

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

November February 22, 2022

Approved: February 28, 2022

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held in the virtually on the Zoom videoconference platform on Tuesday, February 22, 2022, at 4:00 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 4:04 PM.

Present: Chairperson Margaret (Meg) Benson, Commissioner Wes Baumann, Commissioner Ed Woodbury, Police Chief Marc Hornstein, Assistant Village Manager Kristin Kazenas, and Benefits Coordinator Lizzy Storkman (Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes.

Commissioner Woodbury moved to approve the minutes of the November 15, 2021, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

Commissioner Woodbury moved to approve the minutes of the November 17, 2021, Board of Fire and Police Commissioners special meeting as presented. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

4) Closed Session.

Commissioner Woodbury moved to adjourn to closed session pursuant to Section 2(c)1 of the Open Meetings Act to conduct interviews for the position of patrol officer and discuss personnel and employment. The motion was seconded by Chairperson Benson. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

The Board adjourned to closed session at 4:06 PM.

The Board returned from closed session at 5:14 PM. Fire Chief John Ripka joined the meeting.

5) New Business.

a) Review of proposed changes to the Board of Fire and Police Commissioners Rules and Regulations

Staff reviewed recommended changes to the current BFPC rules with regard to the eligibility criteria and preference point allotment for candidates in the entry-level patrol officer and firemedic recruitment processes, the lateral patrol officer process, and the police sergeant promotional process. Additionally, the Board considered the addition of a new lateral recruitment track for patrol officers that would consist of current Village Community Service Officers but follow the same eligibility criteria as the entry-level patrol process. Finally, the rules update would adjust the minimum score for candidates to place on the police sergeant promotional eligibility list. All these changes were recommended by staff to expand the Village's reach in its public safety recruitment efforts as well as to generate a large pool of quality applicants for the Police and Fire Departments.

The rules will be subject to adoption at the next meeting of the Board, tentatively scheduled for Monday, February 28. Following adoption, the rules would need to be publicly posted for ten days prior to taking effect.

6) Other Business.

a) Patrol Officer Conditional Offers of Employment

Commissioner Woodbury moved to extend a conditional offer of employment to Vernell Bentley for the position of patrol officer, subject to the successful completion of post-offer examinations and procedures, and to authorize the Chairperson to sign the Certificates of Appointment should the candidates accept their offer and successfully complete the post-offer examinations. The motion was seconded by Commissioner Baumann. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

7) Adjournment.

Commissioner Woodbury moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 5:53 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners