



Village of Winnetka

Environmental and Forestry Commission Meeting

June 14, 2023 at 7:00 PM
Winnetka Village Hall Council Chambers - 510
Green Bay Road

AGENDA

- 1. Introduction & Chair's Remarks**
 - a. Welcome Commissioner Andrews
- 2. Public Comments**
- 3. Review and Approval of Minutes**
 - a. Approval of the May, 10 2023 Meeting Minutes
- 4. Old Business**
 - a. Materials Management
- 5. New Business**
 - a. Visit and Presentation by the Metropolitan Water Reclamation District of Greater Chicago (MWRD)
 - b. Winnetka Power Plant
- 6. Communications**
 - a. Approval of the July Communication Items
 - b. Discussion of the August Communication Items
- 7. Committee/Staff Reports**
- 8. Open Forum**
- 9. Adjournment**

NOTICE

All agenda materials are available at villageofwinnetka.org (**Government > Council Information > Agenda Packets & Minutes**); the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2nd floor). The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, at 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

WINNETKA ENVIRONMENTAL AND FORESTRY COMMISSION
REGULAR MEETING MINUTES
May 10, 2023

A record of a legally convened meeting of the Environmental and Forestry Commission of the Village of Winnetka, which was held in the Council Chambers at Village Hall, 510 Green Bay Road, Winnetka, Illinois, Wednesday, May 10, 2023, at 7:00 p.m.

Call to Order:

Chairperson Hanley called the meeting to order at 7:03 p.m.; Voting Members present: Commissioners Patrick Hanley, David Varca, Rosann Park-Jones, Liz Kunkle, and Greg Frezados. Voting Members absent: Peter Eck. A quorum of presently appointed members was present. Village Council Representative present: Robert Dearborn. Student Representatives Absent: Scarlett Harper and Marcus Buccellato. Staff Liaison present: Diana Puga, Public Works Analyst. Public present: none.

1) Introduction & Chair's Remarks:

Chairperson Hanley called the meeting to order at 7:03 p.m. and welcomed all Commission members. Staff Representative Puga took roll call for attendance. Chairperson Hanley welcomed the newly appointed EFC Commissioner Gregory Frezados and Village Council Representative, Trustee Robert Dearborn.

2) Public Comment:

None.

3) Review and Approval of Minutes:

a) Approval of the May Regular Meeting Minutes

Commissioner Park-Jones made a motion to approve the May 10, 2023, minutes. The motion was seconded by Commissioner Kunkle.

AYES:	VARCA, PARK-JONES, KUNKLE, FREZADOS
ABSENT:	ECK
NAYS:	NONE

4) Village Forester Updates

The Village Forester, Andrew Lueck, was invited to the May EFC meeting to discuss updates as they relate to Forestry throughout the Village. Village Forester Lueck provided various updates, including tree counts for public owned trees and upcoming tree work, including streetscape.

5) Old Business Updates:

a) 2023 2H Planning and Top Priorities

The Commissioners reviewed and updated the calendar for initiatives and action items to better plan for the remainder of 2023.

b) SolSmart Check-in and Next Steps

At the previous meeting, Commissioner Kunkle shared the recent update to the award program for SolSmart. The Commissioners discussed with the recent addition to the award tier it would be an optimal time for the Commission to review the criteria and Winnetka's practices.

c) Sustainability and Climate Action Plan Update

The Commission discussed next steps for creating a sustainability chapter incorporating items from the climate action plan tailored to Winnetka operations.

d) Materials Management

Commissioner Kunkle advised the Commissioners that the Farmer's Market will be a temporary pop up for composting that will service the farmers market, and pending on the success, has the potential to be a permanent drop off location.

6) New Business:

a) Energy

The EFC will be tasked with finding alternative solutions to assist the Village with determining the future of the Village's power plant.

7) Communications:

a) Approval of the June Communication Items

The Commissioners discussed the June Communication Items which include Coal Tar Sealant Reminder, Ban of Gas-Powered Leaf Blowers, Removal of Buckthorn and other Invasive Species, and Recycling Tips for liquids and food residue in containers and plastic bags and film.

AYES: VARCA, PARK-JONES, KUNKLE, FREZADOS
ABSENT: ECK
NAYS: NONE

b) Discussion of the July Communication Items

The Commissioners reviewed the July Communication Items which include the Paper Shredding Event, Hosting a Zero-Waste Event, Recycling Tip for Styrofoam, and Stormwater-Friendly Landscaping.

8) Commission/Staff Reports:

Staff liaison Puga advised the Commissioners the Green Awards recipient will be announced and awarded during the July 18, 2023, Village Council meeting.

9) Open Forum:

No reports.

10) Adjournment:

There being no further business, Chairperson Hanley asked for a motion to adjourn which was moved by Commissioner Kunkle and seconded by Commissioner Park-Jones. The motion passed; the meeting adjourned at 8:37 p.m.

July 2023 EFC Communications Content

1. Paper Shredding Event

E-Winnetka Newsletter

Winnetka's Document Destruction Event will be held on Saturday, August 19, 2023 from 9:00 AM to 12:00 PM at the Public Works Yards at 1390 Willow Road. The goal of the program is to assist residents with recycling outdated or sensitive documents. As a continuing program, the Solid Agency of Northern Cook County (SWANCC) is providing a one-day document destruction event for residentially-generated paper, such as medical forms, bank statement, personal files, retired tax forms, etc. Paper clips and staples do not need to be removed, but please remove binders.

There is no cost to participate, but residents must live in one of SWANCC's member communities and ID's will be checked for proof of residency. Residents will be limited to six file-size boxes or paper shopping bags per vehicle. Please do not bring documents in plastic bags. As residents drive up in their vehicles, workers will unload the paper documents into large carts. When full, the carts of paper are emptied into the truck's cross-shredding machine.

2. Hosting a Zero-Waste Event

E-Winnetka Newsletter

Hosting a Zero Waste event is not hard but takes a little advanced planning.

1. Start by determining all the food and serving products you will need, such as food, drinks, cups, plates, bowls, utensils, tablecloths, and centerpieces. Make sure all are recyclable, compostable, or reusable. It is best if all plastic looking products are compostable (especially beer & wine cups) to avoid confusion.
2. Tell your caterer that you do not want any single-serve packets—they are usually not recyclable or compostable (i.e. sugar, ketchup, butter in foil)—or non-compostable materials (i.e. plastic coffee stirrers, tea in foil bags, small creamers, ice cream wrappers, sandwiches wrapped in plastic or in plastic lunch bags, etc.) that can contaminate the compost & recycling.
3. Request "Biodegradable Products Institute (BPI) certified" compostable materials from your caterer or order some from [OfficeMax.com](https://www.officemax.com) or [EcoProducts.com](https://www.ecoproducts.com).

3. Recycling Tip – Styrofoam

E-Winnetka Newsletter

Winnetka has year-round Styrofoam recycling for Winnetka residents. This program is offered through a partnership between the Winnetka Public Works, the Winnetka Environmental and Forestry Commission, and Dart Container Corporation. To participate, simply drop off #6 Styrofoam (both block-style and food service items) at the Winnetka Public Works Yards, 1390 Willow Road, on Monday from 1:00 – 3:00 PM. Styrofoam can be dropped off at the Public Works gates.

4. Stormwater-Friendly Landscaping

E-Winnetka Newsletter

Stormwater-friendly landscaping can be an environmentally-sound means to moderate the effects of stormwater during rainfall events. Some examples of stormwater-friendly landscaping practices include use of rain barrels and downspouts, permeable pavement, rain gardens, natural landscaping, bioswales and bioretention basins. It is also important to consider stormwater-friendly lawn care practices during the summer months. To learn more about stormwater-friendly landscaping and lawn care practices, visit the following link to the Environmental and Forestry Commission's Stormwater Best Management Practices Guide for Residents.

<https://www.villageofwinnetka.org/263/Tips-to-Go-Green>

August 2023 EFC Communications Content

1. Recycling Tip – Paper Napkins, Towels, and Tissue Recycling

E-Winnetka Newsletter

Used paper-based goods such as paper napkins, towels and tissues should not be placed into your recycling bin. These types of items have potentially already been recycled numerous times and are at the end of their life cycle. Also, these types of paper are normally contaminated with food waste and are not recyclable. Items containing food waste can contaminate other recyclable items and should be composted or landfilled instead.

2. Pumpkin Composting Event

Winnetka Report

In a continuing effort to expand environmental initiatives, the Village of Winnetka is hosting a one-day pumpkin collection. Residents are encouraged to bring in pumpkins for the Village to properly dispose of, limiting the amount brought to landfills. The Public Work Department will provide a designated drop off location at the Municipal Yards Facility at 1390 Willow Road from ***DATE/TIME TBD***. Please remove any solid waste (candles, bags, etc.). Collection of garbage, food scraps or other landscape waste will not be accepted. Please contact the Public Works Department at 847-716-3568 with any questions.

3. Curbside Leaf Collection

Winnetka Report

The Village's annual curbside leaf collection program will run from October to November, ***DATES/TIME TBD***. Under this program, residents may rake their leaves to the parkway just inside the edge of the curb for collection by the Village. Leaves collected are then hauled to Antioch, IL for composting which the Village then receives back in early spring for residents to use as compost material. For more information, please contact the Public Works Department at 847-716-3568.