

**ZONING ADMINISTRATOR**  
**AUGUST 29, 2022 MEETING MINUTES**

**Village Staff:**

David Schoon, Director of Community Development  
Ann Klaassen, Senior Planner

**Call to Order:**

Mr. Schoon called the meeting to order at 4:10 p.m.

**New Applications:**

a. **Case No. 22-20-ZA: 555 Cherry Street: An application submitted by Taylor Katzman seeking approval of variations to (i) exceed the maximum permitted width for a front-facing attached garage door; (ii) allow structural changes necessary to provide new window openings in the legally nonconforming north building wall; and (iii) allow structural changes necessary to convert a portion of the existing nonconforming screened porch to interior living space for the existing residence at 555 Cherry Street. The Zoning Administrator has final jurisdiction on this request.**

Mr. Schoon stated he has reviewed the materials and asked the applicant to explain the need for the request. Jeff Ralph, Senior Architect at Edward Deegan Architects, stated they want to maintain the home's historic nature and that a lot of repairs are needed for the home which is not conducive to today's family lifestyle. He described the home's inadequate features. Mr. Ralph also stated they planned to make improvements to areas which are over the existing nonconforming setbacks relating to window and family room adjustments which would improve the first floor's function. He also referred to the double garage door preference and its center post. Edward Deegan, architect, stated the project's most challenging aspect is related to the home's positioning on the lot and they did not want to tear the home down noting the garage represented the biggest issue. He also stated other alternatives would have resulted in the home's destruction and noted the garage door's appearance is not immediately visible from the street. Mr. Deegan also stated the sell-off of portions of the lot to create surrounding properties resulted in the property's existing condition while describing the features of the home, including the front porch, which would remain as well as the area of the window alteration over the setback. He then asked if there were any questions.

Mr. Schoon stated for the record no public correspondence was received relating to the request and no one is present to comment. He reiterated he reviewed the materials prior to the meeting, including the applicant's response to the standards for granting variations, and stated based on the submitted materials, testimony provided, he finds the request meets those standards and the variations are approved.

**Public Comment:**

No comments were made at this time.

**Adjournment:**

The meeting adjourned at 4:16 p.m.

Respectfully submitted,

Antionette Johnson  
Recording Secretary