

**MINUTES
WINNETKA VILLAGE COUNCIL
REGULAR MEETING
August 16, 2022**

(Approved: September 20, 2022)

A record of a legally convened regular meeting of the Council of the Village of Winnetka, which was held at Council Chambers on Tuesday, August 16, 2022, at 7:00 PM.

- 1) Call to Order. President Christopher Rintz called the meeting to order at 7:00 PM. Village Manager Rob Bahan called the roll. Present: Trustees Rob Apatoff, Andy Cripe, Tina Dalman, Bob Dearborn, Kim Handler, and John Swierk. Absent: None. Also present: Assistant Village Manager Kristin Kazenas, Deputy Village Clerk Berina Gradjan, Engineering Director Jim Bernahl, Assistant Water and Electric Director Nick Narhi, Deputy Police Chief Brian O'Connell, Village Attorney Peter Friedman, and approximately 17 persons in the audience.
- 2) Pledge of Allegiance. Trustee Dearborn led the group in the Pledge of Allegiance.
- 3) Quorum.
 - a) September 6, 2022 Regular Meeting. All of the Council members present said they expect to attend. Trustee Dalman stated she will not be in attendance.
 - b) September 13, 2022 Study Session. All of the Council members present said they expect to attend.
 - c) September 20, 2022 Regular Meeting. All of the Council members present said they expect to attend.
- 4) Public Comment.
- 5) Reports:

Village Green September 11 Memorial Flags Request. President Rintz explained the annual tradition that began 2008 honoring the victims of the September 11, 2001 terrorist attacks by planting American flags on the Village Green. President Rintz states that this year's tradition marks the 21st anniversary of the attacks. Trustee Cripe's son William Cripe steps up to the podium to address the Council on the tradition. On behalf of the Cripe family, William thanks the Council for allowing them to honor those who lost their lives by placing 2,977 American flags each year. The flags are planted on September 10th and are removed at sundown on September 11th. President Rintz encourages the community to support the event.

Trustee Apatoff, seconded by Trustee Dalman, moved to approve the Village Green September 11 Memorial Flags Request.

By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.

 - a) Trustees.

- i) Trustee Handler commends the professionalism of the Police Department regarding the incident that occurred in Wilmette.
- b) Attorney. None.
- c) Village Manager. None.
- d) Village President. None.
- 6) Approval of the Agenda. Trustee Cripe, seconded by Trustee Dalman, moved to approve the Agenda. By voice vote, the motion carried.
- 7) Consent Agenda
 - a) Village Council Minutes.
 - i. July 19, 2022, Regular Meeting
 - b) Approval of Warrant List dated July 11, 2022 – July 21, 2022 in the amount of \$2,990,690.29.
 - c) Resolution No. R-87-2022: Contract with Baxter and Woodman - Surveying (Adoption)
Trustee Dearborn, seconded by Trustee Apatoff, moved to approve the foregoing items on the Consent Agenda by omnibus vote. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.
- 8) Ordinances and Resolutions:
 - a) Resolution No. R-88-2022: Wetland Mitigation Agreement – Res (Adoption)
Director of Engineering Jim Bernahl informs Council that the Wetland Mitigation Agreement will allow the Village to meet wetland mitigation requirements as a condition of receiving a permit from the United States Army Corps of Engineers regarding the Hibbard Road wetland stormwater improvement project.

Jim Bernahl indicates the location of the site, storage volumes adhering to the requirements of the Forest Preserve District of Cook County and meeting the requirements of the Army Corps of Engineers, jurisdiction matters, and the anticipated completion of project timeline and agreement terms.

Council and Jim Bernahl discuss the timeline of financial matters related to the contract, construction of the project, and the ongoing working relationship between the Village and the Army Corps of Engineers.

Trustee Dalman suggests that the scope of work exhibit is clearly identified in the contract regarding permitting.

Trustee Swierk, seconded by Trustee Dalman, moved to adopt Resolution No. R-88-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.
 - b) Resolution No. R-80-2022: Approving Lease for 93 Green Bay Road (Adoption)
Assistant Village Manager Kristin Kazenas confirms that the Village Council selected Tala Coffee Roasters as the developer of the 93 Green Bay Road site, a gathering space for the community in the Indian Hill area.

Kristin Kazenas provides an overview of the 93 Green Bay Road site layout, site and streetscape design elements, reviewal of the parking lot assessment and access, and the exterior and interior plans.

Lease terms indicate rent related matters, overall responsibilities regarding the premises, conduct of business, estimates and investments related to the site, and the Village's responsibilities regarding the site.

Council discusses timing of the proposed plans, utility work, financial matters, and the overall aesthetic.

Tala Coffee Roasters staff thanks Council for their consideration and expresses their eagerness to begin the build out process and serve the Winnetka community, reflecting on the positive engagement with the community during the Farmer's Market.

Council commends the partnership with Tala Coffee Roasters and express their eagerness for the grand opening.

Public Comment.

Terry Dason congratulates Council for their work brining in Tala Coffee Roasters and commends having Tala Coffee Roasters at the Winnetka Farmer's Market.

Trustee Dearborn, seconded by Trustee Apatoff, moved to adopt Resolution No. R-80-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.

c) Resolution No. R-81-2022: Approving Construction Design Services Contract for 93 Green Bay Road (Adoption)

Assistant Village Manager Kristin Kazenas confirms that staff is requesting to waive the bidding requirements with Ciorba Group and Teska Associates and approve the agreement regarding design services related to the 93 Green Bay Road.

President Rintz confirms that the Ciorba Group and Teska Associates have worked with the Village on previous projects and commends the positive working relationship.

Trustee Cripe, seconded by Trustee Swierk, moved to adopt Resolution No. R-81-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.

d) Resolution No. R-82-2022: Approving an Agreement with Biagi Plumbing Corporation for the Installation of a Water Service Line at 93 Green Bay Road (Adoption).

Assistant Water & Electric Director Nick Narhi confirms that the proposed redevelopment at 93 Green Bay Road site requires a 6-inch service line to support a fire sprinkler system in the building. After receiving three bids, staff is recommending the lowest bidder, Biagi Plumbing, confirming that the contractor has performed previous work with the Village.

Council discusses the existing location of the water service line and the responsibility related to Tala Coffee Roasters.

Trustee Cripe, seconded by Trustee Swierk, moved to adopt Resolution No. R-82-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.

e) Resolution No. R-90-2022: Police HVAC Contract (Adoption).

Deputy Police Chief Brian O'Connell informs Council of the amended agreement terms related to the maintenance agreement and financial matters, design compliance with the American Society of Heating Refrigerating and Air Conditioning Engineering along with State and local codes, comparison of the old system and the new system, warranty terms, and the overall scope of design.

Council commends the hard work from Deputy Police Chief Brian O'Connell and Trane U.S. Inc staff.

Council discusses maintenance pricing regarding the current and new vendor, warranty terms, maintenance measures, and overall system specs.

Trustee Swierk, seconded by Trustee Apatoff, moved to adopt Resolution No. R-90-2022. By roll call vote, the motion carried. Ayes: Trustees Apatoff, Cripe, Dalman, Dearborn, Handler, and Swierk. Nays: None. Absent: None.

9) Old Business. None.

10) New Business. None.

11) Appointments: None.

12) Closed Session. None.

13) Adjournment. President Rintz asks for call to adjourn. Trustee Dearborn, seconded by Trustee Cripe, moved to adjourn the meeting. By voice vote, the motion carried. The meeting adjourned at 8:25 PM.

/s/Berina Gradjan, Deputy Village Clerk
Recording Secretary