



Village of Winnetka

Village Council Regular Meeting

April 15, 2025 at 7:00 PM
Village Hall
510 Green Bay Road

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Quorum**
 - a. May 6, 2025 Regular Meeting
 - b. May 13, 2025 Study Session
 - c. May 20, 2025 Regular Meeting
- 4. Public Comments**
- 5. Reports**
- 6. Presentations**
 - a. Arbor Day Proclamation
 - b. Monarch Butterfly Proclamation
 - c. Environmental and Forestry Commission Green Awards
- 7. Establishment of Consent Agenda**
- 8. Approval of Consent Agenda**
 - a. Approval of Village Council Minutes
 - i. February 27, 2025 Special Meeting
 - ii. April 3, 2025 Regular Meeting
 - b. Approval of Warrant List Dated March 28, 2025 - April 10, 2025
 - c. Ordinance No. MC-03-2025: Amending the Winnetka Village Code to Rename the Positions of Assistant Village Manager and Finance Director (Introduction/Adoption)
 - d. Ordinance No. M-02-2025: Authorizing the Disposition of Surplus Personal Property Owned by the Village of Winnetka (Introduction/Adoption)
 - e. Resolution No. R-39-2025: Waiving Bidding and Approving an Agreement with Rickman Contract Services, Inc. for Meter Reading Services (Adoption)

NOTICE

Village Council meetings are video recorded. All agenda materials are available at villageofwinnetka.org (Governance > Agendas & Minutes); the Reference Desk at the Winnetka Library; or in the Manager's Office at Village Hall (2nd floor). The Village of Winnetka, in compliance with the Americans with Disabilities Act, requests that all persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting or have questions about the accessibility of the meeting or facilities, contact the Village ADA Coordinator, 510 Green Bay Road, Winnetka, Illinois 60093, 847-716-3543; T.D.D. 847-501-6041.

- f. Resolution No. R-40-2025: Waiving Bidding Requirements and Authorizing the Procurement of Vehicle Barriers from Meridian Rapid Defense Group Sales, LLC (Adoption)
- g. Approval of Annual Outdoor Seating Area Permits

9. Ordinances and Resolutions

- a. Ordinance No. MC-01-2025: Amending Title 9 of the Winnetka Village Code to Prohibit the Sale of Illicit THC Products and Kratom (Introduction/Adoption)
- b. Ordinance No. MC-02-2025: Amending Chapter 6.08 of the Winnetka Village Code Regarding Limited Public Off Leash Dog Areas on Lake Michigan (Introduction/Adoption)

10. Old Business

11. New Business

12. Appointments

13. Closed Session

14. Adjournment



Agenda Item Executive Summary

TITLE: Arbor Day Proclamation

PRESENTER: Andrew Lueck

AGENDA DATE: April 15, 2025

CONSENT: No

ITEM TYPE: Presentation

ITEM HISTORY:

The Village of Winnetka has been recognized as a Tree City USA by the Arbor Day Foundation for 32 consecutive years. The Village has issued an Arbor Day proclamation each of those years as a requirement for recognition.

EXECUTIVE SUMMARY:

The Village of Winnetka has been recognized as a Tree City USA by the Arbor Day Foundation for 32 consecutive years. Tree City USA is a program that recognizes a municipality's dedication to its urban forest. The program has four requirements:

1. Annual Arbor Day proclamation and observance
2. Tree care ordinance
3. Annual tree care budget of at least \$2 per capita
4. Tree board

By passing and reciting an official Arbor Day proclamation, Village officials demonstrate their support for the community tree program and help complete the requirements for becoming a Tree City USA.

RECOMMENDATION:

Consider approval of an Arbor Day Proclamation to help complete the requirements for the Tree City USA designation.

ATTACHMENTS:

1. Arbor Day Proclamation



PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW THEREFORE, the Council of the Village of Winnetka do hereby proclaim Friday April 25, 2025 as Arbor Day in the Village of Winnetka, and we urge all citizens to support efforts to protect our trees and woodland and to support our Village's urban forestry program.

Christopher Rintz, President
Village of Winnetka

Dated: April 15, 2025



Agenda Item Executive Summary

TITLE: Monarch Butterfly Proclamation

PRESENTER: Elyse Steiner

AGENDA DATE: April 15, 2025

CONSENT: No

ITEM TYPE: Presentation

ITEM HISTORY:

The Village adopted the National Wildlife Federation ("NWF") Mayors' Monarch Pledge in November 2020 has approved proclamations honoring Monarch Remembrance Day in the Village of Winnetka in April of each subsequent year from 2021 to 2024.

EXECUTIVE SUMMARY:

Each year, the National Wildlife Federation asks units of local government to participate in the Mayors' Monarch Pledge, a conservation program aimed at safeguarding the dwindling populations of monarch butterflies in North America. The Pledge asks participants to not only promote conservation efforts, including the planting of native milkweed, but also complete at least three action items from a list of 25 in support of the butterflies. The adoption of an annual educational proclamation is one such item, and for this reason, staff recommends adopting the annual Monarch Butterfly proclamation. In addition to this proclamation, the Village's other action items will be to continue to maintain native landscaping on its properties, support Friends of the Green Bay Trail's plan to replace invasive plants with natives along a section of the Trail, and work to promote further habitat development through the implementation of the Village's Comprehensive Plan.

RECOMMENDATION:

Consider approval of the 2025 National Wildlife Federation's Mayors' Monarch Butterfly Proclamation.

ATTACHMENTS:

1. 2025 Mayors' Monarch Proclamation



MONARCH BUTTERFLY PROCLAMATION

WHEREAS, the monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and

WHEREAS, individual monarchs will fly up to 3,000 miles from their summer homes in America's backyards and grasslands to wintering grounds in Mexico's forests; and

WHEREAS, 20 years ago, more than one billion Eastern monarch butterflies migrated to Mexico, each year, but experienced population declines of up to 90% in recent years; and

WHEREAS, habitat loss, increased use of pesticides, climate change and lack of proper food sources contribute to this decline; and

WHEREAS, the U.S. Fish and Wildlife Service has proposed listing the Monarch as a Threatened species under the Endangered Species Act; and

WHEREAS, every citizen of Winnetka can make a difference for the monarch by planting pollinator-attracting native plants to provide habitat for the monarchs and other pollinators in locations where people live, work, learn, play and worship; and

WHEREAS, on behalf of the residents of the Village who are already and planning on creating healthy habitat for these magnificent butterflies, the Village Council is honored to lead the way by signing the National Wildlife Federation's Mayors' Monarch Pledge; and we encourage other officials across the United States to take a stand with us so that the monarch butterfly will once again flourish across the continent.

NOW THEREFORE, the Council of the Village of Winnetka do hereby proclaim Tuesday, April 15, 2025, as Monarch Butterfly Remembrance Day in the Village of Winnetka.

Christopher Rintz, President
Village of Winnetka

Dated: April 15, 2025



Agenda Item Executive Summary

TITLE: Environmental and Forestry Commission Green Awards

PRESENTER: Elyse Steiner

AGENDA DATE: April 15, 2025

CONSENT: No

ITEM TYPE: Presentation

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

As part of the Village's commitment to sustainability, the Environmental and Forestry Commission (EFC) has administered the annual Green Awards program to recognize individuals, properties and households within the community that demonstrate exceptional commitment to sustainable and environmentally-friendly practices. This year the EFC is recognizing three Green Award winners.

Christina and Michael Collins are the winners of the Sustainable Residential Yard category. They added native varietals along the driveway and in a small memorial garden and then contracted with Mariani Landscape to remove sod in the back half of yard to make an additional native plant area designed to provide critters and birds with shelter and native food sources throughout the year.

Erik Kaplan is the winner of the Sustainable Residential Home category. The new construction home was designed by Mark Golan, Architect and built by E.D. General Contractors Construction Group. The property adopted a number of energy-saving and sustainable features: multiple heat pumps, LED lighting throughout, an electric induction stove, smart controls to automatically dim lights when not needed and motion activation when needed inside and out, smart shade system with insulated shades programmed to follow the sun, dual EV charging stations, a smart irrigation system and much more.

April Potterfield is the winner of the Sustainable Non-Residential category for her Backyard Flower Lab-- a space devoted to the growing of an abundance of flowers, which are given away to deserving organizations and individuals. The gardens provide habitat for a myriad of wildlife, including pollinators, and the produce she grows with the help of volunteers from the community, including peaches, pears, plums, and apples, is donated to local food pantries in Evanston.

RECOMMENDATION:

Acknowledge the 2025 Green Award winners.

ATTACHMENTS:

None

**MINUTES
WINNETKA VILLAGE COUNCIL
SPECIAL MEETING
February 27, 2025**

(Approved: xx)

A record of a legally convened special meeting of the Council of the Village of Winnetka, which was held in the 2nd floor Conference Room on Thursday, February 27, 2025 at 6:00 PM.

- 1) Call to Order. President Rintz called the meeting to order at 6:00 PM. Village Manager Bahan called the roll of the Village Council. Present: Trustees Kirk Albinson, Rob Apatoff, Tina Dalman, and Bridget Orsic. Absent: Trustees Bob Dearborn and Kim Handler. Also present: Village Manager Robert Bahan, Village Attorney Peter Friedman, and no persons in the audience.
- 2) Public Comment. No public comment.
- 3) Closed Session for the Purpose of Discussing Specific Employees and Legal Counsel for the Village Pursuant to Section 2(c)(1) of the Open Meetings Act.

Trustee Albinson, seconded by Trustee Dalman, moved to adjourn to Closed Session for the purpose of discussing specific employees and legal counsel for the Village pursuant to Section 2(c)(1) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, and Orsic. Nays: None. Absent: Trustees Dearborn and Handler.

The Council adjourned into Closed Session at 06:01 p.m.

- 4) Adjournment. The Closed Session meeting ended at 7:06pm.

Recording Secretary

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
April 3, 2025**

(Approved: xx)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at the Council Chambers on Tuesday, April 3, 2025, at 7:00 PM.

- 1) Call to Order. President Rintz called the meeting to order at 7:02 PM. Village Manager Rob Bahan called the roll. Present: Trustees Kirk Albinson, Tina Dalman, Robert Dearborn, Kim Handler, and Bridget Orsic. Absent: Trustee Apatoff. Also present: Assistant Village Manager Kristin Kazenas, Deputy Village Clerk Berina Gradjan, Village Attorney Peter Friedman and no persons in the audience.
- 2) Pledge of Allegiance. President Rintz led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) April 8, 2025 Study Session All of the Council members present said they expect to attend with the exception of Trustee Orsic due to work obligations.
 - b) April 15, 2025 Regular Meeting All of the Council members present said they expect to attend.
- 4) Public Comment: No public comment.
- 5) Reports:
 - a) Trustees. No report.
 - b) Attorney. No report.
 - c) Manager. No report.
 - d) Village President. No report.
- 6) Establishment of the Consent Agenda.

Trustee Handler seconded by Trustee Dalman moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.
- 7) Approval of the Consent Agenda
 - a) Approval of Village Council Minutes
 - i. March 4, 2025 Regular Meeting
 - ii. March 11, 2025 Study Session
 - iii. March 18, 2025 Regular Meeting
 - b) Approval of Warrant List Dated March 14, 2025 – March 27, 2025, in the amount of \$820,741.18.
 - c) Resolution No. R-35-2025: Approving a Fifth Amendment to a Lease Agreement Between the Village of Winnetka and the United States Postal Service (Adoption)
 - d) Resolution No. R-36-2025: Approving a Contract with Hoerr Construction, Inc. for Sewer

Relining Work (Adoption)

- e) Resolution No. R-37-2025: Approving Change Order No. 3 to the Contract with DiMeo Brothers Inc. and Approving a Contract with Christy Webber & Company for Restoration Services for the Crow Island Stormwater Storage and Conveyance Project (Adoption)
- f) Resolution No. R-38-2025: Approving a Contract with National Power Rodding Corp. for Sanitary and Storm Sewer Closed Circuit Television (CCTV) Inspection Services (Adoption)
- g) Approval of Annual Outdoor Seating Area Permits

Trustee Albinson seconded by Trustee Handler, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Dalman, Dearborn, Handler, and Orsic. Nays: None. Absent: Trustee Apatoff.

8) Ordinances and Resolutions. None.

9) Old Business. None.

10) New Business. None.

11) Appointments: None.

12) Closed Session for the Purpose of Reviewing Closed Session Minutes and Discussing Municipal Utility Contracts Pursuant to 2(c)(21) and 2(c)(23) of the Open Meetings Act.

Trustee Orsic, seconded by Trustee Dalman, moved to adjourn to Closed Session for the purpose of reviewing closed session minutes and municipal utility contracts pursuant to 2(c)(21) and 2(c)(23) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Dalman, Dearborn, Handler, and Orsic. Nays: None. Absent: Trustee Apatoff.

The Council adjourned into Closed Session at 7:06 p.m.

13) Adjournment. The Closed Session meeting ended at 7:30 p.m.

Recording Secretary



Agenda Item Executive Summary

TITLE: Approval of Warrant List Dated March 28, 2025 - April 10, 2025

PRESENTER: Robert M. Bahan

AGENDA DATE: April 15, 2025

CONSENT: Yes

ITEM TYPE: Consent Agenda

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

The Warrant List Dated March 28, 2025 - April 10, 2025.

RECOMMENDATION:

Consider Approving the Warrant List Dated March 28, 2025 - April 10, 2025.

ATTACHMENTS:

None



Agenda Item Executive Summary

TITLE: Ordinance No. MC-03-2025: Amending the Winnetka Village Code to Rename the Positions of Assistant Village Manager and Finance Director (Introduction/Adoption)

PRESENTER: Robert Bahan

AGENDA DATE: April 15, 2025

CONSENT: Yes

ITEM TYPE: Ordinances and Resolutions

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

The Winnetka Village Code creates the positions of Assistant Village Manager (Chapter 2.14) and of Finance Director (Chapter 2.48) and outlines their respective powers and duties. A recent analysis of the job descriptions, job titles, and responsibilities with comparable communities in conjunction with the annual performance appraisal process for these positions indicated that the updated titles of Deputy Village Manager and Chief Financial Officer were appropriate.

Ordinance No. MC-03-2025 amends the Village Code to rename the position of Assistant Village Manager to Deputy Village Manager and the position of Finance Director to Chief Financial Officer.

RECOMMENDATION:

Consider Introduction and Adoption of Ordinance No. MC-03-2025: Amending the Winnetka Village Code to Rename the Positions of Assistant Village Manager and Finance Director.

ATTACHMENTS:

1. Ordinance No. M-03-2025 - Amending Village Code to Rename the Positions of Assistant Village Manager and Finance Director

**AN ORDINANCE AMENDING THE WINNETKA VILLAGE CODE
TO RENAME THE POSITIONS OF
ASSISTANT VILLAGE MANAGER AND FINANCE DIRECTOR**

WHEREAS, the Village of Winnetka is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970 and has the authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Chapter 2.14 of the “Winnetka Village Code,” as amended (“*Village Code*”) creates the position of Assistant Village Manager for the Village and sets forth their respective powers and duties; and

WHEREAS, the Village Council desires to amend the Village Code to rename the position of Assistant Village Manager to Deputy Village Manager; and

WHEREAS, Chapter 2.48 of the Village Code creates the position of Finance Director for the Village and sets forth their respective powers and duties; and

WHEREAS, the Village Council desires to amend the Village Code to rename the position of Finance Director to Chief Financial Officer; and

WHEREAS, the Village Council has determined that it will serve and be in the best interests of the Village and its residents to amend the Village Code pursuant to this Ordinance;

NOW, THEREFORE, the Council of the Village of Winnetka ordains as follows:

SECTION 1: RECITALS. The recitals above are incorporated into this Section as the findings of the Village Council, as if fully set forth in this Section.

SECTION 2: ASSISTANT VILLAGE MANAGER. The Village Code is hereby amended to replace “Assistant Village Manager” with “Deputy Village Manager” everywhere it appears in the Village Code.

SECTION 3: FINANCE DIRECTOR. The Village Code is hereby amended to replace “Finance Director” with “Chief Financial Officer” everywhere it appears in the Village Code.

SECTION 4: EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

[signature page follows]

PASSED this __ day of _____, 2025, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2025.

Signed:

Village President

Countersigned:

Village Clerk

Published by authority of the
President and Board of Trustees of
the Village of Winnetka, Illinois,
this ____ day of _____, 2025

Introduced: April 15, 2025

Passed and Approved: _____, 2025



Agenda Item Executive Summary

TITLE: Ordinance No. M-02-2025: Authorizing the Disposition of Surplus Personal Property Owned by the Village of Winnetka (Introduction/Adoption)

PRESENTER: Brian O'Connell

AGENDA DATE: April 15, 2025

CONSENT: Yes

ITEM TYPE: Consent Agenda

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

The Police Department has identified materials and equipment that have reached the end of their useful lives, are not capable of re-use, or are no longer useful to the Village. A listing of specific items identified is contained as Exhibit A of the Ordinance.

Staff is requesting the disposal of nineteen department-owned firearms which are past their useful life and/or have been replaced with other firearms. The firearms include two Glock 27, 40 caliber semi-automatic pistols (serial numbers: NWU806 and NWU807), ten DS Arms Z4M AR-15 rifles (serial numbers: DS100025 through DS100828), and seven Ruger SR 556 AR-15 rifles (serial numbers: 591-19148 through 591-190297). In addition to the firearms, there are associated ammunition magazines and accessories included. Staff is requesting the disposal of 15,000 rounds of 40-caliber ammunition. The department transitioned to 9mm pistols as the primary duty firearm, which created a surplus of 40-caliber training ammunition the department does not need.

These firearms and ammunition will be sold and transferred as a credit to the Ray O'Herron Company, a Federal Firearms Licensee, which specializes in police equipment. The credit issued by the Ray O'Herron Company will be applied towards the purchase of upgraded patrol rifles, which were allocated in the FY2025 budget.

RECOMMENDATION:

Consider adopting Ordinance No. M-02-2025: An Ordinance Authorizing the Disposition of Surplus Personal Property Owned by the Village of Winnetka.

ATTACHMENTS:

1. Ordinance No. M-02-2025: Authorizing the Disposition of Surplus Personal Property Owned by the Village of Winnetka

**AN ORDINANCE AUTHORIZING THE DISPOSITION OF
SURPLUS PERSONAL PROPERTY
OWNED BY THE VILLAGE OF WINNETKA**

WHEREAS, the Village of Winnetka (“*Village*”) is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has identified (i) equipment and materials owned by the Village and used by the Village Police Department, specifically firearms and ammunition, that have reached the end of their useful lives, are not capable of re-use by the Village, and are no longer necessary or useful to, or for the best interests of, the Village; and (ii) items of abandoned, lost, stolen, or illegally-posessed personal property in the custody of the Village pursuant to Section 3 of the Illinois Law Enforcement Disposition of Property Act, 765 ILCS 1030/3, which items of personal property have reached the end of their useful lives, are not capable of re-use by the Village, and are no longer necessary or useful to, or for the best interests of, the Village (collectively, “*Surplus Property*”); and

WHEREAS, the Village Council desires to authorize the Village Manager to dispose of the Surplus Property; and

WHEREAS, as part of its disposal, the Village has identified that the Surplus Property, can be sold and transferred to a Federal Firearms Licensee, Ray O’Herron Company Inc. for productive use; and

WHEREAS, the Village Council has determined that it is in the best interests of the Village to authorize the Village Manager to dispose of the Surplus Property as set forth in this Ordinance;

NOW, THEREFORE, the Council of the Village of Winnetka do ordain as follows:

SECTION 1: RECITALS. The recitals in this Ordinance are incorporated as the findings of the Village Council as if fully set forth in this Section.

SECTION 2: AUTHORIZATION TO DISPOSE OF SURPLUS PROPERTY. Pursuant to the Village’s home rule authority, the Village Council authorizes the Village Manager, or the Manager’s designee, to (i) dispose of the Surplus Property listed in **Exhibit A** attached to this Ordinance in a manner determined by the Village Manager, in the Manager’s discretion; (ii) dispose of the Surplus Property listed in **Exhibit A** to Ray O’Herron Company Inc.; and (iii) deem any item owned by the Village as Surplus Property provided that it meets the definition of Surplus Property set forth in this Ordinance that the Village may possess during the remaining portion of the 2025 calendar year, in a manner to be determined by the Village Manager, in the Manager’s discretion.

SECTION 3: EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are authorized to execute and attest, on behalf of the Village, all documents necessary to complete the disposition of the Surplus Property authorized pursuant to Section 2 of this Ordinance.

SECTION 4: EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this 15 day of April, 2025, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2025.

Signed:

Village President

Countersigned:

Village Clerk

Published by authority of the
President and Board of Trustees of
the Village of Winnetka, Illinois,
this ____ day of _____, 2025.

Introduced: April 15, 2025

Passed and Approved:

EXHIBIT A
SURPLUS PROPERTY

<u>DS Arms Z4M:</u>	<u>Ruger SR 556:</u>	<u>GLOCK 27:</u>	<u>.40 S&W Ammo:</u>
1. DS100025	1. 591-19148	1. NWU806	1. 15,000 Rounds (15 cases)
2. DS100557	2. 591-19173	2. NWU807	
3. DS100559	3. 591-19174		
4. DS100561	4. 591-19281		
5. DS100562	5. 591-19286		
6. DS100729	6. 591-19289		
7. DS101093	7. 591-19297		
8. DS101297			
9. DS100836			
10. DS100828			



Agenda Item Executive Summary

TITLE: Resolution No. R-39-2025: Waiving Bidding and Approving an Agreement with Rickman Contract Services, Inc. for Meter Reading Services (Adoption)

PRESENTER: Tim Sloth

AGENDA DATE: April 15, 2025

CONSENT: Yes

ITEM TYPE: Consent Agenda

ITEM HISTORY:

On March 4, 2025, Village Council approved an agreement with Honeywell International, Inc. for a turn-key Advanced Metering Infrastructure (AMI) system. Currently, the Village employs two full-time meter readers which will be made redundant by the new AMI system. During our March 4th presentation to the Council, Staff proposed transferring these employees to new roles within the Village.

EXECUTIVE SUMMARY:

With the implementation of the AMI project, the two full-time meter reader positions will become redundant and can be eventually be eliminated. Human Resources has collaborated with the affected employees to identify other positions within the Village that align with their current skill levels. Additionally, we have worked with these employees to determine the necessary training (e.g., CDL) to ensure they are fully qualified for their new roles once the meter reader positions are phased out, which is expected by the end of 2026.

Over the next 12–24 months, there will be a transition from the current need for two full-time meter readers to relying entirely on the new automated system for all meter readings. As utility meters are upgraded, the labor hours required for meter reading will gradually decrease. To ensure continuity in meter reading and facilitate the transition of meter readers to their new roles, staff proposes moving to a contracted model for meter reading.

The resolution authorizes these contractual services for an amount not to exceed \$110,000 or approximately 2,800 hours of meter reading services. By using a contracted solution, we have flexibility to can pay only for the necessary meter reading hours and transition the existing meter readers to their new roles much earlier in the implementation process. The recommended vendor can scale hours up or down as our needs evolve throughout the project.

The Finance Department budget has \$25,000 allocated towards meter reading services. The remaining \$85,000 of the contract will be funded from personnel savings in the Finance Department budget when the transition from full-time personnel to the contracted vendor as the hourly rate for the contracted vendor is less than the hourly rate for existing staff.

Since 2023, the Village has utilized Rickman Contract Services, Inc. on a part-time basis to assist with meter reading and cover scheduled time off. Staff is satisfied with their performance.

RECOMMENDATION:

Consider approval of Resolution No. R-39-2025; Waiving Bidding and Approving an Agreement with Rickman Contract Services, Inc. for Meter Reading Services.

ATTACHMENTS:

1. Resolution No. R-39-2025: Waiving Bidding and Approving an Agreement with Rickman Contract Services, Inc. for Meter Reading Services

RESOLUTION NO. R-39-2025

**A RESOLUTION WAIVING BIDDING AND APPROVING AN AGREEMENT WITH
RICKMAN CONTRACT SERVICES, INC. FOR METER READING SERVICES**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Winnetka (***“Village”***) to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the Village recently transitioned to an Advanced Metering Infrastructure (AMI) system, which AMI system includes supply of an AMI network, electric meters, water modules, water meters, and a water and electric meter exchange (***“AMI System”***); and

WHEREAS, the Village currently uses Rickman Contract Services, Inc. (***“Contractor”***) on a part-time basis to assist with meter reading in the Village; and

WHEREAS, due to the transition to an AMI system, the Village has identified the need for full-time services related to meter reading for water service (***“Services”***); and

WHEREAS, the Village has been satisfied with the Contractor’s services thus far and requested a proposal from Contractor to provide the Services; and

WHEREAS, Contractor submitted a proposal to the Village for the performance of the Services in the not to exceed amount of \$110,000; and

WHEREAS, the Village has determined that Contractor’s proposal to perform the Services best meets the needs of the Village; and

WHEREAS, Village staff has recommended that the Village Council (i) waive competitive bidding for the Services pursuant to Chapter 4.12.010.C of the Village Code, Section IV.3.D of the Village’s Purchasing Manual, and the Village’s home rule authority; and (ii) enter into an agreement with Contractor for Contractor to provide the Services in an amount not to exceed \$110,000 (***“Agreement”***); and

WHEREAS, the Village Council has determined that it is in the best interests of the Village to (i) waive competitive bidding for the Services; and (ii) enter into the Agreement with Contractor for Contractor to provide the Services;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

April 15, 2025

R-39-2025

SECTION 2: WAIVER OF COMPETITIVE BIDDING. Pursuant to Section 4.12.010.C of the Village Code, Section IV.3.D of the Village’s Purchasing Manual, and the Village’s home rule authority, the Village Council waives the requirement of competitive bidding for the procurement of the Services.

SECTION 3: APPROVAL OF AGREEMENT. The Village Council approves an Agreement with Contractor for the Services in substantially the form attached to this Resolution as **Exhibit A** and in a final form approved by the Village Attorney.

SECTION 4: AUTHORIZATION TO EXECUTE AGREEMENT. The Village Council hereby authorizes and directs the Village President and the Village Clerk to execute and attest, respectively, on behalf of the Village, the final Agreement after receipt by the Village Manager of two executed copies of the final Agreement from Contractor; provided, however, that if the Village Manager does not receive two executed copies of the final Agreement from Contractor within 60 days after the date of adoption of this Resolution, then this authority to execute and seal the final Agreement will, at the option of the Village Council, be null and void.

SECTION 5: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

ADOPTED this 15th day of April, 2025, pursuant to the following roll call vote:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____

Signed

Village President

Countersigned:

Village Clerk

EXHIBIT A
AGREEMENT

April 15, 2025

R-39-2025

CONTRACT FOR
METER READING SERVICES

THIS AGREEMENT, made this 1st day of May the year 2025, between the Village of Winnetka, Illinois, hereinafter called Company, and Rickman Contract Services Inc, hereinafter referred to as Contractor.

WITNESSETH

That Contractor and Company, for the considerations hereinafter named, hereby covenant and agree as follows:

1. The Work

Contractor shall perform Meter Reading services for Water service. Contracted hours shall be sufficient to complete all reads required and will be billed in increments not less than 4 per person per day. Company will provide and maintain all equipment necessary to complete work.

2. Work on Private Property

All work shall be done to the satisfaction of the property owners and in such a way as to cause no ill or adverse opinion towards Company.

3. Work Schedule

Normal service hours and working days of Contractor office shall be common with those of the Company.

4. Standard of Performance

Contractor shall do work in a thorough workmanlike manner, and in compliance with all applicable laws, ordinances, and regulations.

5. Independent Contractor Agreement

In the performance of the work provided by this agreement, it is understood and agreed that Contractor shall be and remain an independent contractor.

RICKMAN CONTRACT SERVICES, INC.

6. Liability Insurance

Contractor shall carry and maintain liability insurance which shall protect the Contractor, from any claim, suit, or action which may arise from accident injury or loss to any person, persons, or property resulting from negligence by Contractor, for work performed under this agreement. The terms of the insurance shall cover the entire period when any work is being performed under this agreement and until the acceptance of the work by Company. Contractor shall provide the company with a certificate of insurance evidencing a policy endorsement which covers company as additional insureds in the amounts set forth below. Contractor shall carry insurance in the following amounts.

	<u>Limits</u>
Comprehensive General Liability	
Bodily Injury & Property Damage	\$1,000,000
Contractual Liability	
Bodily Injury & Property Damage	\$1,000,000
Blanket Excess Liability Coverage	\$2,000,000
Workmen's Compensation	As Required by State Law

Contractor waives and releases all claims for injuries it may have or that any employee, contractor, third party or agent may have as a result of the services being performed by the Contractor's employees under this Agreement against the Village and its elected and appointed officers, agents, employees and volunteers solely related to any acts of the Contractor's employees. Contractor also covenants and agrees to save, defend, indemnify and hold the Village, its elected and appointed officials, employees and agents harmless against any claim as referenced in this paragraph, including but not limited to, demands, causes of action, suits, actions (at law or in equity), judgments, liabilities, or expenses, including, but not limited to, reasonable attorneys' fees and court costs, arising out of or in any manner pertaining to this Agreement or the performance of any work or services as may be performed by Contractor or any agent of Contractor, including but not limited to any personal injuries, death or property damages. Contractor's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement.

7. Compliance with Government Regulations

Insofar as any work or conditions of employment hereunder are affected, Contractor agrees at all times to be in full compliance with all applicable Federal, State, County, and Municipal Boards, Commissions and Bureaus, and agrees to hold Company harmless from any violation thereof. Contractor agrees to comply with all provisions of the Occupational, Safety and Health Act, contained in Title 29, Code of Federal Regulations. To the extent applicable, Contractor agrees that during the performance of this agreement, it will comply with all provisions relating to equal opportunity.

RICKMAN CONTRACT SERVICES, INC.

8. Billing and Payments

Company shall pay Contractor for the performance of this contract on the basis of the schedule of prices specified in Exhibit A which schedules of prices may be modified, or changed by mutual consent of the parties hereto. Bills are to be presented monthly covering work completed for the prior period. Company shall pay Contractor for said work within 30 days after bills are presented. Invoices not paid within 30 days after bills are presented would be subject to a late fee of 1% of any amount approved and unpaid as provided in the The Local Government Prompt Payment Act.

9. Pricing

Contractor shall perform work at a rate of \$39.50/hour adjusted annually. Adjustments to pricing shall be negotiated between Contractor and Company

10. Term of Contract

Subject to the provisions stated herein, this agreement shall be and remain in full force and effect for a period of two years from May 2025 through December 2027. However, either party may terminate this Agreement by providing thirty (30) days advanced written notice to the other party of its intention to terminate this Agreement. The parties may extend the term of the contract as they mutually agree in the future.

11. Assignments

This agreement shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the parties hereto. However, it is agreed that any assignments by Contractor shall be subject to the consent of Company, and that Company would not decline reasonable requests for such assignment.

12. Governing Law

This agreement and all rights and obligations hereunder including matters of construction, validity, and performance shall be governed by the laws of the State of Illinois. Venue for any dispute shall be in the Circuit Court of Lake County, Illinois.

13. Headings

The headings of the clauses contained herein are inserted for reference purposes only and are not a part of this agreement and in no way define, limit, or describe the scope of this agreement or the intent of any portion thereof.

14. Notices

All notices, requests or other communications under this Agreement shall be in writing, and shall be sent by first class mail to:

RICKMAN CONTRACT SERVICES, INC.

COMPANY

Village of Winnetka, IL
510 Green Bay Road
Winnetka, IL 60093
Attention: Tim Sloth
Title: Finance Director
Phone: (847) 716-3513

CONTRACTOR

RICKMAN CONTRACT SERVICES, INC
608 9th Ave
La Grange, IL 60525
Attention: Chuck Rickman
Title: President
Phone: (708) 768-1275

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed:

Village of Winnetka, IL

Signature _____

Printed Name _____

Title _____

WITNESS _____

Date _____

FOR RICKMAN CONTRACT SERVICES, INC

Signature _____

Name Charles M Rickman

Title President

WITNESS _____

Date _____

Julie A Rickman

RICKMAN CONTRACT SERVICES, INC.



Agenda Item Executive Summary

TITLE: Resolution No. R-40-2025: Waiving Bidding Requirements and Authorizing the Procurement of Vehicle Barriers from Meridian Rapid Defense Group Sales, LLC (Adoption)

PRESENTER: Brian O'Connell

AGENDA DATE: April 15, 2025

CONSENT: Yes

ITEM TYPE: Consent Agenda

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

The Village of Winnetka remains committed to implementing proactive and strategic initiatives to maintain public safety for the community. Over the last several years, there has been an increasing number of criminal and terrorist attacks in public settings. A recent example, in early 2025, an offender intentionally drove a pickup truck into a crowd on Bourbon Street in New Orleans. This tragedy is just one recent example which emphasizes the urgent need to prioritize enhanced perimeter security at village events. As community gatherings such as music festivals, parades, and farmers' markets continue to grow in popularity, the demand for reliable vehicle mitigation systems has become increasingly necessary. These systems not only prevent unauthorized vehicle access but continue to preserve an open and welcoming atmosphere for community events.

Staff conducted a thorough assessment of industry-leading vehicle barrier providers. With the recommendation from the Cook County Department of Emergency Management and Regional Security (EMRS), Meridian Rapid Defense Group, LLC was identified as the preferred vendor. Meridian barriers have a proven track record of successful deployments and technological superiority.

The Meridian Archer 1200 Mobile Barriers are certified to the highest international and domestic crash-test standards, including PAS 68, ASTM, and IWA-14, and are designated as Qualified Anti-Terrorism Technology (QATT) under the U.S. Department of Homeland Security SAFETY Act. These high-safety standards position the Archer 1200 as a trusted solution for municipalities and event organizers nationwide.

Staff is recommending the purchase of a certified training package, a trailer kit, eight Archer 1200 Mobile Barriers, and all necessary deployment equipment for a total cost of \$178,030.57. While this expense was not included in the 2025 Annual Budget, the recently approved P4 Security Services contract is anticipated to be \$133,000 under budget. Staff proposes to use this \$133,000 budget capacity along with accumulated reserves in the General Fund as the funding source for this purchase.

RECOMMENDATION:

Consider approving Resolution No. R-40-2025 Waiving Bidding Requirements and Authorizing the Procurement of Vehicle Barriers from Meridian Rapid Defense Group Sales, LLC.

ATTACHMENTS:

1. Resolution No. R-40-2025 Waiving Bidding Requirements and Authorizing the Procurement of Vehicle Barriers from Meridian Rapid Defense Group Sales, LLC
2. Meridian Rapid Defense Groupd Quote #QUO-S-11095
3. Meridian Rapid Defense Group Sole Source Letter

RESOLUTION NO. R-40-2025

**A RESOLUTION WAIVING BIDDING REQUIREMENTS AND AUTHORIZING
THE PROCUREMENT OF VEHICLE BARRIERS FROM
MERIDIAN RAPID DEFENSE GROUP SALES LLC**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes the Village of Winnetka ("***Village***") to contract with individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, the Village Police Department ("***Department***") has identified the need to purchase vehicle barriers to use during special events in the Village ("***Vehicle Barriers***"); and

WHEREAS, the Department conducted a thorough assessment of industry-leading Vehicle Barriers and, with a recommendation from the Cook County Department of Emergency Management and Regional Security, identified Meridian Rapid Defense Group Sales LLC ("***Vendor***") as the premier sole provider based on its proven deployment history, technological superiority, and national and international success; and

WHEREAS, Vendor has Vehicle Barriers and associated equipment available for purchase for a total price of \$178,030.57, which includes a training package, a trailer kit, eight Vehicle Barriers, and all necessary deployment equipment; and

WHEREAS, the Village Council has determined that it is in the best interests of the Village to (i) waive competitive bidding pursuant to Section 4.12.010.C of the Village Code, Section IV.3.D of the Village's Purchasing Manual, and the Village's home rule authority; and (ii) enter into a purchase contract with Vendor for the purchase of the Vehicle Barriers and associated equipment;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Winnetka, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The Village Council hereby adopts the foregoing recitals as its findings, as if fully set forth herein.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. Pursuant to Section 4.12.010.C of the Village Code, the Village's Purchasing Manual, and the Village's home rule authority, the Village Council waives the requirement of competitive bidding for the procurement of the Vehicle Barriers and associated equipment.

SECTION 3. APPROVAL OF PURCHASE. The Village Council hereby approves the purchase by the Village of the Vehicle Barriers and associated equipment from Vendor, in the total amount of \$178,030.57.

SECTION 4. EXECUTION OF REQUIRED DOCUMENTATION. The Village Council authorizes and directs the Village President, the Village Manager, and the Village Clerk

April 15, 2025

R-40-2025

to execute and attest, respectively, on behalf of the Village, all documents approved by the Village Manager and necessary to purchase the Vehicle Barriers and associated equipment from Vendor in accordance with Section 3 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this 15th day of April, 2025, pursuant to the following roll call vote:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____

Signed

Village President

Countersigned:

Village Clerk



Meridian Rapid Defense Group Sales LLC
177 E. Colorado Blvd
Suite 200
Pasadena CA 91105
United States

Quote

#QUO-S-11095

GSA Contract #47QSWA19D001F

03/26/2025

Bill To
Winnetka Police Department
Commander Marcin Besker
410 Green Bay Road
Winnetka IL 60093
United States

Ship To
Winnetka Police Department
Commander Marcin Besker
410 Green Bay Road
Winnetka IL 60093
United States

Date	Expires	Shipping Method	Sales Rep
03/26/2025	06/25/2025	Freight Out	Logan J Dowell

Item		Price Level	Quantity	Rate	Amount
TRLKIT1000	Meridian Archer Trailer Kit 1000		1	0.00	
T1000	Meridian 8-Barrier Drop Deck Trailer - 1000	GSA	1	34,247.85	\$34,247.85
AB1200	Archer 1200 Mobile Barrier	GSA	8	6,513.75	\$52,110.00
AMHA003-2	Archer Manual Hauler 2.0	GSA	1	1,925.18	\$1,925.18
AFTB001	Archer Field Tow Bar	GSA	2	574.18	\$1,148.36
AACN4F022	Archer Arrestor Cable - 4 ft.	GSA	7	574.18	\$4,019.26
RG	Archer Rapid Gate Kit	GSA	1	12,540.18	\$12,540.18
INACTIVE - AMB1200	Marketing Frame Package	GSA	1	5,785.18	\$5,785.18
WAYF-001	Wayfinding Frame	GSA	8	0.00	
WF3C	Caution - Caution	GSA	8	0.00	
WF4PTO	Caution - Pedestrian Traffic Only	GSA	8	0.00	
WF2STP	Caution - Stop	GSA	8	0.00	
WF1RC	Caution - Road Closed	GSA	8	0.00	
ACP003ADA	3 Channel ADA Cable Protector	GSA	7	574.18	\$4,019.26
End of Group				0.00	\$115,795.27
ABG001-2	Beam Gate System	GSA	1	48,245.30	\$48,245.30
MCTR002	Annual Certified Training		1	3,995.00	\$3,995.00
F	Freight Charges		1	9,995.00	\$9,995.00

Subtotal	\$178,030.57
Tax (6.25%)	\$0.00

Total	\$178,030.57
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Notes:



QUO-S-11095



Meridian Rapid Defense Group Sales LLC
177 E. Colorado Blvd
Suite 200
Pasadena CA 91105
United States

Quote

#QUO-S-11095

GSA Contract #47QSWA19D001F

03/26/2025

Payment Terms:

Due to high demand, Meridian is requesting a 50% deposit to ensure timely delivery of your product.

Wire Transfer Instructions:

Meridian Rapid Defense Group Sales LLC
Account Number: 568605235
Bank Name: Chase Bank, N.A.
Wire Routing : 021000021
ACH Routing : 322271627

Check Remittance:

530 New Los Angeles Ave #115-345
Moorpark, CA 93021



QUO-S-11095



April 9, 2025

Marcin Beskur
Winnetka Police Department
410 Green Bay Rd,
Winnetka, IL 60093

This is a sole source letter to certify that the Archer 1200 Barrier, the Archer 1200 Trailer Barrier Kit, the Archer Beam Gate, the Archer Rapid Gate, and the Archer Rapid Gate Kit are equipment and solutions that are manufactured, rented, and sold only by Meridian Rapid Defense Group LLC ("MERIDIAN"). MERIDIAN is also the only provider of the deployment services of the Archer products and there are no other affiliates who offer this solution.

The Archer 1200 is manufactured in the United States with 700 lbs. of high-grade American made steel and has been tested to MASH, ASTM, PAS 68, and IWA14. No other barriers on the market meet this standard except the Archer 1200 Barrier.

We are pleased to make ourselves available to provide further technical information on materials and the proper use of the above listed items. MERIDIAN provides the in-field training of the equipment to ensure the safety and effectiveness of the Archer 1200 Barrier.

The following items detail the unique, and one of its kind, characteristics of the Archer 1200 Barrier:

- No other product on the market provides unanchored stopping power certified to US DOD and PAS 68 standards. Unbolted units stop a vehicle traveling 30 mph within 14 feet; no other product on the market meets this standard.
- No other product on the market is proven as rated for armor-piercing NATO ammunition up to .50 cal. ballistic rounds.
- The MERIDIAN Archer 1200 Barrier is designed to be easily deployed without the use of electricity or hydraulics.
- The Archer 1200 Barrier has easily deployable wheels that are self-contained on the barrier and effortlessly positioned. No other product on the market has this unique characteristic.
- No other product on the market can be installed as a complete barrier system with MERIDIAN's 4-foot Arrestor Cables.
- MERIDIAN's unique, one-of-a-kind barriers can be deployed at any desired length, as units can be "daisy chained" together using the Arrestor Cables. This cannot be achieved with any other product on the market.
- MERIDIAN's unique products are transported and positioned using a specially designed Drop Deck Trailer.
- A remaining unique feature of the Archer 1200 Barrier is that the unit allows for the installation of directional or informational signage.

Please feel free to contact me with any specific questions or additional requests for information.

Many thanks,


Eric Alms
President
Cell: (626) 755-6493 or (213) 400-9811
ealms@meridian-barrier.com



Agenda Item Executive Summary

TITLE: Approval of Annual Outdoor Seating Area Permits

PRESENTER: Kristin Kazenas

AGENDA DATE: April 15, 2025

CONSENT: Yes

ITEM TYPE: Consent Agenda

ITEM HISTORY:

Annual outdoor seating area permit approval, as required for commercial use of Village sidewalks (Village Code Section 12.04.070).

EXECUTIVE SUMMARY:

The Village Code requires Village Council permission for businesses to operate on public sidewalks. Three additional Winnetka businesses have applied for outdoor seating permits. The applicants submitted proposed layout sketches and certificates of insurance showing at least \$1,000,000/occurrence and \$2,000,000 general aggregate liability, naming the Village as an additional insured.

The Village's insurance broker is in the process of reviewing and approving the insurance certificates, and Public Works Assistant Director Erik Jensen will inspect the requested table layouts. Staff will work with the applicants to assure appropriate passage of pedestrians.

RECOMMENDATION:

Consider approval of the 2025 Outdoor Seating Area Permit applications, pending final insurance certificate and table layout approval by the Village.

ATTACHMENTS:

1. Village Council Approval Outdoor Seating Licenses 4.15.2025

Licensee	Business Address	License Number
Fondita Miguel	544 Lincoln Ave	24
Grateful Bites Pizza Shoppe	899 Green Bay Rd	25
Jimoto	813 Oak St	26



Agenda Item Executive Summary

TITLE: Ordinance No. MC-01-2025: Amending Title 9 of the Winnetka Village Code to Prohibit the Sale of Illicit THC Products and Kratom (Introduction/Adoption)

PRESENTER: Brian O'Connell

AGENDA DATE: April 15, 2025

CONSENT: No

ITEM TYPE: Ordinances and Resolutions

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

In recent years, municipalities have seen a significant increase in the availability and marketing of products containing synthetic or chemically altered forms of tetrahydrocannabinol (THC) and kratom. Although chemically similar to cannabis, products such as THC-O, delta-8 THC, and delta-10 THC are not subject to the production, labeling, and quality standards enforced through licensed cannabis dispensaries under the Compassionate Use of Medical Cannabis Program Act.

These products are increasingly being found in local convenience stores, gas stations, vape shops, and online marketplaces. Many of these substances are marketed as safe, legal alternatives to cannabis, despite evidence suggesting they can pose significant health risks, including hallucinations, seizures, and respiratory distress. Kratom is often marketed as a natural or herbal supplement but has been associated with addiction, withdrawal symptoms, and, in some cases, death. These substances are often consumed by individuals unaware of their potential dangers, leading to increased medical emergency incidents and calls for service.

The Village of Winnetka has observed a rise in the availability and use of unregulated THC derivatives and kratom products within the community. Because these substances are not held to the requirements of licensing, they are permitted to be sold outside of licensed cannabis establishments, contrary to the intent of Illinois' regulated cannabis framework.

Staff is recommending prohibiting sales of illicit THC and kratom products within Village limits, regardless of how they are labeled or marketed. The proposed ordinance would prohibit any product, material, compound, isomer, acid, salt, mixture, or preparation intended for human consumption that is not manufactured or sold by a cannabis business duly licensed under state law.

RECOMMENDATION:

Consider Introduction and possible Adoption of Ordinance No. MC-01-2025: Amending Title 9 of the Winnetka Village Code to Prohibit the Sale of Illicit THC Products and Kratom.

ATTACHMENTS:

1. Ordinance No. MC-01-2025: Amending Title 9 of the Winnetka Village Code to Prohibit the Sale of Illicit THC Products and Kratom

**AN ORDINANCE AMENDING TITLE 9 OF THE WINNETKA VILLAGE CODE
TO PROHIBIT THE SALE OF ILLICIT THC PRODUCTS AND KRATOM**

WHEREAS, the Village of Winnetka ("***Village***") is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

WHEREAS, Title 9 of the Winnetka Municipal Code, as amended ("***Village Code***"), sets forth certain regulations protecting the public peace, morals, and welfare of the Village and its residents;

WHEREAS, the Village has noted the proliferation of retail stores selling products containing potentially intoxicating ingredients including synthesized THC and Kratom that are largely unregulated at the state and federal level; and

WHEREAS, the Village has determined that it would be in the best interest of the Village, its residents, and the general health, safety, and welfare of the public, to prohibit the retail sale of products that include synthesized THC and Kratom; and

WHEREAS, the Village desires to amend Title 9 of the Village Code, to add a new Chapter 9.20 prohibiting the sale of illicit THC products and Kratom throughout the Village ("***Proposed Amendment***"); and

WHEREAS, the Village Council has determined that amending Title 9 of the Village Code as set forth in this Ordinance and pursuant to the Village's home rule authority is in the best interests of the Village;

NOW, THEREFORE, the Council of the Village of Winnetka does ordain as follows:

SECTION 1: RECITALS. The recitals in this Ordinance are incorporated into this Section as the findings of the Village Council.

SECTION 2: AMENDMENT TO TITLE 9 OF THE VILLAGE CODE. Title 9, titled "Public Peace, Morals and Welfare," of the Village Code, is hereby amended to add a new Chapter 9.20 titled "Sale of Illicit THC Products and Kratom Prohibited" to read as follows:

**"CHAPTER 9.20 SALE OF ILLICIT THC PRODUCTS AND KRATOM
PROHIBITED**

Section 9.20.010 Definitions.

For the purposes of this Chapter, the following terms have the meanings ascribed to them in this section unless meanings are plainly indicated by the context:

Additions are bold and double-underlined; deletions are struck through

KRATOM: Any parts of the plant mitragyna speciosa, whether growing or not, and any compound, manufacture, salt, derivative, mixture, or preparation of that plant, including but not limited to mitragynine and 7-hydroxymitragynine.

ILLICIT THC PRODUCT: Any product, material, compound, isomer, acid, salt, mixture, or preparation:

- A. **Used or intended for human consumption;**
- B. **That is not made, manufactured, sold, given away, bartered, exchanged, distributed, furnished, marketed, advertised, or otherwise held out for sale by cannabis business establishes duly licensed under the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130/1, et seq.) or the Cannabis Regulation and Tax Act (410 ILCS 705/1-1, et seq.); and**
- C. **That contains: (1) any amount of Synthesized Tetrahydrocannabinol (THC) of any kind, inclusive of acid forms, regardless of name, and including but not limited to THC-O, delta-8 THC, and delta-10 THC, (2) a Total Delta-9 THC Content concentration level in excess of 0.3% on a dry weight basis, (3) a Total Delta-9 THC Content in excess of 0.5 milligrams per labeled serving or individual unit or 2.5 milligrams per package regardless of the number of labeled servings or individual units therein, or (4) Kratom, as that term is defined in Section 5(a) of the Illinois Kratom Control Act, 720 ILCS 642/5(a), as may be amended.**

SYNTHESIZED THC: Tetrahydrocannabinol synthesized in a laboratory or by industry using directed or biosynthetic chemistry rather than traditional food preparation techniques such as heating or extracting.

TOTAL DELTA-9 THC CONTENT: The value determined after the process of decarboxylation, or the application of a conversion factor if the testing methodology does not include decarboxylation, that expressed the potential Total Delta-9 THC Content derived from the sum of the THC and THCA content and reported on a dry weight basis, to be calculated either by using a chromatograph technique using heat, such as gas chromatography, through which THCA is converted from its acid form to its neutral form, or by using a liquid chromatograph technique, which keeps the THCA intact, and using the following conversion: $[\text{Total THC} = (0.877 \times \text{THCA}) + \text{THC}]$ which calculates the potential total THC in a given sample.

Section 9.20.020 Sale Prohibited.

It is unlawful for any retail establishment to sell, offer for sale, give away, or deliver any illicit THC product or kratom.

Additions are bold and double-underlined; deletions are struck through

Section 9.20.030 Penalties.

Any person or retail business whose agent or employee violates this chapter will be fined not less than \$200.00 and not more than \$750.00 for each offense, and every day on which a violation occurs or continues will be considered a separate and distinct offense. In addition, a violation of this prohibition will be considered a nuisance in fact and a clear and present danger to the public health, safety, or general welfare, constituting grounds for suspension or revocation of a business license pursuant to Section 5.04.140 of this code.”

SECTION 3: SEVERABILITY. If any provision of this Ordinance or part of this Ordinance is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced to achieve, as near as may be possible, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4: EFFECTIVE DATE. This Ordinance will be in full force and effect 90 days after its passage and approval.

[signature page follows]

PASSED this 15 of April, 2025, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2025.

Signed:

Village President

Countersigned:

Village Clerk

Published by authority of the
President and Board of Trustees of
the Village of Winnetka, Illinois,
this ____ day of _____,
2025.

Introduced: April 15, 2025

Passed and Approved:

Additions are bold and double-underlined; deletions are struck through



Agenda Item Executive Summary

TITLE: Ordinance No. MC-02-2025: Amending Chapter 6.08 of the Winnetka Village Code Regarding Limited Public Off Leash Dog Areas on Lake Michigan (Introduction/Adoption)

PRESENTER: Robert M. Bahan

AGENDA DATE: April 15, 2025

CONSENT: No

ITEM TYPE: Ordinances and Resolutions

ITEM HISTORY:

None.

EXECUTIVE SUMMARY:

Cook County sets forth various regulations for animals, including dogs, in both the Code of Ordinances of Cook County and the County Administrative Regulations. The County regulations provide requirements for dog parks and off-leash dog areas, including the requirement that dog parks must be enclosed by contiguous fencing. The Village is a home rule municipality and therefore may adopt its own regulations pertaining to dogs and off-leash dog areas in the Village. The proposed Ordinance authorizes, but does not require, the Winnetka Park District to maintain and operate an off-leash dog area at Centennial Beach and removes the requirement in the Village Code that all dogs must be leashed within the Park District's Centennial Beach dog area. The proposed Ordinance further authorizes, but does not require, the Park District to operate the off-leash dog area at Centennial Beach without fencing or similar structure. This limited exception would only apply to off-leash dog areas at Centennial that are not also designated as a swimming beach by the Park District. Pursuant to the Constitution of the State of Illinois, when a Cook County ordinance conflicts with an ordinance of a municipality located within Cook County, the municipal ordinance prevails within the municipality's jurisdiction. Therefore, upon adoption of the proposed Ordinance, the County regulations prohibiting unfenced, off-leash dog areas would not apply at Centennial Beach if the Park District determines to re-establish an off-leash dog area at Centennial Beach in an area not also designated for swimming.

RECOMMENDATION:

Consider Introduction and possible Adoption of Ordinance No. MC-02-2025: Amending Chapter 6.08 of the Winnetka Village Code Regarding Limited Public Off Leash Dog Areas on Lake Michigan (Introduction/Adoption)

ATTACHMENTS:

1. Ordinance No. MC-02-2025: Amending Chapter 6.08 of the Winnetka Village Code Regarding Limited Public Off Leash Dog Areas on Lake Michigan

**AN ORDINANCE AMENDING CHAPTER 6.08 OF THE WINNETKA VILLAGE CODE
REGARDING LIMITED PUBLIC OFF LEASH DOG AREAS ON LAKE MICHIGAN**

WHEREAS, the Village of Winnetka ("***Village***") is a home rule municipality in accordance with Article VII, Section 6 of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, the County of Cook has enacted regulations for animals and dogs in Chapter 10 of the Code of Ordinances of Cook County and the Cook County Administrative Regulations (collectively, "***County Regulations***"); and

WHEREAS, the County Regulations provide various requirements pertaining to dog parks and off leash dog areas, including the requirement that all off leash dog parks must be enclosed by a fence; and

WHEREAS, Chapter 6.08 of the Winnetka Municipal Code, as amended ("***Village Code***") sets forth various regulations and responsibilities for dogs and dog owners in the Village, and specifically requires that dogs be leashed in all areas of the Village other than on the property of the dog owner ("***Dog Regulations***"); and

WHEREAS, the Village desires to amend its Dog Regulations to authorize a limited off leash dog area on certain publicly-owned property along Lake Michigan ("***Off-Leash Code Amendments***"); and

WHEREAS, the Off-Leash Code Amendments conflict with the County Regulations; and

WHEREAS, pursuant to Article VII, Section 6(c) of the Constitution of the State of Illinois of 1970, when a Cook County ordinance conflicts with an ordinance of a municipality within Cook County, the municipal ordinance shall prevail within the municipality's jurisdiction; and

WHEREAS, accordingly, notwithstanding the County Regulations, the Off-Leash Code Amendments will control within the Village and the County Regulations, to the extent that they conflict with the Off-Leash Code Amendments, will have no applicability within the Village; and

WHEREAS, the Village Council has determined that amending Chapter 6.08 of the Village Code as set forth in this Ordinance and pursuant to the Village's home rule authority is in the best interests of the Village;

NOW, THEREFORE, the Council of the Village of Winnetka ordains as follows:

SECTION 1: RECITALS. The recitals in this Ordinance are incorporated into this Section as the findings of the Village Council.

Additions are bold and double-underlined; deletions are struck through

SECTION 2: AMENDMENT TO SECTION 6.08.020 OF THE VILLAGE CODE.

Section 6.08.020, titled “Responsibilities of dog owners,” of Chapter 6.08, titled “Dogs,” of Title 6, titled “Animals,” of the Village Code is amended to read as follows:

“Section 6.08.020 Responsibilities of dog owners.

- A. It shall be the responsibility of the owner of any dog in the Village to keep such dog or to cause such dog to be kept under control at all times and to prevent such dog from doing any of the following prohibited acts, each of which is declared to be a public nuisance:

Running at Large. "Running at large" means being unconfined on or in property not owned or lawfully possessed by the owner of the dog, including public property, without being under immediate control by the owner of the dog or a responsible member of his or her family or by a responsible agent of the family, by means of a leash, cord, chain or like device; **provided, however, that the prohibition on running at large does not apply to the area along Lake Michigan in the Village owned by the Winnetka Park District, known as Centennial Beach, and designated by the Park District as an area where dogs are authorized to be released from their leashes to run at large without the area being enclosed by a fence or similar structure, and provided further that the area is not also designated by the Park District as a swimming beach.**

* * *

SECTION 3: SEVERABILITY. If any provision of this Ordinance or part of this Ordinance is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced to achieve, as near as may be possible, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4: EFFECTIVE DATE. This Ordinance will be in full force and effect upon its passage and approval in the manner provided by law.

[signature page follows]

Additions are bold and double-underlined; deletions are struck through

PASSED this 15 of April, 2025, pursuant to the following roll call vote:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2025.

Signed:

Village President

Countersigned:

Village Clerk

Published by authority of the
President and Board of Trustees of
the Village of Winnetka, Illinois,
this ____ day of _____,
2025.

Introduced: April 15, 2025

Passed and Approved: _____, 2025

Additions are bold and double-underlined; deletions are struck through