

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

August 6, 2020
Approved: October 5, 2020

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the WebEx videoconference platform on Thursday, August 6, 2020 at 5:00 PM.

- 1) Call to Order. Chairperson Benson called the Special Meeting to order at 5:04 p.m.
Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, Assistant Village Manager Kristin Kazenas, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

- 2) Public Comment and Questions. None.

- 3) Approval of Minutes.

- a) Commissioner Baumann moved to approve the minutes of the November 12, 2019 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Woodbury. The motion carried 3-0.

- 4) New Business.

- a) Police Department Recruitment Update and 2020 Patrol Officer Eligibility List Approval
Staff updated the Board that the Village had originally posted its entry-level patrol officer recruitment from January 6-February 18 for a March 21 test date. The written exam was delayed until June 6 due to COVID-19. The application was reopened from April 6-May 8 to allow for additional candidate interest.

Due to the Restore Illinois Phase Three guidance, the Village was unable to hold the June 6 written exam and moved to a virtual testing format through our vendor, I/O Solutions. 151 candidates applied and 130 were considered eligible to test. 75 candidates placed on the final eligibility list. Due to ties on the final eligibility list, a lottery was held to break the ties.

Commissioner Baumann moved to approve the 2020 Patrol Officer Eligibility List, which will be active for the next two years. Commissioner Woodbury seconded the motion. The motion carried 3-0.

b) Fire Department Recruitment Update

Staff informed the Board that the Fire Department's entry-level firemedic recruitment began on June 5 and the application deadline was July 17. 239 candidates applied and our testing vendor, I/O Solutions is currently reviewing the applications. Due to the high candidate number and current gathering requirements under Phase Four of the Restore Illinois plan, virtual written exam sessions will be held the week of August 24. Staff will provide the Board with an update once the written exam is completed and the final eligibility list is ready for the Board's approval.

5) Closed Session. None.

6) Other Business.

- a) The Board and staff reviewed the Board's options for holding future interviews for patrol officer and firemedic candidates, either socially distanced and wearing masks in Council Chambers or held virtually via a videoconference platform.

7) Adjournment. Commissioner Baumann moved to adjourn the Special Meeting. Commissioner Woodbury seconded the motion. The motion passed 3-0. The meeting adjourned at 5:22 p.m.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners