Minutes Adopted May 16, 2024

Winnetka Design Review Board/Sign Board of Appeals Meeting Minutes
April 18, 2024

Members Present:	Katie Moor, Chairperson Colin Kennedy Paul Konstant Michael Ritter
Members Absent:	Fritz Duda Maggie Meiners Heather Niehoff
Village Staff:	Davorka Kirincic, Building and Code Enforcement Manager

Call to Order & Roll Call:
Chairperson Moor called the meeting to order at 7:04 p.m. Roll call was taken of the Board Members present.

Public Comments:
No comments were made at this time.

Approval of Minutes:
Chairperson Moor asked if there were any comments or corrections or for a motion to approve the March 20, 2024 special meeting minutes. A motion to approve the March 20, 2024 special meeting minutes was made by Mr. Ritter and seconded by Mr. Konstant. A vote was taken and the motion unanimously passed, 4 to 0:
AYES: Kennedy, Konstant, Moor, Ritter
NAYS: None

New Applications:

a. **Case No. 24-07-DR: 458 Maple Street - Christ Church: A Certificate of Appropriateness to allow the replacement and expansion of the existing brick patio.**

Ms. Kirincic identified the property's location and zoning classification and described the proposed changes requested by the applicant in connection with the existing brick patio. She then identified the patio's location in the site plan and noted the extension would include a seating wall and six brick pillars. Ms. Kirincic referred to the grade change and described the proposed channel drainage system. She also referred to specific items in the design guidelines and the standards the Board is to consider. Ms. Kirincic then asked if there were any questions.

Joseph Samperi of JLBP, Inc. introduced himself as the landscape contractor and confirmed the pillar size and seat wall which he described in detail for the Board as well as the retaining wall portions located below grade due to the grade change. He also described the proposed materials for the Board. Mr. Konstant questioned the stone size which Mr. Samperi described to the Board. No additional questions were raised at this time.

Chairperson Moor then asked for a motion to approve the request as submitted. A motion to approve the application as submitted was made by Mr. Ritter and seconded by Mr. Konstant A vote was taken and the motion unanimously passed, 4 to 0:
AYES: Kennedy, Konstant, Moor, Ritter
NAYS: None

b. **Case No. 24-08-DR: 902 Green Bay Road - Lunk + Hancy: A Sign Permit to allow installation of a wall sign on the Green Bay Road frontage.**

Ms. Kirincic identified the property's location and zoning classification and described the proposed wall sign and its location. She then described the proposed sign's lettering size and color in detail as well as the sign's size and positioning on the wall. Ms. Kirincic stated the proposed sign complied with the sign code and Village guidelines and informed the Board the applicant already ordered the sign.

Chairperson Moor asked if the color represented the applicant's brand. The Board Members discussed the proposed color and Chairperson Moor commented it did not fit in with its surroundings. Ms. Kirincic asked the Board Members if they wanted to continue the application to the next meeting. Chairperson Moor commented white would fit in better with the neighboring buildings and asked for a recommendation to continue the application to the next meeting and to include an awning. Ms. Kirincic stated she would discuss including an awning with the applicant. Mr. Konstant also commented on the effect of including an awning with the request.

Chairperson Moor then asked for a motion to continue the matter to the next meeting. A motion was made by Mr. Ritter and seconded by Mr. Kennedy to continue the matter to the next meeting. A vote was taken and the motion unanimously passed, 4 to 0:
AYES: Kennedy, Konstant, Moor, Ritter
NAYS: None

Other Business.

a. May 16, 2024 Meeting – Quorum Check.

The Board Members discussed their availability.

Adjournment:

Chairperson Moor asked for a motion to adjourn. A motion to adjourn was made by Mr. Konstant and seconded by Mr. Ritter. A vote was taken and the motion unanimously passed, 4 to 0:
AYES: Kennedy, Konstant, Moor, Ritter
NAYS: None
The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Antionette Johnson
Recording Secretary