

**VILLAGE OF WINNETKA
BOARD OF FIRE & POLICE COMMISSIONERS
MINUTES**

July 6, 2022
Approved: July 27, 2022

A record of a legally convened Special Meeting of the Winnetka Board of Fire & Police Commissioners, which was held virtually on the Zoom videoconference platform on Wednesday, July 6, 2022 at 4:30 PM.

1) Call to Order.

Chairperson Benson called the Special Meeting to order at 4:45 PM. Acting Secretary Kazenas called the roll. Present: Chairperson Margaret (Meg) Benson, Commissioner Ed Woodbury, Commissioner Wes Baumann, and Assistant Village Manager Kristin Kazenas (Acting Board Secretary).

Absent: None.

Also Present: None.

2) Public Comment and Questions. None.

3) Approval of Minutes.

Commissioner Baumann moved to approve the minutes of the April 21, 2022 Board of Fire and Police Commissioners meetings as presented. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

4) New Business.

a) 2022 Patrol Officer Eligibility List Approval

Acting Secretary Kazenas updated the Board that there were 14 candidates on the final eligibility list for patrol officer. This list will be valid for two years and expire on July 7, 2024.

Commissioner Baumann moved to approve the 2022 Patrol Officer Eligibility List. The motion was seconded by Commissioner Woodbury. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

b) Police Sergeant Promotional Process – Call for Examination

Acting Secretary Kazenas explained that the current police sergeant promotional list has been fully exhausted. Staff has begun planning for the next promotional process, which consists of a written exam, assessment center or oral exam, a merit and efficiency rating, and a seniority score. Staff proposes utilizing the same outside vendors, I/O Solutions and Personnel Strategies, that were utilized in the 2021 process and following a similar timeline of announcing the process in July and holding the written exam and assessment centers in October following a 90-day study period.

Commissioner Woodbury moved to enter the call for examination for the 2022 police sergeant promotional process into the Board's minutes, noting the process will begin in July with examinations to take place in October to establish a new sergeant eligibility list which will be valid for three years. The motion was seconded by Commissioner Baumann. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

c) 2022 Fire medic Eligibility List Approval

Acting Secretary Kazenas reported that there had been a delay in the receipt of the final firemedic eligibility list from the testing vendor. Commissioner Woodbury moved to table the discussion of this item to the next meeting. Commissioner Bauman seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None.

5) Closed Session. None

6) Other Business. None

7) Adjournment.

Commissioner Woodbury moved to adjourn the Special Meeting. Commissioner Baumann seconded the motion. By roll call vote, the motion carried. Ayes: Chairperson Benson, Commissioner Baumann, and Commissioner Woodbury. Nays: None. Absent: None. The meeting adjourned at 4:53 PM.

Respectfully submitted,

Secretary, Board of Fire & Police Commissioners