

**Winnetka Design Review Board/Sign Board of Appeals Meeting Minutes
February 19, 2026**

Members Present:

Katie Moor, Chairperson
Chris Baggett
Wesley Barker
Fritz Duda
Peter Evanich
Colin Kennedy

Members Absent:

Heather Niehoff

Village Staff:

Davorka Kirincic, Building and Code Enforcement
Manager

Call to Order & Roll Call:

Chairperson Moor called the meeting to order at 7:02 p.m. Roll call was taken of the Board Members present.

Approval of Minutes:

Chairperson Moor asked if there were any comments or corrections or for a motion to approve the December 18, 2026 meeting minutes. A motion to approve the December 18, 2026 meeting minutes was made by Mr. Baggett and seconded by Mr. Barker. A vote was taken and the motion unanimously passed, 6 to 0:

AYES: Baggett, Barker, Duda, Evanich, Kennedy, Moor

NAYS: None

Public Comments:

No comments were made at this time.

New Applications:

a. Case No. 26-01-DR: 912 Green Bay Road — Hotel Chocolat: Sign Permit to allow a new window, a door window, a back-lit illuminated wall, and a double faced projecting sign at the Subject Property.

Ms. Kirincic identified the property's location and zoning classification in the commercial overlay district. She summarized the application to install new signage to identify the business, consisting of a back-lit illuminated wall sign, door/window sign, window sign, and a double-faced projecting sign. Ms. Kirincic described the proposed sign's size and details. She noted all four signs comply with the sign code in terms of their location on the door and window and described the proposed sign's dimensions and location in detail. Ms. Kirincic also noted that a variation is not necessary for a projecting sign that exceeds 2 feet from the face of the building, as the sign is mounted on an existing frame.

Ms. Kirincic then summarized the items the Board is to consider in reviewing the application and stated that, following the applicant's presentation, public comment, and Board discussion, the Board may either continue the application to a date certain to allow the applicant and the Village staff time to respond to questions or concerns or make a motion to approve or deny the request. She then asked if there were any questions for a staff.

1 Chairperson Moor also asked if there were any questions. No questions were raised at this time.
2 Chairperson Moor then asked for a motion.

3
4 A motion to approve the request as presented was made by Mr. Baggett and seconded by Mr. Barker. A
5 vote was taken, and the motion was unanimously passed, 6 to 0:

6 AYES: Baggett, Barker, Duda, Evanich, Kennedy, Moor

7 NAYS: None

8

9 **Other Business.**

10 a. March 26, 2026, Special Meeting – Quorum Check.

11 The Board Members discussed their availability.

12

13 **Adjournment:**

14 Chairperson Moor asked for a motion to adjourn. A motion to adjourn was made by Mr. Duda and
15 seconded by Mr. Kennedy. A vote was taken, and the motion was unanimously passed, 6 to 0:

16 AYES: Baggett, Barker, Duda, Evanich, Kennedy, Moor

17 NAYS: None

18

19 The meeting was adjourned at 7:14 p.m.

20

21 Respectfully submitted,

22

23 Antionette Johnson

24 Recording Secretary