

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

November 12, 2019
Approved: August 6, 2020

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held in the Village Hall Conference Room (510 Green Bay Road) on Tuesday, November 12, 2019, at 5:00 p.m.

- 1) Call to Order. Chairperson Benson called the Special Meeting to order at 5:18 p.m.
Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Police Chief Marc Hornstein, Assistant Village Manager Megan Pierce, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: Commissioner Wes Baumann

Also Present: None.

- 2) Public Comment and Questions. None.

- 3) Approval of Minutes.

- a) Commissioner Woodbury moved to approve the minutes of the August 26, 2019 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Chairperson Benson. The motion carried 2-0.

- 4) New Business.

- a) Current Patrol Officer Recruitment and Exhaustion of 2018 Patrol Officer Eligibility List
Secretary Storkman explained that staff conducted a round of character and background interviews in anticipation of an upcoming payroll officer vacancy due the notice of retirement of a Police Sergeant. Staff contacted the remaining 14 candidates on the 2018 Patrol Officer Eligibility List and three candidates expressed interest in the recruitment and were scheduled for interviews. Two candidates were interviewed, and one was a no-show. The Village has now exhausted the 2018 eligibility list in advance of its July 26, 2020 expiration date.
- b) 2020 Patrol Officer Recruitment
Chairperson Benson moved to authorize Staff to coordinate an entry-level patrol officer recruitment and examination to establish a new two-year eligibility list. The motion was seconded by Commissioner Woodbury. The motion carried 2-0.
- c) Lateral Patrol Officer Recruitment
Staff requested approval from the Board to conduct a lateral patrol officer recruitment to see if qualified, experienced patrol officer candidates would be interested in the Police Department's current vacancy while Staff works to establish a new patrol officer entry-level eligibility list. Chairperson Benson moved to authorize Staff to coordinate the

posting of a lateral patrol officer recruitment. The motion was seconded by Commissioner Woodbury. The motion carried 2-0.

d) Promotion to the Rank of Police Sergeant

Chairperson Benson moved to certify the appointment of the first eligible officer, Lukasz Walaszek, for promotion to the rank of Police Sergeant. The motion was seconded by Commissioner Woodbury. The motion carried 2-0.

e) Role of the Board of Fire and Police Commissioners in the Discipline of Patrol Officers

Assistant Village Manager Pierce reviewed the changes in the patrol officer disciplinary process and grievance procedure due to the recently ratified MAP collective bargaining agreement. Staff will make note to update the BFPC Rules and Regulations with its next revision at a date to be determined.

5) Closed Session.

Chairperson Benson moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to discuss candidates for the position of Patrol Officer. The motion was seconded by Commissioner Woodbury. The motion carried 2-0.

The Board adjourned to closed session at 5:37 p.m.

The Board returned from closed session at 5:42 p.m.

6) Other Business.

a) Removal of Candidates from the Patrol Officer Eligibility List

Chairperson Benson moved to remove candidates Luigi Scalise (#40) and Daniel Hardt (#41) from the Patrol Officer Eligibility List. The motion was seconded by Commissioner Woodbury. The motion carried 2-0.

b) Commissioner Term Expirations in 2020

Assistant Village Manager Pierce gauged the commissioners' interest in continuing to serve on the Board of Fire and Police Commissioners for additional three-year terms, as their participation is up for renewal in 2020. Both Chairperson Benson and Commissioner Woodbury expressed interest in continuing to serve.

7) Adjournment. Chairperson Benson moved to adjourn the Special Meeting. Commissioner Woodbury seconded the motion. The motion passed 2-0. The meeting adjourned at 5:53 p.m.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners