

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
December 19, 2023**

(Approved: January 9, 2024)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at the Council Chambers on Tuesday, December 19, 2023, at 7:00 PM.

- 1) Call to Order. President Pro-tem Robert Dearborn called the meeting to order at 7:01 PM. Village Manager Rob Bahan called the roll. Present: Trustees Rob Apatoff, Kirk Albinson, Robert Dearborn, Kim Handler, and Bridget Orsic. Absent: President Chris Rintz and Trustee Tina Dalman. Also present: Assistant Village Manager Kristin Kazenas, Village Attorney Peter Friedman, Community Development Director Schoon, Assistant Community Development Director Ann Klaassen, and Water & Electric Director Brian Keys and approximately 11 persons in the audience.
- 2) Pledge of Allegiance. Trustee Dearborn led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) January 2, 2024 Regular Meeting This meeting will be cancelled due to lack of quorum.
 - b) January 9, 2024 Regular Meeting All of the Council members present said they expected to attend.
 - c) January 16, 2024 Study Session All of the Council members present said they expected to attend, with the exception of Trustee Dearborn.
 - d) January 23, 2024 Regular Meeting All of the Council members present said they expected to attend.
- 4) Public Comment:
 - a) Katie Stevens addresses the Council regarding the Winnetka Park District concept plan for Elder Lane Park and Centennial Park.
 - b) Irene Smith addresses the Council regarding the Winnetka Park District concept plan for Elder Lane Park and Centennial Park.
 - c) John Edwardson addresses the Council regarding the proposed steep slope regulations.
 - d) Colleen Root addresses the Council as a Park District Commissioner, noting that she is not speaking on behalf of the Park District Board, regarding the privatization of public land and the concept plan for Elder Lane Park and Centennial Park.
 - e) Mary Garrison addresses the Council regarding Winnetka's unique characteristics and open space.
 - f) Bill Jackson addresses the Council regarding the proposed steep slope regulations.
- 5) Reports:
 - a) Trustees. Trustee Apatoff reported that he attended the Chamber of Commerce meeting and summarized year end economic development statistics.

- b) Attorney. No report.
- c) Manager. No report.
- d) Village President. No report.
- 6) Establishment of the Consent Agenda.

Trustee Handler seconded by Trustee Apatoff moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.
- 7) Approval of the Consent Agenda
 - a) Approval of Village Council Minutes
 - i. November 3, 2023 Budget Review Minutes
 - ii. November 14, 2023 Study Session & Special Meeting
 - iii. November 21, 2023 Regular Meeting
 - iv. December 12, 2023 Special Meeting
 - b) Approval of Warrant List Dated December 1, 2023 – December 14, 2023 in the amount of \$1,745,347.74.
 - c) Resolution No. R-106-2023: Approving the Purchase of a Backhoe Loader (Adoption)
 - d) Resolution No. R-107-2023: Approving Change Order No. 3 with A. Lamp Concrete Contractors, Inc. for the 2023 Street Rehabilitation and Public Improvement Project (Adoption)
 - e) Resolution No. R-108-2023: Extending the Authorization for the Delivery and Carry-Out of Cocktails within the Village (Adoption)
 - f) Resolution No. R-109-2023: Approving Closed Session Minutes, Determining the Need to Keep Minutes of Certain Closed Meetings of the Village Council Confidential, and Authorizing the Destruction of Verbatim Recordings of Certain Closed Meetings of the Village (Adoption)
 - g) Approval of Amended Village Council Meeting Schedule for 2024

Trustee Albinson seconded by Trustee Orsic, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dearborn, Handler, and Orsic. Nays: None. Absent: Trustee Dalman.
- 8) Ordinances and Resolutions.
 - a) Ordinance No. MC-12-2023: Amending Title 16 of the Winnetka Village Code and Chapters 17.30 and 17.50 of the Winnetka Zoning Ordinance Regarding Lot Consolidation (Adoption)

There was no additional public comment or discussion regarding this item.
Trustee Handler, seconded by Trustee Orsic, moved to adopt Ordinance No. MC-12-2023. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dearborn, Handler, and Orsic. Nays: None. Absent: Trustee Dalman.

- b) Ordinance No. M-17-2023: Granting a Variation from the Winnetka Zoning Ordinance to Allow the Construction of a Pickleball Court for an Existing Residence Within the R-2 Single Family Residential District (Adoption)

The applicant has requested that this item be considered in January 2024. Without objection, therefore, this item was deferred.

- c) Ordinance No. M-20-2023: Authorizing the Disposition of Surplus Personal Property Owned by the Village of Winnetka (Introduction/Adoption)

Water & Electric Director Brian Keys presented a request from the Village's operating departments to dispose of material and equipment that have reached the end of their useful lives, are inoperable, or are no longer useful to the Village.

Trustee Orsic, seconded by Trustee Apatoff, moved waive introduction of Ordinance No. M-20-2023. By voice vote, the motion carried unanimously.

Village Attorney Friedman clarified that the Ordinance would be updated to reflect that introduction was waived, and that adoption would be in 2023, not 2024. Additionally, in Section 2, the Ordinance should reference the 2024 calendar year.

Trustee Orsic seconded by Trustee Apatoff, moved to adopt Ordinance No. M-20-2023, as updated. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dearborn, Handler, and Orsic. Nays: None. Absent: Trustee Dalman.

- d) Ordinance No. MC-13-2023: Amending the Text of the Winnetka Zoning Ordinance Regarding Residential Uses in the C-2 General Retail Commercial Zoning District (Introduction) and Ordinance No. M-21-2023 – 808 Oak Street – Special Uses & Variation (Introduction)

Assistant Community Development Director Ann Klaassen presented a request amending the Zoning Ordinance to allow a special use permit for a four-story multifamily building with ground floor parking in the residential uses in the C-2 general retail commercial zoning district.

Architect Paul Konstant reviewed the design and site limitations. Council discussed the design and elevation renderings.

There was no public comment regarding this application.

Trustee Handler, seconded by Trustee Apatoff, moved to introduce Ordinance No. MC-13-2023. By voice vote, the motion carried unanimously.

Trustee Albinson, seconded by Trustee Apatoff, moved to introduce Ordinance No. MC-13-2023. By voice vote, the motion carried unanimously.

- e) Ordinance No. M-22-2023: Granting a Special Use Permit for the Operation of an Event Planning Business within the C-2 Commercial Overlay District of the Village (962 Green Bay Road) (Introduction/Adoption)

Assistant Community Development Director Ann Klaassen presented a request from the applicant seeking approval of a special use permit to allow the existing event planning business office to remain on the property.

Council discussed the special use permit and questioned how the applicant was allowed to occupy the space before the special use was approved. The applicant was in attendance and indicated that the landlord did not disclose that a special use permit process was required.

There was no public comment regarding this application.

Trustee Handler, seconded by Trustee Apatoff, moved to waive introduction of Ordinance No. M-22-2023. By voice vote, the motion carried unanimously.

Trustee Handler seconded by Trustee Orsic, moved to adopt Ordinance No. M-22-2023. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dearborn, Handler, and Orsic. Nays: None. Absent: Trustee Dalman.

9) Old Business. None.

10) New Business. None.

11) Appointments:

a) Appoint Scott Myers to a full term on the Board of Fire & Police Commissioners – his term will expire on December 19, 2026.

Trustee Handler, seconded by Trustee Orsic, moved to appoint Scott Myers to a full term on the Board of Fire & Police Commissioners. His term will expire on December 19, 2026. By voice vote, the motion carried.

b) Appoint Christopher Enck as the Landmark Preservation Commission representative to the Plan Commission – his current term on the LPC expires on May 18, 2024.

Trustee Albinson, seconded by Trustee Apatoff, moved to appoint Christopher Enck as the Landmark Preservation Commission representative to the Plan Commission. His current term on the LPC will expire on May 18, 2024. By voice vote, the motion carried.

c) Appoint Jonathan Alt as the Plan Commission representative to the Plan Development Commission – his current term on the PC expires on May 18, 2024.

Trustee Albinson, seconded by Trustee Orsic, moved to appoint Jonathan Alt as the Plan Commission representative to the Plan Development Commission. His current term on the PC will expire on May 18, 2024. By voice vote, the motion carried.

12) Closed Session: None.

13) Adjournment. President Pro-tem asks for call to adjourn. Trustee Apatoff, seconded by Trustee Albinson, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 8:16 PM.

/s/ Berina Gradjan, Deputy Village Clerk

Recording Secretary