

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
December 3, 2024**

(Approved: December 17, 2024)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at the Council Chambers on Tuesday, December 3, 2024, at 7:00 PM.

- 1) Call to Order. President Chris Rintz called the meeting to order at 7:00 PM. Village Manager Rob Bahan called the roll. Present: Trustees Kirk Albinson, Rob Apatoff, Robert Dearborn, and Kim Handler. Absent: Trustees Tina Dalman and Bridget Orsic. Also present: Assistant Village Manager Kristin Kazenas, Village Attorney Peter Friedman, Assistant Community Development Director Ann Klaassen, Finance Director Tim Sloth and approximately 3 persons in the audience.
- 2) Pledge of Allegiance. President Rintz led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) December 10, 2024 Regular Meeting All of the Council members present said they expect to attend.
 - b) December 17, 2024 Regular Meeting All of the Council members present said they expect to attend with the exception of Trustee Handler.
- 4) Public Comment: None.
- 5) Reports:
 - a) Trustees. No report.
 - b) Attorney. No report.
 - c) Manager. Village Manager Rob Bahan advises Council that the Village of Winnetka, Northfield, and Glencoe, the primary sponsors of the Red Invitation Sale, have mailed the event flyer.
 - d) Village President. President Rintz and Assistant Village Manager Kristin Kazenas hosted 6th graders from Skokie School at Village Hall to learn about local government. Additionally, President Rintz advises that the tree lighting will be on Friday, December 6th at 6:00 pm.
- 6) Establishment of the Consent Agenda.

Trustee Handler seconded by Trustee Apatoff moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.
- 7) Approval of the Consent Agenda
 - a) Approval of Village Council Minutes
 - i. November 1, 2024 Budget Meeting
 - ii. November 12, 2024 Special Meeting
 - b) Approval of Warrant List Dated November 15, 2024 – November 28, 2024 in the amount of \$1,503,827.94.

- c) Resolution No. R-86-2024: Approving a Contract with S&C Electric Company for the Purchase of Three Pad-Mount Switchgears (Adoption)
- d) Resolution No. R-87-2024: Approving a Fourth Amendment to a Lease Agreement Between the Village of Winnetka and the United States Postal Service (Adoption)
- e) Resolution No. R-88-2024: Approving a Contract with S&C Electric Company for the Purchase of a Vista Pad-Mount Switchgear (Adoption)
- f) FY 2025 Village Budget
 - i) Resolution No. R-83-2024: Adopting the Annual Budget for the Fiscal Year Beginning January 1, 2025 and Ending December 31, 2025 (Adoption)
 - ii) Resolution No. R-84-2024: Establishing Rates and Fees Related to Utility Services (Adoption)
 - iii) Resolution No. R-85-2024: Amending General, Building, and Miscellaneous Service Fees (Adoption)
- g) Property Tax Levy and Abatement Ordinances
 - i) Ordinance No. M-14-2024: Levying Taxes for the Year 2024 (Adoption)
 - ii) Ordinance No. M-15-2024: Abating the Tax Heretofore Levied for the Year 2024 to Pay the Principal of and Interest on Taxable General Obligation Refunding Bonds, Series 2020, of the Village of Winnetka, Cook County, Illinois (Adoption)

Trustee Dearborn seconded by Trustee Handler, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dearborn, and Handler. Nays: None. Absent: Trustees Dalman and Orsic.

8) Ordinances and Resolutions.

- a) Ordinance No. M-17-2024: An Ordinance Granting a Variation from the Winnetka Zoning Ordinance to Allow the Construction of Additions to an Existing Residence within the R-5 Single Family Residential Zoning District (402 Hawthorn Lane) (Introduction/Adoption)

Trustee Dalman enters at 7:08 pm.

Assistant Community Development Director Ann Klaassen advises Council of a request submitted for additions on the first and second floors of the existing residence. The proposed first floor additions consist of a kitchen and mudroom expansion, while the proposed second floor addition would consist of a primary bedroom suite. Additionally, the additions to the existing residence would consist of a den on the first floor and a bedroom on the second floor.

Council is advised of the zoning map and the proposed site plan, proposed floor plans, and the proposed building elevations.

The Zoning Board of Appeals recommended approval of the requested corner yard variations.

Council commends the proposed additions and the architectural design.

Trustee Albinson, seconded by Trustee Dalman, moved to waive introduction of Ordinance No. M-17-2024. By voice vote, the motion carried unanimously.

Trustee Albinson, seconded by Trustee Dalman, moved to adopt Ordinance No. M-17-2024. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Dearborn, and Handler. Nays: None. Absent: Trustee Orsic.

- b) Ordinance No. M-18-2024: An Ordinance Granting a Variation from the Winnetka Zoning Ordinance to Allow the Construction of an Additions to an Existing Residence within the R-2 Single Family Residential District (270 Birch Street) (Introduction)

Assistant Community Development Director Ann Klaassen advises Council of a request to construct a one-story attached garage addition on the front elevation of the existing residence.

Council is advised of the proposed site plan, proposed floor plans, and the proposed building elevations.

The Zoning Board of Appeals recommended approval of the requested front yard variation, however, while one public comment was received in support of the request, one member of the public spoke in opposition to the request.

The property owner, Alexandra Kaehler, addresses Council regarding the intent of the consideration of locations of the garage, concerns regarding blockage of neighbor sight lines, and restoration of the property.

Council discusses concerns regarding the proposed scale of the garage, matters regarding impermeable surface, location and placement the of proposed garage, impingement of sight lines, and landscaping designs.

Alexandra Kaehler advises Council of various alternative options that may be considered in place of a three car garage.

Public Comment.

Alexandra Nichols expresses concerns regarding permitting, expansion of the garage, approval of a variance, and construction disruption.

Council directs the applicant to provide an updated design plan reducing the garage to a two-car garage and updated sight plan displaying set back of the new garage.

Trustee Dearborn, seconded by Trustee Dalman, moved to introduce Ordinance No. M-18-2024 with the modification that the garage be reduced to a two-car garage. By voice vote, the motion carried unanimously.

- 9) Old Business. None.

- 10) New Business. None.

- 11) Appointments: None.

- 12) Closed for the Purpose of Reviewing Closed Session Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.

Trustee Dearborn, seconded by Trustee Dalman, moved to adjourn to Closed Session for the purpose of reviewing closed session minutes pursuant to Section 2(c)(21) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Dearborn, and Handler. Nays: None. Absent: Trustee Orsic.

The Council adjourned into Closed Session at 8:08 p.m.

13) Adjournment. The Closed Session meeting ended at 8:39 p.m.

/s/ Berina Gradjan, Deputy Village Clerk

Recording Secretary