



Village of Winnetka

Board of Fire & Police Commissioners Meeting

August 3, 2022 at 4:30 PM
Zoom

AGENDA

- 1. Call to Order**
 - a. Virtual Meeting Instructions
- 2. Public Comments**
- 3. Approval of Minutes**
 - a. July 27, 2022
 - b. July 28, 2022
- 4. Closed Session**
- 5. New Business**
 - a. Future Meeting Schedule
- 6. Other Business**
 - a. Patrol Officer Conditional Offer of Employment
- 7. Adjournment**



VILLAGE OF WINNETKA

Board of Fire & Police Commissioners

REGULAR VIRTUAL MEETING

Zoom
August 3, 2022
4:30 PM

AGENDA

In accordance with social distancing requirements and Governor Pritzker's Executive Order 2022-07, and Section 7(e) of the Illinois Open Meetings Act, the Winnetka Board of Fire and Police Commissioners meeting on Wednesday, August 3, 2022, will be held virtually. The meeting will be livestreamed via the Zoom platform. At least one representative from the Village will be present at Village Hall in compliance with Section 7(e) of the Illinois Open Meetings Act, and the virtual meeting will be simulcast at Village Hall for members of the public who do not wish to view the virtual meeting from another location. Due to the need to maintain social distancing, the opportunity to view the virtual meeting at Village Hall is available on a "first come, first-served" basis.

The public has two options for observing and participating in this virtual Board of Fire and Police Commissioners meeting including the ability to provide oral comments during the meeting. To facilitate an efficient meeting, public comments submitted in advance are encouraged.

- 1) Telephone (audio only): Call 312-626-6799, when prompted enter the Meeting ID –87831514757. (Please note there is no additional password or attendee ID required.)
- 2) Livestream (both audio and video feed): Download the Zoom meetings app to your smartphone, tablet or computer and then join Meeting ID: 87831514757. Event Password: BFPC080322.

Public comments should be emailed to kkazenas@winnetka.org. Public comments received by 4:00 PM on Wednesday, August 3 will be read at the appropriate time during the meeting. General comments for matters not on the agenda will be read at the beginning of the meeting under the Public Comment agenda item. Comments specific to a particular agenda item will be read during the discussion of that agenda item. The Village will attempt to have comments received after the meeting has started read at the end of the meeting. Public comment is limited to 200 words or less. Public comments should contain the following information:

- In the subject line – "BFPC Meeting Public Comment"
- Name
- Address (optional)
- Phone (optional)
- Organization or agency representing, if applicable
- General comment or comment on topic of specific agenda item number

All emails received will be acknowledged either during or after the meeting, depending on when they are received. If you do not have access to email, you may leave a message with your public comment at the Village Manager's office at 847-716-3506 or mail to the Village Manager's Office, Village of Winnetka, 510 Green Bay Road, Winnetka, IL 60093.

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

July 27, 2022

Approved: _____

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Wednesday, July 27, 2022 at 5:35 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 5:35 PM. Acting Secretary Kazenas called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, and Assistant Village Manager Kristin Kazenas (Acting Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes

Commissioner Baumann moved to approve the minutes of the July 6, 2022, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: None.

Commissioner Baumann moved to approve the minutes of the July 20, 2022, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: None.

4) Closed Session

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to discuss personnel and employment. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 5:40 PM.

The Board returned from closed session at 6:30 PM.

5) New Business.

Commissioner Baumann moved to extend a conditional offer of employment to Ruslana Sylvchuk for the position of patrol officer, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificate of Appointment should the candidate accept their offer and successfully complete the post-offer examinations. The motion was seconded by Commissioner Woodbury. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

6) Adjournment.

Commissioner Woodbury moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 6:35 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

July 28, 2022

Approved: _____

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Wednesday, July 28, 2022 at 4:36 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 4:36 PM. Acting Secretary Kazenas called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, and Assistant Village Manager Kristin Kazenas (Acting Board Secretary).

Absent: None.

Also Present: Fire Chief John Ripka.

2) Public Comment and Questions. None.

3) Closed Session

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to discuss personnel and employment. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 4:37 PM.

Commissioner Woodbury left the closed session at 5:30 PM.

The Board returned from closed session at 6:03 PM.

4) New Business. None.

5) Other Business.

Commissioner Baumann moved to extend a conditional offer of employment to Christopher Biernack for the position of firemedic, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificate of Appointment should the candidate accept their offer and successfully complete the post-offer examinations. The motion was seconded by Chairperson Benson. Ayes: Chairperson Benson and Commissioner Baumann. Nays: None. Absent: Commissioner Woodbury.

Commissioner Baumann moved to extend a conditional offer of employment to Martin Shine for the position of firemedic, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificate of Appointment should the candidate accept their offer and successfully complete the post-offer examinations. The motion was seconded by Chairperson Benson. Ayes: Chairperson Benson and Commissioner Baumann. Nays: None. Absent: Commissioner Woodbury.

6) Adjournment.

Commissioner Baumann moved to adjourn the Special Meeting. Chairperson Benson seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson and Commissioner Baumann. Nays: None. Absent: Commissioner Woodbury. The meeting adjourned at 6:05 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners