HISTORIC PRESERVATION COMMISSION
JUNE 1, 2026 MEETING MINUTES

Members Present:	Jack Coladarci, Chairman Chris Enck Beth Ann Papoutsis Patti Van Cleave Anna Wisniewski
Members Absent:	Joseph Stuart Paul Weaver
Non-Voting Members Present:	Scott Myers
Junior Commissioner Absent:	Louis Zaranski
Village Staff:	Christopher Marx, Associate Planner

Call to Order & Roll Call:
Chairman Coladarci called the meeting to order at 7:00 p.m. Roll call was taken of the Commission Members present.

Public Comment:
No public comment was made at this time.

Approval of Minutes:
Chairman Coladarci asked if there were any comments or corrections or for a motion to approve the May 4, 2026 meeting minutes. Ms. Papoutsis corrected a typo on page 3, line nos. 27 and 47. Ms. Van Cleave corrected the spelling of "Beman" on page 2. No additional corrections were made. A motion to approve the May 4, 2026 meeting minutes, as amended, was made by Ms. Van Cleave and the motion was seconded by Chris Enck. A vote was taken and the motion unanimously passed, 5 to 0:
AYES: Coladarci, Enck, Papoutsis, Van Cleave, Wisniewski
NAYS: None
NON-VOTING: Myers

Alterations to Locally Designated Landmarks:
a. Case No. 26-01-HPC - 419 Sheridan Road: Advisory review of proposed alterations to 419 Sheridan Road, a locally designated landmark. This item was continued from the January 5, 2026, Historic Preservation Commission meeting. (Continued from January 5, 2026 Historic Preservation Commission Regular Meeting.)
Mr. Marx summarized the previous discussion with regard to the architect's changes made at the January 6, 2026 meeting with the Commission having additional questions relating to window material and frames. He stated that updated materials were provided by the applicant with regard to the window frames and appearance. Mr. Marx stated they were unable to determine whether the existing windows were original to the home's construction and the applicant's representative is available to answer questions.

Chairman Coladarci asked if there were any questions for Mr. Marx. No questions were raised at this time. He then asked for the applicant's presentation.

Jayden Nettesheim of Dirk Denison Architects stated they began construction and initially came to the Commission to request a greenhouse addition to the home which was approved. He stated they realized several windows needed to be replaced. Jaden stated their shop drawings did not depict the actual design and they now have them available to provide additional information relating to the window replacement.

Chairman Coladarci asked if there were any questions. Mr. Marx noted the updated application materials are the first attachment in the agenda packet which he identified as Attachment B-1. Ms. Van Cleave stated she appreciated the photos which she described as helpful. Mr. Enck agreed the side-by-side comparison is helpful and questioned the change in some of the muntin patterns. Jaden explained that at the client's request, they wanted open views to the lake and the windows would match the existing home's aesthetic. He also referred to two wooden double doors which may have been replaced. Jaden stated the replacement doors would be single pane and the existing window below that without a muntin would allow them to maintain the existing style. No additional questions were raised at this time.

Chairman Coladarci asked the Commission Members if they are satisfied with the additions to the report. He then called the matter in for discussion. Chairman Coladarci referred to the general standards and design guidelines and asked for the Commission Members' comments. No comments were made at this time. Chairman Coladarci then referred to the findings and asked the Commission Members for their comments. No comments were made at this time.

Chairman Coladarci asked for a motion to find that the proposed alterations and repairs continue to meet the local landmark designation. A motion as stated by Chairman Coladarci was made Ms. Van Cleave and seconded by Ms. Wisniewski. A vote was taken and the motion unanimously passed, 5 to 0:

AYES: Coladarci, Enck, Papoutsis, Van Cleave, Wisniewski
NAYS: None
NON-VOTING: Myers

<u>Other Business</u>:

a. <u>July 6, 2026 Regular Meeting – Quorum Check</u>.

The Commission Members discussed their availability. Mr. Marx provided information with regard to alternative meeting dates in case of a lack of quorum and the holiday schedule. He also provided information with regard to the demolition application for the mixed use and residential building proposal. Mr. Marx then stated there would be a GFA bonus application on the August meeting agenda.

Mr. Myers provided a summary of the Village Council's initial consideration of the proposed planned development. Mr. Marx stated the applicant will represent to the Village Council to provide plan adjustments.

b. <u>Preservation Awards – Award Plaque Update.</u>

Ms. Van Cleave provided the Commission Members with three plaque samples and explained the changes and provided her recommendations. Mr. Marx reminded the Commission Members of their discussion of not including the year on the plaque so that several can be ordered and the plaque not being too representative of the original design. The Commission Members discussed their plaque preferences and the option of including the year on the plaques in significant detail. Mr. Marx referred to the challenges of finding alternative plaque makers.

Ms. Van Cleave moved ordered to four plaques including the year 2026 and 20 plaques without the date in order to maintain a sufficient stockpile. She also moved to do the 2026 plaques following the applications. Mr. Myers stated budget considerations need to be considered. The motions were not seconded.

c. <u>2026 Preservation Awards – Review of Nominations.</u>

The Commission Members reviewed the preservation award nominations. Chairman Coladarci asked the Commission Members if they felt any of the submissions did not deserve nominations. The Commission Members stated all of the applications deserve awards. Mr. Marx stated there appeared to be a consensus with regard to the nominations.

Mr. Enck moved to approve all four preservation award nominations. Ms. Papoutsis seconded the motion. A vote was taken and the motion unanimously passed, 5 to 0:

AYES: Coladarci, Enck, Papoutsis, Van Cleave, Wisniewski
NAYS: None

NON-VOTING: Myers

Chairman Coladarci asked for a motion with regard to ordering the plaques. Mr. Myers reminded the Commission Members budgeting needed to be considered. Mr. Marx stated based on previous orders, budgeting and the cost of previous plaques, they should be able to order plaques for 2025 and 2026. He stated he would confirm the figure with the Community Development Director. The Commission Members identified their plaque preferences from the alternatives presented as well as their preference to include the year. Mr. Myers suggested two plaques be ordered for 2025, four plaques for 2026 and up to the budgeted amount of plaques with blanks.

Chairman Coladarci asked for a second to the motion as previously stated by Ms. Van Cleave and amended by Mr. Myers. Mr. Enck seconded the motion. A vote was taken and the motion unanimously passed, 5 to 0:
AYES: Coladarci, Enck, Papoutsis, Van Cleave, Wisniewski
NAYS: None
NON-VOTING: Myers

d. Monthly Communications for Historic Preservation Commission - Discussion and Content Decision.

Ms. Papoutsis informed the Commission she is working on getting together a list of architects and contractors interested in restoration and asked the Commission Members for suggestions. She questioned whether it would be worthwhile to include testimonials from homeowners and tradespeople. Mr. Marx referred to the previous discussion with regard to the preservation awards categories defined and the availability of programming for the trolley tour. Ms. Papoutsis suggested obtaining testimonials from this year's award winners. The Commission Members agreed. Ms. Van Cleave asked for clarification with regard to item no. 8 – the Winnetka Historical Society Architectural Listing which Mr. Marx clarified for the Commission. Mr. Marx stated he would check with Josie and the Historical Society regarding agreeing to advertise that information is available relating to the Village's home files. Mr. Myers referred to the Farmer's Market and its timing. He noted it is held every Saturday.

Ms. Papoutsis stated if there were any questions the Commission Members would like addressed or covered to let her know. She stated she would provide a draft to Mr. Marx by Tuesday prior to the meeting.

Adjournment:

Chairman Coladarci asked for a motion to adjourn. A motion to adjourn was made by Mr. Enck and seconded by Ms. Van Cleave. A vote was taken and the motion unanimously passed, 5 to 0:
AYES: Coladarci, Enck, Papoutsis, Van Cleave, Wisniewski
NAYS: None
NON-VOTING: Myers
The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Antionette Johnson
Recording Secretary