program offered by Lakeshore Recycling Systems. Plastic film – also known as plastic film packaging – is soft, flexible polyethylene (PE) packaging such as grocery, food, zip-top, and dry cleaning bags. It is also the clear plastic that comes wrapped around many paper products. Bags and film wrap are considered “contamination” at facilities where recyclables are processed, because they get tangled in the equipment. Clean and dry plastic bags, film, wrap can be recycled at many grocery and retail stores. Be sure to completely empty the bags, film, and wrap of all food and liquid waste before taking them to your nearest participating store. A list of plastics that may be recycled at most stores is below:

- Grocery bags
- Bread bags
- Case overwrap (e.g. water, soda and juice bottles)
- Dry cleaning bags
- Newspaper sleeves
- Ice bags
- Wood pellet bags
- Ziplock/reclosable bags
- Produce bags
- Bubble wrap
- Salt bags
- Cereal bags

5. Environmental and Forestry Commission Recycling Tip: Textile Recycling

Before getting rid of your old clothes, consider recycling or donating them to a textile recycling organization in the area. Check with your local community organizations, church, shelter, hospital, schools or libraries for available programs. Some of these organizations that offer textile recycling programs include: Christ Church of Winnetka, Winnetka Thrift Shop, Amvets, Goodwill Industries, Avenues to Independence, Winnetka Congregational Church, Salvation Army, Chicago Textile Recycling and USAgain.

6. Environmental and Forestry Commission Tip: Use of Natural Light During Winter

Many of us crave more sunlight during winter's doldrums. Here are some ideas to let more light into a home and make the most of what meager sunshine is available during a midwest winter.

Try cleaning or power-washing your windows to remove summer pollen and other buildup, which allows much more light to come in. Make sure your window coverings aren't sabotaging your efforts to capture more of the sun's rays. If you have drapes, hang them high to the ceiling and wide enough that they only cover the window trim, and not the actual window itself. Use the same outside-mount approach with Roman shades, installing them high enough so that the bottom of the shade, when raised, covers the trim but not much of the actual window, which tricks the eye into thinking the window is taller than it actually is.

Clearing obstructions works on both sides of the glass. Trimming shrubs or low branches outside south-facing windows can immediately let more precious winter sunbeams into your home. But you can also plant and prune with a longer-term plan in mind. The trees that surround your house should not only play their part in the landscape, but in the environmental conditions of your house. For instance, on the south side of your house in the midwest, views notwithstanding, you should have deciduous trees that provide shade in the summer and when they lose their leaves allow light and warmth in the winter.

EFC Communications Calendar		
Month	Item	Winnetka Report Deadline
<i>October</i>	Pumpking and Leaf Collection	
<i>November</i>	Holiday Lights Recycling America Recycle Day Battery Recycling Plastic Bag, Film, and Wrap Recycling EFC Recycling Tip: Textile Recycling and Natural Light During Winter	Winter: November 13
<i>December</i>	Holiday Tree Pick-Up Holiday Lights Recycling Commercial District Business Lighting Use of natural light during winter Recycling – Styrofoam	