

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
December 2, 2025**

(Approved: January 6, 2026)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held at the Police Department Classroom on Tuesday, December 2, 2025, at 7:00 PM.

- 1) Call to Order. President Dearborn called the meeting to order at 7:00 PM. Village Manager Kristin Kazenas called the roll. Present: Trustees Kirk Albinson, Rob Apatoff, Tina Dalman, Kim Handler, Scott Myers and Bridget Orsic. Absent: None. Also present: Deputy Village Clerk Berina Gradjan, Village Attorney Peter Friedman, Community Development Director Scott Mangum, Engineering Director Jim Bernahl and approximately 5 persons in the audience.
- 2) Pledge of Allegiance. President Dearborn led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) December 9, 2025 Study Session – Cancelled
 - b) December 16, 2025 Regular Meeting All of the Council members present said they expect to attend.
- 4) Public Comment: None.
- 5) Reports:
 - a) Trustees. No report.
 - b) Attorney. No report.
 - c) Manager
 - a) Village Manager Kazenas reports on the first significant snowfall totaling 9.4 inches over a 17-hour period, indicated snow removal efforts made by the Public Works Department. However, while leaf collection efforts were impaired as a result, the Village will ensure all residents would receive an additional pass and have their leaves collected.
 - d) Village President. No report.
- 6) Establishment of the Consent Agenda.

Trustee Dalman seconded by Trustee Handler moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.
- 7) Approval of the Consent Agenda
 - a) Approval of Village Council Minutes
 - i. October 21, 2025 Regular Meeting
 - ii. November 4, 2025 Regular Meeting
 - b) Approval of Warrant List Dated November 14, 2025 - November 26, 2025 in the amount

of \$1,429,813.25.

- c) Ordinance No. MC-09-2025: Amending the Winnetka Village Code Concerning the Use of Leaf Blowers (Introduction/Adoption)
- d) Ordinance No. MC-10-2025: Amending Section 2.72.020 of the Village Code Regarding the Village's Administrative Adjudication System (Introduction/Adoption)
- e) Resolution No. R-88-2025: Waiving Bidding and Approving the Purchase of Valve Actuators from LAI, LTD (Adoption)
- f) Resolution No. R-93-2025: Approving a Non-Exclusive License Agreement for the Use of the Post Office Parking Lot and Dwyer Park for the 2025 Tree Lighting Ceremony (Adoption)
- g) Resolution No. R-96-2025: Approving an Eighth Amendment to a Lease Agreement Between the Village of Winnetka and the United States Postal Service (Adoption)
- h) Resolution No. R-97-2025: Approving an Addendum to the Security Services Agreement Between the Village and P4 Security Services, LLC (Adoption)
- i) Resolution No. R-100-2025: Approving and Authorizing the Execution of a Prosecutorial Services Agreement with Addis Law Group, LLC (Adoption)
- j) FY2026 Village Budget
 - k. Ordinance No. MC-08-2025: Enacting a Home Rule Municipal Retailers' Occupation Tax and a Home Rule Municipal Service Occupation Tax (Adoption)
 - l. Resolution No. R-90-2025: Adopting the Annual Budget for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026 (Adoption)
 - m. Resolution No. R-91-2025: Establishing Rates and Fees Related to Utility Services (Adoption)
 - n. Resolution No. R-92-2025: Amending General, Building, and Miscellaneous Service Fees (Adoption)
- o) Property Tax Levy and Abatement Ordinances
 - p. Ordinance No. M-15-2025: Levying Taxes for the Year 2025 (Adoption)
 - q. Ordinance No. M-16-2025: Abating the Tax Heretofore Levied for the Year 2025 to Pay the Principal of and Interest on Taxable General Obligation Refunding Bonds, Series 2020, of the Village of Winnetka, Cook County, Illinois (Adoption)
- r) Approval of Village Council Meeting Schedule for 2026

Trustee Albinson seconded by Trustee Orsic, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

8) Presentations.

a) Green Bay Road Streetscape Presentation and Policy Direction

On August 1, 2023, the Village Council approved a \$32,760 reimbursement to the Village of Kenilworth to prepare a streetscape concept plan for Green Bay Road between Kenilworth Avenue in Kenilworth and Winnetka Avenue in Winnetka. The Village of

Kenilworth has taken lead on the project given that 70% of the project is in Kenilworth and 30% is in Winnetka.

Mark Johnson, Project Manager with the Ciorba Group, provides information regarding the project scope between Kenilworth and Winnetka's Indian Hill Business Districts, improvements to vehicular, pedestrian, and bicycle experience and safety, stimulate economic growth, and enhance community identity. Additionally, as part of the study, two public meetings were held obtaining input and refinements to the concepts with improvements to the road lanes, parking, sidewalk, landscaping, and furnishing.

Council is provided the results of Ciorba's parking analysis, public meeting comments, timeline of IDOT project development phases, funding sources, and project phases.

Council discusses traffic flow, matters related to a jurisdictional transfer, parking accessibility, pedestrian safety, landscaping, various phases of the project, and matters related to traffic analysis.

Public Comment

Dean Nelson expresses concerns related to traffic safety.

Without objection, Council defers consideration of policy direction until the Village of Kenilworth determines next steps as the lead agency.

9) Ordinances and Resolutions.

- a) Ordinance No. M-18-2025: Granting a Special Use Permit for the Operation of a Medical Office Within the C-2 Commercial Overlay District of the Village (730 Elm Street, Suite 130) (Introduction/Adoption)

Winnetka Aesthetic Studio is seeking a special use permit to operate a medical office at the One Winnetka building, 730 Elm Street.

Community Development Director Scott Mangum advises Council regarding zoning, proposed location and floor plan, special use permits for businesses operating within the One Winnetka development, business operations, and proposed parking for staff and cliental.

Paul Phelps, owner of Chicago Oculofacial Plastic Surgery, advises Council regarding business operations, accreditations, staffing, client services, and signage.

Council discusses matters related to commercial tenant and staff parking.

Trustee Dalman, seconded by Trustee Orsic, moved to waive introduction of Ordinance No. M-18-2025.

Trustee Dalman, seconded by Trustee Myers, moved to adopt Ordinance No. M-18-2025. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

- b) Ordinance No M-19-2025: Granting a Variation from the Winnetka Zoning Ordinance to Allow the Construction of an Addition to an Existing Detached Garage Within the R-1 Single Family Residential District (20 Fox Lane) (Introduction/Adoption)

Council is advised of a request for the approval of a zoning variation to allow construction of an addition to the existing detached garage while the existing storage shed would be removed.

Community Development Director Scott Mangum provides information regarding zoning, site plan and zoning standards, matters related to the proposed garage addition, and elevations.

Brandon and Colleen Carroll, property owners, address Council regarding the addition of the garage and removal of the storage shed.

Trustee Apatoff, seconded by Trustee Albinson, moved to waive introduction of Ordinance No. M-19-2025.

Trustee Albinson, seconded by Trustee Orsic, moved to adopt Ordinance No. M-19-2025. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

10) Old Business. None.

11) New Business. None.

12) Appointments: None.

13) Public Comment:

Dean Nelson addresses Council regarding leaf collection efforts.

14) Closed Session for the Purpose of Discussing Collective Bargaining, Pending Litigation, and Review of Closed Session Minutes Pursuant to Section 2(c)(2), 2(c)(11), and 2(c)(21) of the Open Meetings Act.

Trustee Albinson, seconded by Trustee Dalman, moved to adjourn to Closed Session for the purpose of discussing collective bargaining, pending litigation, and review of closed session minutes pursuant to section 2(c)(2), 2(c)(11), and 2(c)(21) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers, and Orsic. Nays: None. Absent: None.

The Council adjourned into Closed Session at 8:16 p.m.

15) Adjournment. The Closed Session meeting ended at 8:55 p.m..

/s/ Berina Gradjan, Deputy Village Clerk

Recording Secretary