MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR VIRTUAL MEETING
February 15, 2022

(Approved: March 15, 2022)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held virtually on the Zoom videoconference platform on Tuesday, February 15, 2022, at 7:00 PM.

1) Call to Order. President Rintz called the meeting to order at 7:00 PM. Manager Bahan called the roll. Present: Trustees Robert Apatoff, Andy Cripe, Tina Dalman, Rob Dearborn, Kim Mancini, and John Swierk. Absent: None. Also present: Village Manager Robert Bahan, Assistant Village Manager Kristin Kazenas, Deputy Village Clerk Berina Gradjan, Village Attorney Peter Friedman, Community Development Director David Schoon, Water & Electric Director Brian Keys, Assistant Water & Electric Director Nick Narhi, Public Works Analyst Diana Puga, and approximately 3 persons in the audience.

2) Pledge of Allegiance. President Rintz led the group in the Pledge of Allegiance.

3) Quorum.

   a) March 1, 2022 Regular Meeting. All of the Council members present except Trustees Dearborn and Dalman said they expect to attend.

   b) March 8, 2022 Study Session. All of the Council members present said they expect to attend.

   c) March 15, 2022 Regular Meeting. All of the Council members present except Trustee Swierk said they expect to attend.

4) Public Comment.

   i) Liz Kunkle commends the signage around town and believes that it has a positive impact on the community.

5) Reports:

   a) Trustees. None.

   b) Attorney. None.

   c) Manager. None.

   d) Village President. None.

6) Approval of the Agenda. Trustee Cripe, seconded by Trustee Apatoff, moved to approve the Agenda. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

7) Consent Agenda

   a) Village Council Minutes.

      i. February 1, 2022, Special Closed Session
      ii. February 1, 2022, Regular Meeting

b) Approval of Warrant List dated January 25, 2022 – February 7, 2022 in the amount of $1,262,007.23.

c) Resolution No. R-16-2022: License Agreement to Allow the Installation of Temporary Outdoor Structures (Adoption)

d) Resolution No. R-27-2022: Parkway Tree Planting Contract (Adoption)

e) Resolution No. R-28-2022 and Resolution No. R-29-2022: Establishing Manager & Department Head Salaries (Adoption)

   i. Resolution No. R-28-2022: Approving and Establishing Changes in the Compensation of the Village Manager (Adoption)

   ii. Resolution No. R-29-2022: Approving and Establishing the Compensation of Department Heads Effective January 1, 2022 (Adoption)

f) Resolution No. R-30-2022: Waiving Bidding and Approving an Agreement with GovTemp USA, LLC for Temporary Staffing Services (Adoption)

Trustee Apatoff, seconded by Trustee Cripe, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

8) Ordinances and Resolutions:

a) <u>Ordinance No. M-4-2022: 455 Linden Street – Variations & Certificates of Appropriateness (Introduction).</u>

Community Development Director David Schoon briefs Council regarding the proposed four-unit multi-family residential development with below grade structure parking consisting of ten parking spots. The applicant is requesting zoning relief to allow for the construction of the development. Mr. Schoon confirmed that the applicant agreed that the proposed building will meet all Village stormwater detention and drainage requirements.

The Design Review Board has reviewed the design element of the structure at three separate meetings due to concerns regarding the design of the roof and the characteristic of the building in relationship to the neighborhood. The DRB ultimately recommended approval by 6-0 vote. The requests for variation were presented to the Zoning Board of Appeals and the Board found the requested variations to meet all variation standards, and ultimately recommended approval of the variation requests by a 6-0 vote. Village Council discussed the various landscape elements and the overall building design with a focus on the size of the building and the material used.

Trustee Dearborn expressed his concern regarding interaction between the developer and the neighbors regarding the multi-unit residential building. Matt Holmes, attorney for Linden Winnetka, LLC, confirmed that there has been an adequate amount of involvement with the neighbors and both the Design Review Board and the Zoning Board of Appeals to ensure that all concerns regarding the development have been taken into consideration and addressed.

Village Council seek clarification of landscaping around the building and the design plans regarding stormwater for the residential building. Amen Khalil, representative of Linden Winnetka, LLC, and Matt Holmes, attorney for Linden Winnetka, LLC, brief Council on the planning regarding the developments landscaping and stormwater, however, Village Council suggests that the project architect be present to thoroughly explain and answer specific questions regarding the plans.

Mr. Khalil informs Council that he will provide adequate upkeeping for the rental, stating that he has not been satisfied with outside services in the past and will provide the maintenance himself to ensure the highest standards.

While President Rintz indicates the importance of the architect's presence considering the concerns and requested clarification regarding the design structure modifications, landscaping, and unclear design elements, he commends Linden Winnetka, LLC with their interaction and involvement with the neighbors of the proposed development.

Public Comment.

i) Brendan Andrew suggests that Village Council should consider the need for more affordable housing options for younger families looking to move into the Village.

Trustee Cripe, seconded by Trustee Mancini, moved to introduce Ordinance No. M-4-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Mancini, and Swierk. Nays: Trustee Dearborn. Absent: None.

b) Resolution No. R-8-2022: Approving an Endorsement of the 2021 Climate Action Plan for the Chicago Region (Adoption).

Public Works Analyst Diana Puga, staff liaison to the Environmental & Forestry Commission (EFC), addresses Council regarding the Climate Action Plan, a multi-jurisdictional approach to addressing the climate crisis and proactively working on improving the environment. The Chicago area was chosen as one of four regions in the United States by the Global Council of Mayors for Climate & Energy.

Liz Kunkle, Environmental & Forestry Commissioner, provides an overview regarding the Greenest Region Compact, informing Council of the previous framework and priority focus areas, as well as the mitigation and adaptation goals.

Environmental & Forestry Chair, Chuck Dowding, provides information regarding three focus areas; energy, mobility, and sustainable communities. Mr. Dowding also addresses Council regarding the three principal means by which the metropolitan region produces CO2 and how sustainable energy can help reduce CO2 in the years ahead.

Commissioner Kunkle, on behalf of the EFC, suggests the Council adopt the resolution to endorse the Climate Action Plan ensuring the Village's commitment to working towards high-level sustainability and climate action goals. Ms. Kunkle also informs Council regarding the benefits to Winnetka.

Trustee Mancini commends EFC on the research and dedication to the Climate Action Plan.

Village Council are in unanimous agreement admiring the passion that the EFC members present and commend their work.

Public Comment.

Terri Cross questions the impact that Winnetka would have on reducing CO2 as the Village uses coal fueled electricity.

Trustee Apatoff and Trustee Swierk agree with the adoption of the resolution, however, they express concerns regarding expectations for the specifics and long-term goal setting.

Trustee Cripe indicates that he is agreement with endorsing the Climate Action Plan and believes that the goals presented are achievable.

Liz Kunkle confirms that while the numbers are reasonable, the adoption of the resolution to endorse the Climate Action Plan is aspirational and will help reduce the energy use.

Trustee Cripe, seconded by Trustee Mancini, moved to adopt Resolution No. R-8-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

c) Resolution No. R-25-2022: Approving an Agreement with Meade Inc. for the Installation of a 138kV to 12.47kV Substation Transformer (Adoption).

Director of Water and Electric Brian Keys informs Council that staff has issued a request for the physical installation of a transformer at the Northfield Substation, stating that this is the last major contract of the project. , will connect it at the substation. Brian Keys informs Council that Meade, Inc., who has been awarded the bid, is familiar with the Northfield Substation as the vendor has previously performed work at the location and staff has found Meade Inc. to perform satisfactory work and have the necessary capabilities to complete the project.

Trustee Dearborn seeks information regarding project costs and correlation with the Villages budget. Brian Keys elaborates on the factor that drive the cost estimates regarding the market conditions.

Public Comment.

Chuck Dowding commends Director of Water and Electric Brian Keys for his guidance and excellence work for the community.

Trustee Apatoff, seconded by Trustee Cripe, moved to adopt Resolution No. R-25-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

d) Resolution No. R-26-2022: Approving a Contract with Wesco for the Purchase of Single Phase Pad Mount Transformers (Adoption).

Assistant Director of Water and Electric Nicholas Narhi informs Council of the increased manufacturing lead times regarding purchases and deliveries for the Water & Electric Department due to the pandemic, noting single phase pad mount transformers. Due to market lead times and increased pricing, staff is requesting to proceed with its contract with Wesco Distribution, to ensure that the Village can continue providing adequate services to the community.

President Rintz requests clarification on when the vendor will be required to receive payment and how the Village will respond in the event of price differentials prior to staff receiving the transformers.

Water & Electric Director Brian Keys states that the vendor will receive payment after delivery and once Council approves of the warrant list shortly after, indicating sometime in 2024. Brian Keys indicates that if price fluctuations occur, the Village may be able to cancel the contract and complete another bid process, however, he suggests that Village Attorney Peter Friedman would need to review the process.

Village Council deliberates regarding the market shortage and market sales, alternative purchase options, and the cost effects regarding the budget.

Trustee Dalman, seconded by Trustee Apatoff, moved to adopt Resolution No. R-26-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

9) Old Business. None.

10) New Business. None.

11) Appointments.

a) Appoint Kim Mancini as the Trustee Liaison to the Plan Commission – her term will expire 5/1/2022. Kim is filling a vacancy from John Swierk's resignation.

Trustee Dearborn, seconded by Trustee Apatoff, moved to appoint Kim Mancini to the Plan Commission to fill a vacancy for John Swierk. Her term will expire on 5/1/2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

b) Appoint Chris Foley to a two-year term on the Plan Commission – his term will expire 5/18/2024. Chris is filling a vacancy from Jay Vanderlaan's resignation.

Trustee Dalman, seconded by Trustee Apatoff, moved to appoint Chris Foley to the Plan Commission to fill a vacancy for Jay Vanderlaan. His term will expire on 5/18/2024. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

12) Closed Session for the Purpose of Discussing Collective Bargaining Pursuant to Section 2(c)(2) of the Open Meetings.

Trustee Dalman, seconded by Trustee Mancini, moved to adjourn to Closed Session for the Purpose of Discussing Collective Bargaining Pursuant to Section 2(c)(2) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: None.

The Council adjourned into Closed Session at 9:26 p.m.

13) Adjournment. The Special Closed Session meeting ended at 9:47 p.m.

/s/Berina Gradjan, Deputy Village Clerk
Recording Secretary