

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
June 2, 2026**

(Approved: June 16, 2026)

A record of a legally convened meeting of the Council of the Village of Winnetka, which was held at Council Chambers on Tuesday, June 2, 2026, at 7:00 PM.

- 1) Call to Order. President Pro Tem Apatoff called the meeting to order at 7:00 PM. Village Manager Kristin Kazenas called the roll. Present: Trustees Kirk Albinson, Rob Apatoff, Kim Handler, Scott Myers and Bridget Orsic. Absent: President Bob Dearborn and Trustee Tina Dalman. Also present: Deputy Village Manager Hannah Lipman, Deputy Village Clerk Berina Gradjan, Village Attorney Peter Friedman, Community Development Director Scott Mangum, Public Works Director Tom Powers and approximately 19 people in the audience.
- 2) Pledge of Allegiance. President Pro Tem Rob Apatoff led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) June 9, 2026 Special Study Session – Cancelled.
 - b) June 9, 2026 Special Council Meeting All of the Council members present said they expect to attend.
 - c) June 16, 2026 Regular Meeting All of the Council members present said they expect to attend.
 - d) July 7, 2026 Regular Meeting All of the Council members present said they expect to attend.
- 4) Presentations:
 - a) National Charity League Winnetka Community Beautification Project – Mural Preliminary Design (Council Direction)

At the January 20th Village Council meeting, Council provided direction for the NCL to proceed with next steps regarding their mural concept. The NCL presented the proposed mural concept to the Design Review Board and returned to Council for approval before proceeding to submit an application for final approval with the Union Pacific.

Members of the NCL advise Council regarding the overall process including collaborating with members of the Design Review Board and Friends of the Green Bay Trail, artist proposals, mural location, design elements, and next steps.

Council expresses support for the mural design and encouraged NCL members to reach out to the Chamber of Commerce in an effort to engage with the community through the Farmer’s Market.
- 5) Reports:
 - a) Trustees.

- i. Trustee Myers confirms that Council members have completed sign-ups to be present throughout the duration of the Winnetka Farmer's Market.
 - b) Village Attorney. No report.
 - c) Village Manager.
 - i. Village Manager Kristin Kazenas provides an update regarding the Winnetka Artisan Market attendance, vendor participation, and overall vibrancy.
 - d) Village President Pro Tem. No report.
- 6) Public Comment:
- i. Ted Wynnynchenko addresses Council regarding backflow testing, matters related to the Cook County Animal Control Ordinance, and public comment rules and regulations.
- 7) Establishment of the Consent Agenda
- Trustee Albinson seconded by Trustee Myers moved to approve the Establishment of the Consent Agenda. By voice vote, the motion carried.
- 8) Approval of the Consent Agenda
- a) Approval of Village Council Minutes
 - i. May 5, 2026 Regular Meeting
 - b) Approval of Warrant List Dated May 15, 2026 – May 28 2026 in the amount of \$1,629,236.12.
 - c) Resolution No. R-47-2026: Approving a Contract with Maple Cable Construction Inc. for Directional Boring Services (Adoption)
 - d) Resolution No. R-49-2026: Approval of a Contract with Garland Industries for Design Build Roof Project at the Yards
- Trustee Myers seconded by Trustee Orsic, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Apatoff, Dalman, Handler, Myers and Orsic. Nays: None. Absent: None.
- 9) Ordinances and Resolutions.
- a. Ordinance No. MC-01-2026: Amending Section 8.16.140 of the Village Code Regarding the Location of Garbage and Refuse Receptacles (Introduction/Adoption)
- Public Works Director Tom Powers advises Council that staff has received feedback from residents with concerns regarding the location of garbage and refuse receptacles, and, as a result, staff found that the current ordinance revealed that there were ambiguities leading to refuse containers being placed in inappropriate locations and the ordinance does not address special circumstances such as private streets and easements.
- The Village Attorney and staff revised the ordinance to clarify that receptacles should be placed in the right-of-way or easement directly adjacent to the property being serviced and provides guidance on locations with multiple frontages. Additionally, the ordinance provides prohibition on placing receptacles in access easements in front of neighboring properties. The ordinance provides authority for the Village Manager to grant waivers to

the requirements and special circumstances.

Public Comment

Steve Parker addresses concerns regarding placement of garbage and refuse receptacles.

Village Attorney Peter Friedman advises Council regarding additional amendments as follows:

- b. Curbside Service. Any owner or occupant who subscribes to curbside refuse collection service shall place their Village-issued refuse receptacle and any stickered overflow refuse for collection on collection days: (i) at the curb or at the edge of the pavement of their property or within the right-of-way or access easement directly adjacent to the frontage of their property; or (ii) at the edge of the pavement along the alley directly adjacent to their property, if applicable. Receptacles must be oriented so the lid opens on the street or alley side with the handle facing the residence on the property.
- c. Recycling Service. All owners and occupants shall place their recycling receptacles and any stickered overflow recycling materials: (i) at the curb or at the edge of the pavement of their property or within the right-of-way or access easement directly adjacent to the frontage of their property; or (ii) at the edge of the pavement along the alley directly adjacent to their property, if applicable. Recycling receptacles must be oriented so the lid opens on the street side with the handle facing the residence on the property.
- d. **Prohibited Location. No person shall place their Village-issued refuse or recycling receptacle or any stickered overflow materials within any access easement granted over property that is owned or occupied by another person or is in front, along the curb, or at the edge of the pavement of property owned or occupied by another person, without the express permission of the owner or lawful occupant. For locations where two adjacent properties front on the same access easement, the receptacle or any stickered overflow materials shall be placed inside the owner or occupants' property frontage at an easily serviceable location nearest to the access easement.**

Trustee Orsic, seconded by Trustee Dalman, moved to waive introduction of Ordinance No. MC-01-2026.

Trustee Myers, seconded by Trustee Dalman, moved to adopt Ordinance No. MC-01-2026, as amended. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers, and Orsic. Nays: None. Absent: None. Abstain: None.

- e. Ordinance No. M-09-2026: Granting a Variation from the Winnetka Zoning Ordinance to Allow the Construction of an Expanded Driveway Within the R-5 Single Family Residential District (1412 Scott Avenue) (Introduction/Adoption)

Council is advised of a request for approval of a zoning variation to allow construction of an expanded driveway on both sides with an asphalt surface and bordering pavers.

Community Development Director Scott Mangum reviews zoning and location, provides details regarding the plat-of-survey, site plan, and zoning standards, and the Zoning Board

of Appeals recommendation for approval.

Adam Rothschild, property owner, addresses Council regarding concerns related to the existing driveway access and pedestrian safety.

Council discusses matters related to encroachment, existing driveway access, various safety concerns, zoning compliance, and the original footprint of the residence built as a two-car garage.

Trustee Myers, seconded by Trustee Dalman, moved to waive introduction of Ordinance No. M-09-2026.

Trustee Albinson, seconded by Trustee Dalman, moved to adopt Ordinance No. M-09-2026. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers, and Orsic. Nays: None. Absent: None. Abstain: None.

- f. Ordinance No. M-10-2026: Granting an Amendment to a Special Use Permit to Allow a Childcare Center in the Winnetka Congregational Church in the R-2 Single Family Residential District (725 Pine) (Introduction/Adoption)

Community Development Director Scott Mangum advises Council of a request for a special use permit regarding a proposal for the operation of a childcare center within the Winnetka Congregational Church.

Council is advised that the center would have 11 teachers, one director, and up to 64 students, with the daycare proposing to operate Monday through Friday, 7:00am until 6:00pm for children ages 6 weeks to 6 years old. While the proposed plan does not include any expansion of the existing church building or parking lot, nor is a playground currently proposed, it is indicated that the existing multipurpose room in the church allows physical activity, exercise, and play. However, should the request be approved by Council, and a request for a playground is proposed, the applicant would need to receive approval of an amendment to the special use permit to allow a playground.

Additionally, the applicant indicates that staff would park in the existing parking lot, provided a traffic impact study, and proposed drop-off and pick-up procedures.

Winnetka Congregational Church representative address Council regarding traffic flow and drop off procedures.

Public Comment

Patti Van Cleave expresses support for the proposed childcare and reads into record a testimony submitted.

Council further addresses traffic flow, drop-off and pick-up procedures, and benefits of an added childcare in the community.

Village Attorney Peter Friedman advises Council regarding additional amendments as follows:

- G. Traffic Flow Measures. Within 126 months of commencement of operation of the Childcare Center, the Village, at the sole discretion of the Village Engineer or Chief of Police, reserves the right to require additional measures to manage traffic, including but not limited to signage limiting or prohibiting turning movements in and out of the driveway, establishment of an additional drop-off location, and operational or staffing changes during peak pick-up and drop-off times.

Trustee Dalman, seconded by Trustee Orsic, moved to waive introduction of Ordinance No. M-10-2026.

Trustee Albinson, seconded by Trustee Dalman, moved to adopt Ordinance No. M-10-2026, as amended. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers, and Orsic. Nays: None. Absent: None. Abstain: None.

10) New Business.

a) Village Hall Improvement Overview Presentation

After a three-phase facility assessment, staff determined there were critical improvements needed to the HVAC, fire alarm systems, ADA ramp, bathroom, and building's plumbing.

Public Works Director Tom Powers provides historical context regarding the HVAC system and repair and update requirements.

Patrick Callahan, co-founder of Studio GC, provides information regarding evaluation of replacement options including variable refrigerant flow system, geothermal, and 4-pipe fan coils options.

Keith Gish, 20/10 Engineering Group, addresses Council regarding project impacts, logistics, long-term maintenance, and restoration.

Patrick Callahan provides a cost analysis, qualifications for the IRA tax credits, geothermal functions, and importance of maintaining historic preservation of the building.

Public Works Director Tom Powers further addresses costs and budgeting, project phases, and anticipated construction commencement.

Council discusses Village Hall operations, ADA compliance and improvements, IRA tax credits, HVAC system functionalities, and project logistics.

Council concurs with staff recommendations regarding Village Hall improvements.

11) Appointments: None.

12) Closed Session for the Purpose of Discussing Probable, Imminent, and Pending Litigation Pursuant to Section 2(c)(11) of the Open Meetings Act.

Trustee Handler, seconded by Trustee Albinson, moved to adjourn to Closed Session for the purpose of discussing probable, imminent, and pending litigation pursuant to section 2(c)(11) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the special meeting without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Albinson, Apatoff, Dalman, Handler, Myers, and Orsic. Nays: None. Absent: None.

13) Adjournment. The Closed Session meeting ended at 10:02 p.m.

/s/ Berina Gradjan, Deputy Village Clerk
Recording Secretary