MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING & STUDY SESSION
August 5, 2025

(Approved: September 9, 2025)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held at Council Chambers on Tuesday, August 5, 2025, at 7:00 PM.

1) Call to Order. President Bob Dearborn called the meeting to order at 7:01 PM. Manager Bahan called the roll of the Village Council. Present: Trustees Kirk Albinson, Rob Apatoff, Tina Dalman, Kim Handler, Scott Myers and Bridget Orsic. Absent: None. Also present: Village Manager Robert Bahan, Deputy Village Manager Kristin Kazenas, Deputy Village Clerk Berina Gradjan, Village Attorney Peter Friedman, Chief Financial Officer Tim Sloth, Water & Electric Director Nick Narhi, Community Development Director Scott Mangum, and 9 persons in the audience.

2) Pledge of Allegiance. Trustee Albinson led the group in the Pledge of Allegiance.

3) Quorum

   a) August 12, 2025 Study Session - Cancelled.

   b) August 19, 2025 All of the Council members present said they expect to attend with the exception of Trustee Dalman due to family obligation. Trustee Myers indicates that he will participate remotely.

4) Public Comment.

   a) Elizabeth Durso requests that Council consider funding and permitting an art exhibition at Elder Lane Park.

   b) Ted Wynnychenko addresses Council regarding permitting at 205 Sheridan Road.

   c) Brian Donahoe addresses Council regarding parking signs along Spruce Street and Provident Avenue.

5) Reports:

   a) Trustees. No report.

   b) Attorney. No report.

   c) Manager. No report.

   d) Village President. No report.

6) Presentations

   a) 2024 Historic Preservation Awards.

   Each Spring, the Historic Preservation Commission accepts nominations for the annual preservation award program, honoring construction projects preserving the history and charming characteristics of the Village. HPC Chairman Jack Coladarci presents this year's award for rehabilitation; 1180 Oakley Avenue.

b) Annual Comprehensive Financial Report (ACFR)

Chief Financial Officer Tim Sloth presents the Annual Comprehensive Financial Report for the year ending December 31, 2024, known as the audit. The ACFR serves to provide the Village's financial stakeholders reasonable assurance that the financial statements are accurate and complete and was prepared in accordance with the high standards of the governmental accounting standards board. The Village received the Government Finance Officers Association Certificate of Achievement for Excellence and Financial Reporting award for the quality of the Annual Comprehensive Financial Report, and, as in previous years, the Village expects to win the award for this year's audit as well.

Mr. Sloth provides information regarding the Village's funds, revenues, expenditures, fund balances and spendings, and Village pensions. As part of the audit process, a management letter is provided to Village staff with various recommendations from the auditor. Staff implemented an appraisal of capital assets, as recommended previously by the auditor to be conducted, the first ever done of the Village's capital assets.

Ron Amen, Founding Partner from Lauterbach and Amen, provides financial summary information regarding the Village's governmental funds, proprietary funds and pension funds.

7) Establishment of the Consent Agenda.

Trustee Dalman seconded by Trustee Albinson moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.

8) Approval of the Consent Agenda

a) Approval of Village Council Meeting Minutes

i) July 8, 2025 Study Session & Special Meeting

b) Approval of Warrant List Dated July 11, 2025 – July 31, 2025 in the amount of $1,896,586.38.

c) Ordinance No. M-11-2025: Designating 615 Elm Street as a Landmark (Introduction/Adoption)

d) Resolution No. R-55-2025: Approving an Intergovernmental Agreement with the Illinois Department of Transportation for Routine Maintenance of State Routes (Adoption)

Trustee Orsic seconded by Trustee Myers, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

9) Ordinances and Resolutions

a) Ordinance No. M-10-2025: Granting Variations from the Winnetka Zoning Ordinance to Allow Work Beyond Ordinary Repair and Maintenance to a Residence, and Construction of an Addition and Attached Garage Within the R-5 Single Family Residential District – 826 Humboldt Avenue (Introduction/Adoption)

Village staff received an application requesting approval of various zoning variations to allow extensive interior renovations, construction of an addition along with an attached garage and interior renovations. Interior renovations include improvements to the foundation and deepening portions of the existing basement by lowering the floor level hence this process being regarded to as work beyond ordinary repair and maintenance.

Community Development Director Scott Mangum advises Council of zoning and location maps, site plan and existing conditions and the Zoning Board of Appeals review process.

Trustee Dalman, seconded by Trustee Orsic, moved to waive introduction of Ordinance No. M-11-2025. By voice vote, the motion carried unanimously.

Trustee Dalman, seconded by Trustee Orsic, moved to adopt Ordinance No. M-11-2025. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

10) Discussion

a) Lead Service Line Replacement Program Policy/Funding

The Lead Service Line Replacement and Notification Act required obligations for the Village to adhere to, specifically: the removal and replacement of lead service lines; creation (and annual updates) of an inventory of lead service lines; the creation of a plan to replace all lead service lines; and submit the plan to the ILEPA.

Water & Electric Director Nick Narhi provides information regarding the Village's water distribution system, updates regarding the program including partial replacement that are no longer permitted, communication matters between the Village and residents, the Village's lead service line inventory, the Village's repair and replacement process, information regarding the voluntary lead service line replacement program, budget matters and statistics.

Council discusses matters related to the Village's lead service line replacement program waitlist, expenses, costs and reimbursements, Water & Electric funds, revenue and grants, and requirements regarding new home construction and remodels.

11) Old Business

12) New Business

13) Appointments

14) Closed Session for the Purpose of Discussing Pending Litigation, the Purchase or Lease of Real Property, and Setting of a Price for the Sale or Lease of Village Property Pursuant to 2(c)(11), 2(c)(5), and 2(c)(6) of the Open Meetings Act.

Trustee Myers, seconded by Trustee Albinson, moved to adjourn to Closed Session for the purpose of discussing pending litigation, the purchase or lease of real property, and setting of a price for the sale or lease of Village property pursuant to 2(c)(11), 2(c)(5), and 2(c)(6) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

The Council adjourned into Closed Session at 8:38 p.m.

15) Adjournment. The Closed Session meeting ended at 9:31 p.m.

/s/ Berina Gradjan, Deputy Village Clerk
Recording Secretary