

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
November 4, 2025**

(Approved: December 2, 2025)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held at Council Chambers on Tuesday, November 4, 2025, at 7:00 PM.

- 1) Call to Order. President Dearborn called the meeting to order at 7:00 PM. Village Manager Kristin Kazenas called the roll. Present: Trustees Kirk Albinson, Rob Apatoff, Tina Dalman, Kim Handler, Scott Myers and Bridget Orsic. Absent: None. Also present: Deputy Village Clerk Berina Gradjan, Village Attorney Peter Friedman, Police Chief Brian O'Connell, Public Works Director Tom Powers, Engineering Director Jim Bernahl, and Community Development Director Scott Mangum and approximately 20 persons in the audience.
- 2) Pledge of Allegiance. Trustee Handler led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) November 11, 2025 Study Session - Cancelled
 - b) November 18, 2025 Regular Meeting All of the Council members present said they expect to attend.
- 4) Public Comment:
 - i) Ted Wynnychenko addresses Council regarding lakefront construction and matters related to the lakefront policy guidelines document provided by Village Attorney Peter Friedman.
 - ii) Susie Schreiber invites Council and members of the public to the VFW Veterans Day celebration at the Winnetka Community House on November 11th from 5pm – 6pm.
- 5) Reports:
 - a) Trustees. None.
 - b) Attorney. None.
 - c) Manager.

Village Manager Kazenas advises the public that due to construction, the 2nd floor of the Village Hall will be closed beginning November 5th through the end of December, and all public meetings will be held in the Police Department classroom at 410 Green Bay Road.
 - d) Village President.

Village President Dearborn announced the removal of the lakefront policy guidelines from Council consideration at this time to further review various issues raised.
- 6) Presentations.
 - a) Presentation by Library Board President Laura Freechack

Due to unfortunate circumstances, Library Board President Laura Freehack will be unable to attend the meeting. Her presentation will be scheduled to a later date.

7) Establishment of the Consent Agenda.

Without objection, Resolution No. R-84-2025 will be removed from the consent agenda for a separate vote.

Trustee Albinson seconded by Trustee Myers moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.

8) Approval of the Consent Agenda

a) Approval of the Village Council Minutes

i. September 9, 2025 Regular Meeting & Study Session

ii. September 16, 2025 Regular Meeting

b) Approval of Warrant List Dated October 17, 2025 - October 30, 2025 in the amount of \$1,068,089.19

c) Resolution No. R-81-2025: Approving the Disposal of a Water & Electric Skid Steer and Purchase of a New Water & Electric Skid Steer from Atlas Bobcat (Adoption)

Trustee Apatoff seconded by Trustee Myers, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

9) Ordinances and Resolutions.

a) Ordinance No. M-13-2025: Approving a Final Plat of Subdivision and Granting Variations from the Winnetka Zoning Ordinance (881 and 833 Private Road) (Introduction/Adoption)

The property owners of 881 and 833 Private Road submitted an application seeking approvals as part of a final subdivision plat approval to relocate the lot line dividing the two properties.

Community Development Director Scott Mangum provides information regarding zoning of the properties, information regarding the triangular area to be conveyed between the two lots, proposed resubdivision, variations, zoning standards, and setbacks, and suggested approvals by the Plan Commission and Zoning Board of Appeals.

Christopher Canning, Attorney at Canning & Canning LLC, representing Jesse Van Dyke, owner of 881 Private Road, addresses Council regarding zoning, variations, and lot details.

Trustee Albinson, seconded by Trustee Handler, moved to waive introduction of Ordinance No. M-13-2025. By voice vote, the motion carried.

Trustee Albinson, seconded by Trustee Orsic, moved to adopt Ordinance No. M-13-2025. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

b) Ordinance No. M-17-2025: Granting a Special Use Permit for the Operation of a Hair Salon Within the C-2 Commercial Overlay District of the Village (986 Green Bay Road) (Introduction/Adoption)

Sit Still Kids Salon submitted an application seeking approval of a special use permit to operate a children-oriented hair salon at 986 Green Bay Road.

Community Development Director Scott Mangum advises Council of the request for a special use permit submitted, provides information related to zoning of the subject property, proposed floor plan, business operations including staffing and hours, anticipated parking volume, and consideration and evaluation process of the business by lower advisory boards.

Brittany Jordan, Co-Owner of Sit Still Chicago, advises Council of Sit Still Kids business operations, business safety, commitment to enhancing the vibrancy of the business district, traffic and parking access, confirms the sprinkler system adheres to the International Fire Code, and their commitment to engaging, with neighbors in a professional, respectful, and cooperative manner.

Council discusses matters related to noise mitigation, sprinkler system requirements, matters related to the buildings sanitary sewer system, plumbing, pedestrian and traffic concerns, and parking accessibility.

Public Comment

Marlene Calders advises Council of concerns related to the building sewage system and pedestrian and traffic safety concerns.

Kathleen Geary addresses concerns related to the building sewage system and parking concerns.

Jen Epstein addresses concerns related to building infrastructure and the sewer system.

Council discusses the added value of Sit Still Kids in the business district and addresses concerns raised regarding the sewage system, pedestrian safety and parking.

President Dearborn directs Council to consider only introduction in an effort to further consider the special use permit requested in response to a number of concerns raised by residents.

Trustee Myers, seconded by Trustee Apatoff, moved to introduce Ordinance No. M-17-2025. By voice vote, the motion carried.

c) Resolution No. R-83-2025: Approving a First Amendment to an Extension Agreement Between the Village and Strand Associates, Inc. for Engineering Design Services for the Stormwater Alternatives Study for Western and Southwestern Winnetka (Adoption)

On June 21, 2022, Council approved a resolution authorizing an extension agreement for design services for West and Southwest Winnetka Stormwater Management Conveyance project involving roadway reconstruction and removal and replacement of a water main.

Engineering Director Jim Bernahl states that not all the streets in these neighborhoods are impacted by the conveyance project, resulting in several roadway and water main improvement gaps. As a result, additional design services are requested to be considered to the conveyance project design to address roadway reconstruction and water main replacement gaps.

Mr. Bernahl provides information regarding minimizing impacts to residents while achieving project milestones in a timely manner, project scope, additional design services, and funding overview.

Council discusses components to the design services, various grants and funding.

Trustee Albinson, seconded by Trustee Dalman, moved to adopt Resolution No. R-83-2025. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

d) Resolution No. R-84-2025: Approving an Agreement with Hey and Associates, Inc. for Final Design Services for the Spruce Street - Road End Access (Adoption)

In August 2024, a request for proposals was advertised for the Spruce Street road end beach design, and, in response, staff selected Hey and Associates based on their experience working on various bluffs.

Public Works Director Tom Powers states the first phase of the design process would be an alternative analysis and a concept design, and three alternatives requested to be studied were regarding ADA accessibility. The second phase would include the final design, and rather than hire Hey for a final design that may not be required, they were instead just hired to perform the concept design. Mr. Powers confirms that the amount of that contract was within the Village Managers Authority.

Additionally, Mr. Powers advises Council regarding cost estimates related to the three alternatives for ADA accessibility.

Council discusses ADA compliance, stair replacement, costs, correspondence with property owners impacted.

Public Comment

Warren James addresses concerns regarding limited public access to the lakefront and encourages Council to enhance public access. Additionally, Mr. James expresses concerns related to public and private property.

Ted Wynnychenko addresses Council regarding concerns related to public access and ADA compliance.

Council further discusses costs, design services and public access enhancements.

Trustee Apatoff, seconded by Trustee Albinson, moved to adopt Resolution No. R-84-2025. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.

10) Old Business. None.

11) New Business. None.

12) Appointments: None.

13) Closed Session for the Purpose of Discussing Pending Litigation, Probable or Imminent Litigation Pursuant to Section 2(c)(11) of the Open Meetings Act.

Trustee Myers, seconded by Trustee Orsic, moved to adjourn to Closed Session for the purpose of discussing pending litigation, probable or imminent litigation pursuant to section 2(c)(11) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers, and Orsic. Nays: None. Absent: None.

The Council adjourned into Closed Session at 8:19 p.m.

14) Adjournment. The Closed Session meeting ended at 9:38 p.m.

/s/ Berina Gradjan, Deputy Village Clerk

Recording Secretary