



Village of Winnetka

Board of Fire & Police

Commissioners Special Meeting

March 15, 2023 at 4:30 PM
Zoom

AGENDA

- 1. Call to Order**
 - a. Virtual Meeting Instructions
- 2. Public Comments**
- 3. Approval of Minutes**
 - a. February 27, 2023 Minutes
 - b. February 28, 2023 Minutes
- 4. Closed Session**
- 5. New Business**
- 6. Other Business**
 - a. Patrol Officer Conditional Offer of Employment
- 7. Adjournment**



VILLAGE OF WINNETKA

Board of Fire & Police Commissioners

SPECIAL VIRTUAL MEETING

Zoom

March 15, 2023

4:30 PM

AGENDA

In accordance with Governor Pritzker's Executive Order 2023-01, and Section 7(e) of the Illinois Open Meetings Act, the Winnetka Board of Fire and Police Commissioners meeting on Wednesday, March 15, 2023, will be held virtually. The meeting will be livestreamed via the Zoom platform. At least one representative from the Village will be present at Village Hall in compliance with Section 7(e) of the Illinois Open Meetings Act, and the virtual meeting will be simulcast at Village Hall for members of the public who do not wish to view the virtual meeting from another location. The opportunity to view the virtual meeting at Village Hall is available on a "first come, first-served" basis.

The public has two options for observing and participating in this virtual Board of Fire and Police Commissioners meeting including the ability to provide oral comments during the meeting. To facilitate an efficient meeting, public comments submitted in advance are encouraged.

- 1) Telephone (audio only): Call 312-626-6799, when prompted enter the Meeting ID – 88632183927. (Please note there is no additional password or attendee ID required.)
- 2) Livestream (both audio and video feed): Download the Zoom meetings app to your smartphone, tablet or computer and then join Meeting ID: 88632183927. Event Password: BFPC031523.

Public comments should be emailed to estorkman@winnetka.org. Public comments received by 4:00 PM on Wednesday, March 15 will be read at the appropriate time during the meeting. General comments for matters not on the agenda will be read at the beginning of the meeting under the Public Comment agenda item. Comments specific to a particular agenda item will be read during the discussion of that agenda item. The Village will attempt to have comments received after the meeting has started read at the end of the meeting. Public comment is limited to 200 words or less. Public comments should contain the following information:

- In the subject line – "BFPC Meeting Public Comment"
- Name
- Address (optional)
- Phone (optional)
- Organization or agency representing, if applicable
- General comment or comment on topic of specific agenda item number

All emails received will be acknowledged either during or after the meeting, depending on when they are received. If you do not have access to email, you may leave a message with your public comment at the Village Manager's office at 847-716-3506 or mail to the Village Manager's Office, Village of Winnetka, 510 Green Bay Road, Winnetka, IL 60093.

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

February 27, 2023

Approved: _____

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Monday, February 27, 2023, at 4:30 PM.

1) Call to Order.

Acting Chairperson Woodbury called the Special Meeting to order at 4:34 PM. Secretary Storkman called the roll. Present: Commissioner Ed Woodbury, Commissioner Wes Baumann, Interim Police Chief Brian O'Connell, Commander Dylan Majcher, Administrative Services Manager Keri Kaup, Communications Manager Josie Clark, and Benefits Manager Lizzy Storkman (Board Secretary).

Absent: Chairperson Margaret (Meg) Benson

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes:

Commissioner Baumann moved to approve the minutes of the February 7, 2023, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: Chairperson Benson.

4) Closed Session:

Commissioner Baumann moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to discuss personnel and employment. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: Chairperson Benson.

The Board adjourned to closed session at 4:37 PM.

Chairperson Benson arrived at 5:00 PM.

The Board returned from closed session at 5:36 PM.

5) New Business. None.

6) Other Business:

- a) Patrol Officer Conditional Offer of Employment. Chairperson Benson moved to extend a conditional offer of employment to Charles Janes for the position of patrol officer, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificate of Appointment should the candidate accept their

offer and successfully complete the post-offer examinations. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

7) Adjournment:

Chairperson Benson moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 5:37 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

February 28, 2023

Approved: _____

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Tuesday, February 28, 2023, at 4:30 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 4:30 PM. Secretary Storkman called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, Interim Police Chief Brian O'Connell, Commander Dylan Majcher, Administrative Services Manager Keri Kaup, Assistant Village Manager Kristin Kazenas, and Benefits Manager Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes. None.

4) Closed Session:

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to discuss personnel and employment. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 4:33 PM.

The Board returned from closed session at 5:59 PM.

5) New Business. None.

6) Other Business:

- a) Patrol Officer Conditional Offer of Employment. Commissioner Woodbury moved to extend a conditional offer of employment to Daniel Yousif for the position of patrol officer, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificate of Appointment should the candidate accept their offer and successfully complete the post-offer examinations. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

Commissioner Woodbury moved to remove candidates Kyle Divelbiss, Fernando Gomez Cruz, Daniel Sarzynski, Wade McClellan, Brett Opitz, Steven Schellhorn, and Derek Bryja from the patrol officer recruitment process. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

7) Adjournment:

Chairperson Benson moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 6:01 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners