

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

June 7, 2021
Approved: June 23, 2021

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Monday, June 7, 2021, at 4:30 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 4:46 PM. Secretary Storkman called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, Police Chief Marc Hornstein, Administrative Services Manager Keri Kaup, Assistant Village Manager Kristin Kazenas, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes.

Commissioner Baumann moved to approve the minutes of the April 29, 2021 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

4) New Business. None.

5) Closed Session.

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to conduct interviews for the position of patrol officer and discuss personnel and employment. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 4:48 PM.

The Board returned from closed session at 6:39 PM.

6) Other Business.

a) Patrol Officer Conditional Offers of Employment

Commissioner Woodbury moved approved candidates Joshua White and William Wojcik to move forward in the lateral patrol officer recruitment process and complete background and polygraph testing. The motion was seconded by Chairperson Benson.

By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

Staff will return to the Board following the completion of background and polygraph testing to update the board on its findings and, if appropriate, seek approval for conditional offers of employment.

b) Removal of Candidates from the Patrol Officer Recruitment Process

Commissioner Woodbury moved to remove candidates Richard Hu, Mikayla Zamora, and Erick Venegas from the patrol officer recruitment process. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

c) Firemedic Conditional Offers of Employment

Commissioner Baumann moved to extend a conditional offer of employment to candidates Dan Poulos (#7) and Stephen McLaughlin (#11) for the position of firemedic, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificates of Appointment should the candidates accept the offer and successfully complete the post-offer examinations. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

d) Future Meeting Dates

The Commissioners shared their availability with staff for future meeting dates the week of June 21 to hold patrol officer interviews to fill current vacancies.

Staff also shared that board meetings will continue to be held via videoconference until more guidance is issued regarding COVID-19 restrictions and Village Council makes a determination regarding a return to in-person meetings. An update would likely be provided following the June 15 Village Council meeting.

e) Police Sergeant Promotional Process Update

Staff shared that the police sergeant promotional recruitment was announced on May 18 and the notice of intent submission window closed on Wednesday, June 2. Four patrol officers expressed interest in participating. The written exam will be held on August 18 following the 90-day study period and the assessment center will be conducted on August 25.

7) Adjournment.

Commissioner Woodbury moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 6:46 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners