

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
July 19, 2022**

(Approved: August 16, 2022)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at Council Chambers on Tuesday, July 19, 2022, at 7:00 PM.

- 1) Call to Order. President Christopher Rintz called the meeting to order at 7:00 PM. Village Manager Rob Bahan called the roll. Present: Trustees Rob Apatoff, Tina Dalman, Bob Dearborn, Kim Mancini, and John Swierk. Absent: Trustee Andy Cripe. Also present: Assistant Village Manager Kristin Kazenas, Deputy Village Clerk Berina Gradjan, Public Works Director Gio McLean, Assistant Public Works Director Erik Jensen, Public Works Analyst Diana Puga, Village Attorney Peter Friedman, and approximately 7 persons in the audience.
- 2) Pledge of Allegiance. Trustee Swierk led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) August 2, 2022 Study Session. All of the Council members present said they expect to attend.
 - b) August 9, 2022 Regular Meeting. All of the Council members present said they expect to attend.
 - c) August 16, 2022 Regular Meeting. All of the Council members present said they expect to attend.
- 4) Public Comment.
- 5) Reports:
 - a) Trustees.
 - i) Trustee Apatoff commends the Garden Guild of Winnetka for their flower display at the Farmers Market.
 - b) Attorney. None.
 - c) Village Manager. None.
 - d) Village President. None.
- 6) Approval of the Agenda. Trustee Apatoff, seconded by Trustee Swierk, moved to approve the Agenda. By voice vote, the motion carried.
- 7) Consent Agenda
 - a) Village Council Minutes.
 - i. June 7, 2022, Regular Meeting
 - ii. June 14, 2022 Study Session

- b) Approval of Warrant List dated May 17, 2022 – May 30, 2022 in the amount of \$1,409,489.87.
- c) Approval of Warrant List dated May 31, 2022 – June 13, 2022 in the amount of \$947,819.14.
- d) Approval of Warrant List dated June 14, 2022 – June 27, 2022 in the amount of \$2,320,141.30.
- e) Approval of Outdoor Seating Application for Jimoto (Adoption)

Trustee Dearborn, seconded by Trustee Mancini, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Dalman, Dearborn, and Mancini. Nays: None. Absent: Trustee Swierk.

8) Ordinances and Resolutions:

- a) Ordinance No. MC-2-2022: Refuse Curbside – Village Code Update (Introduction)

Public Works Analyst Diana Puga presents the refuse services that have historically been provided to residents including backdoor collection, curbside collection, and alley options. Recommendations to the Village Code are based on community surveys, the Village's experience of curbside service implementation, and established standards for refuse and recycling collection services.

Amendments to the Village Code include the addition of a definition for "recycling", resident maintenance of receptacles, storage of receptacles on non-collection days, prohibiting burning of yard waste or other rubbish, placement and hours of receptacle, special collection process, and special collection fee.

Council discusses the lifting mechanism of the refuse fleet, aesthetic concerns regarding the refuse containers, and communication of the amended Village Code to residents to implement the changes.

Trustee Swierk inquires about wear and tear and unexpected damages regarding refuse containers and any fees associated for the replacement. Public Works Director Gio McLean confirms that the Village provides the residents a warranty period for the containers.

Trustee Dalman enters at 7:17 PM

Council discusses the Village Code update and provides feedback regarding backdoor and curbside services, alley services, responsibility for replacement of refuse containers and the location of the refuse containers.

Public Comment

Tom Brown inquires about enforcement measures if residents miss their refuse pick-up. Gio McLean indicates that enforcing the Village Code regulations provides the Village to hold the residents accountable, comply with the code, and reliability.

Trustee Dalman, seconded by Trustee Mancini, moved to introduce Ordinance No. MC-2-2022. By voice call vote, the motion carried.

9) Old Business. None.

10) New Business.

a) Annual Comprehensive Financial Report

Finance Director Tim Sloth presents the Village's Annual Comprehensive Financial Report (ACFR) for the year ending December 31, 2021, indicating that the goal of the audit is to provide the Village's financial stakeholders reasonable assurance that the financial statements are accurate. The Village has been presented the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association.

The ACFR consists of four parts; Transmittal Letter, Independent Auditor's Report, Management Discussion and Analysis (MD&A), and Financial Statements. Tim Sloth reviews the major funds consisting of the general fund, enterprise funds, capital spendings, and Village pensions.

Ron Amen, the Village's auditor from Lauterbach and Amen LLP, confirms that by Illinois State statute, all units of government are required to obtain an auditor's opinion.

Council discusses the overfunding regarding the Illinois Municipal Retirement Fund pension plan, management letter and efficiencies, Information Technology fund, COVID expenses and FEMA reimbursements, and financial matters related to the ACFR.

Ron Amen confirms that the Village's Police and Fire pensions are funded at higher than the statewide average and informs Council of the IMRF rates.

Council discusses stormwater funds, grants, funds, and general reserves.

President Rintz commends Ron Amen, Tim Sloth, Finance Accounting Manager Dell Duckworth for their work regarding the audit.

12) Appointments. None.

13) Closed Session for the Purpose of Discussing Pending Litigation Pursuant to Section 2(c)(11) of the Open Meetings.

Trustee Swierk, seconded by Trustee Dearborn, moved to adjourn to Closed Session for the Purpose of Discussing Pending Litigation Pursuant to Section 2(c)(11) of the Open Meetings Act and to adjourn the Open Meeting automatically and immediately upon the conclusion of the Closed Session without the conduct of any further business or comments. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Dalman, Dearborn, Mancini, and Swierk. Nays: None. Absent: Trustee Cripe.

The Council adjourned into Closed Session at 8:09 p.m.

14) Adjournment. The Closed Session meeting ended at 8:29 p.m.

/s/Berina Gradjan, Deputy Village Clerk
Recording Secretary