

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

April 18, 2019
Approved: May 20, 2019

A record of a legally convened Regular Meeting of the Winnetka Board of Fire & Police Commissioners, which was held in the Village Hall Conference Room (510 Green Bay Road) on Thursday, April 18, 2019, at 5:00 p.m.

- 1) Call to Order. Chairperson Benson called the Special Meeting to order at 5:03 p.m.

Present: Chairperson Margaret (Meg) Benson, Commissioner Wes Baumann, Commissioner Ed Woodbury, Police Chief Marc Hornstein, and Assistant Village Manager Megan Pierce (Board Secretary).

Also Present: None.

- 2) Public Comment and Questions. None.

- 3) Approval of Minutes.

- a) Commissioner Baumann moved to approve the minutes of both the December 20, 2018 and March 19, 2019 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Woodbury. The motion carried 3-0.

- 4) New Business.

- a) Removal of Candidate from the Firemedic Eligibility List

Commissioner Baumann moved to disqualify candidate Brian Manka (#23) and remove him from the Firemedic Eligibility List. The motion was seconded by Commissioner Woodbury. The motion carried 3-0.

- b) Patrol Officer Conditional Offers of Employment

Chairperson Benson moved to authorize staff to extend a conditional offer of employment for the position of Patrol Officer to Michelle Garner (#4), subject to the successful completion of post-offer examinations and procedures. The motion was seconded by Commissioner Baumann. The motion carried 3-0.

Chairperson Benson moved to authorize staff to extend a conditional offer of employment for the position of Patrol Officer to Logan Jernigan (#15), subject to the successful completion of post-offer examinations and procedures. The motion was seconded by Commissioner Baumann. The motion carried 2-1.

- c) Discuss Components of Hiring Process

Police Chief Hornstein and Board Secretary Pierce reviewed the specific components of the Patrol Officer candidate process—from initial exam through approval and conditional offer. The Commissioners also reviewed potential additional questions they may seek to ask candidates during interviews, to better understand candidate personal integrity and history.

5) Closed Session. None.

6) Adjournment. Commissioner Baumann moved to adjourn the Regular Meeting. Commissioner Woodbury seconded the motion. The motion passed 3-0. The meeting adjourned at 6:08 p.m.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners