

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
August 15, 2023**

(Approved: September 5, 2023)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at the Council Chambers on Tuesday, August 15, 2023, at 7:00 PM.

- 1) Call to Order. President Rintz called the meeting to order at 7:00 PM. Village Manager Rob Bahan called the roll. Present: Trustees Kirk Albinson, Rob Apatoff, Tina Dalman, and Robert Dearborn. Absent: Trustees Kim Handler and Bridget Orsic. Also present: Assistant Village Manager Kristin Kazenas, Village Attorney Peter Friedman, Community Development Director David Schoon, and approximately 10 persons in the audience.
- 2) Pledge of Allegiance. President Rintz led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) September 5, 2023 Regular Meeting All of the Council members present said they expect to attend.
 - b) September 12, 2023 Study Session All of the Council members present said they expect to attend.
 - c) September 19, 2023 Regular Meeting All of the Council members present said they expect to attend.
- 4) Public Comment.
 - i. Peter Gelderman addresses Council regarding the Popular Annual Financial Report.
- 5) Reports:
 - a) Trustees. No report.
 - b) Attorney. No report.
 - c) Manager. No report.
 - d) Village President. No report.
- 6) Presentations
 - a) Environmental & Forestry Commission Green Award
Diana Puga, Public Works Analyst and Environmental & Forestry Commission staff liaison, presents the 2023 Green Award to New Trier High School for its efforts in climate, energy, leadership, and sustainable communities.
Trustee Handler entered the meeting at 7:08 p.m.
- 7) Establishment of the Consent Agenda.
Trustee Apatoff seconded by Trustee Dalman moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.

8) Approval of the Consent Agenda

- a) Approval of Village Council Minutes
 - i. July 6, 2023 Regular Meeting
 - ii. July 11, 2023 Study Session
- b) Approval of Warrant List Dated July 17, 2023 - July 31, 2023 in the amount of \$2,384,649.32.
- c) Resolution No. R-76-2023: Approving the Purchase of a New Public Works Kubota Utility Tractor Vehicle (Refuse Scooter) (Adoption)
- d) Resolution No. R-77-2023: Waiving Competitive Bidding and Awarding a Contract to Leopardo Construction Inc. for Repair of the Village Hall Bell Tower (Adoption)

Trustee Handler seconded by Trustee Apatoff, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Dearborn, and Handler. Nays: None. Absent: Trustee Orsic.

9) Ordinances and Resolutions.

- a) Ordinance No. MC-10-2023: Amending Chapter 3.40 of the Winnetka Village Code Regarding the Landmark Preservation Commission (Introduction/Adoption)

President Rintz noted that a student approached Council expressing interest in joining the Landmark Preservation Commission (LPC) as a student member, which would require an update of the Village Code. This student has attended all LPC meetings in the past year and Trustee Liaison Kim Handler noted the LPC would welcome the student member.

Trustee Albinson, seconded by Trustee Dalman, moved to waive introduction of Ordinance No. MC-10- 2023. By voice vote, the motion carried.

Trustee Dearborn, seconded by Trustee Apatoff, moved to adopt Ordinance No. MC-10-2023. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Dearborn, and Handler. Nays: None. Absent: Trustee Orsic.

- b) Ordinance No. M-13-2023: Granting a Special Use Permit for the Operation of a Real Estate Office within the C-2 Commercial Overlay District - Compass Realty - 564 Lincoln Avenue (Introduction)

Community Development Director David Schoon addresses Council regarding an application for a special use permit submitted by Compass Realty for 564 Lincoln Avenue. The subject property is approximately 4,500 square feet, with 1,500 square feet in the commercial overlay district. The Plan Commission recommended approval of the request by a vote of 4-2.

The applicant's attorney Cal Bernstein addresses Council regarding the feedback received from the Plan Commission, and introduces Jen Epstein, Hoffman Commercial Real Estate Property Manager for 564 Lincoln who provided a summary of the efforts to lease the space, noting various homeowner association restrictions. Johnny Satts, Compass Director of Corporate Real Estate addresses Council affirming that the Applicant has provided updated information regarding the proposed use of the retail area, focusing on a long-term art gallery tenant rather than a pop-up approach.

Terry Dason, Executive Director of the Winnetka Northfield Glencoe Chamber of

Commerce expresses support for the special use application.

Council discusses various aspects of the application including signage, accessibility of the space, continuity of the overlay district, pop up versus a long-term tenant in the retail space, vibrancy of the retail space, and creation of foot traffic in the district.

Trustee Dearborn notes that the Ordinance refers to a pop-up retail use and should be updated before adoption if a long-term tenant is secured.

Trustee Dearborn, seconded by Trustee Apatoff, moved to introduce Ordinance No. M-13-2023 with the modifications noted above. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Dearborn, and Handler. Nays: None. Absent: Trustee Orsic.

10) Old Business. None.

11) New Business. None.

12) Appointments:

- a) Appoint Tim Ring to a full term on the Environmental & Forestry Commission – his term will expire August 15, 2026.

Trustee Dalman, seconded by Trustee Albinson, moved to appoint Tim Ring to a full term on the Environmental & Forestry Commission. His term will expire on August 15, 2026. By voice vote, the motion carried.

13) Closed Session: None.

14) Adjournment. President Rintz asks for call to adjourn. Trustee Dearborn, seconded by Trustee Apatoff, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 8:04 PM.

/s/Berina Gradjan, Deputy Village Clerk
Recording Secretary